

**AGING AND DISABILITY RESOURCE CENTER (ADRC) ADVISORY COMMITTEE MINUTES**  
**April 19, 2012**

**ADRC ADVISORY COMMITTEE MEMBERS PRESENT:** Sunanda Chhibbar, Lyn Collins, Jewel Creaser, Francis Eiseth, June Grambo, Lynne Hausman, Frank Karnick, Gary Seipel, Juel Smith and Mary Solberg

- I. **Call to Order:** Chair Seipel called the meeting to order at 12:00pm for a visit to the Knapp Meal Site and later the Committee continued its meeting at 1:30pm at the Government Center.
- II. **Call of the Roll and Introductions:** None needed.
- III. **Approval of the Minutes of the February 20, 2012 Meeting:**

**MOVED BY CREASER AND SECONDED BY SMITH TO APPROVE THE MINUTES OF THE FEBRUARY 20, 2012 MEETING. MOTION CARRIED BY VOICE VOTE.**

- IV. **Agenda Order Revisions or Approval:** It was agreed to cover item VI.B.1 first.
- V. **Public Comment:** None.
- VI. **Staff Reports:**
  - A. **Regional Long Term Care Advisory Committee Meeting on May 22<sup>nd</sup> 10am-3pm at Black River Falls:** Members Grambo, Seipel and Smith plan to attend the meeting and Eiseth agreed to be an alternate, if needed.
  - B. **Aging Services**
    - 1. **Home Health Care Department Student Project and Diabetes Materials:** HHC Department Director Judy Ogren presented information about the student project and circulated the materials created.
    - 2. **Nutrition Program Updates:** Board Members made many positive comments about the Meal Site visit to Knapp. ADRC Manager Vicki Holden provided updates regarding the temporary closure of the Meal Site at the Shirley Doane Senior Center due, in part, to staff medical leaves of absence.
    - 3. **Changes in III-D Prevention Funded Services:** Holden provided information regarding the changes to III-D funding.
    - 4. **Volunteer Recognition Luncheon June 8<sup>th</sup>:** Holden provided information about the June 8<sup>th</sup> event. At the request of the Chair and unanimous agreement of the Members, a Resolution will be presented to the H&HS Board on April 24<sup>th</sup> recognizing the volunteers and requesting that the Resolution be forwarded to the May County Board Meeting for consideration.
    - 5. **DCT Development Plan:** DCT Director Kent Conklin provided information that the County has contracted with Western Regional Planning to assist with a five-year plan.
    - 6. **Other Program Updates:** None.
  - C. **ADRC**
    - 1. **Long Term Care Sustainability Papers:** Holden reported that there are a number of draft papers addressing the sustainability of publicly funded LTC services and she provided the website address to access the papers.

2. **Benefit Specialist Updates:** Holden reported that after issues were resolved regarding the employment of the attorneys for the EBS program, the Elderly Benefit Specialists throughout the State have attorney support at this time.
  3. **Long Term Care Functional Screen:** Holden reported that all three Information and Assistance Social Workers have successfully been recertified to do the required screens.
  4. **Other Program Updates:** None.
- D. **2011 ADRC Section Statistics:** Holden provided a handout of 2011 Annual Report statistics for the ADRC Section.
- E. **Section Financial Reports:** Department Director Cheryl Huenink reported that 2012 ADRC Section expenditures are as expected for the first quarter of the year.
- F. **Miscellaneous Business for Discussion Only:** Asked if there are options to coordinate transportation between Dunn County and Eau Claire, Holden and Conklin responded in the affirmative.

**MOVED BY HAUSMAN AND SECONDED BY SOLBERG TO ACCEPTED THE STAFF REPORTS.  
MOTION CARRIED BY VOICE VOTE.**

VII. **Consideration and Action:** None.

VIII. **Next Meeting Date:** Monday, June 18, 2012 at 1:00 pm at the Government Center. Chair Seipel expects to be absent and Vice-Chair Solberg will chair the meeting.

IX. **Adjournment:**

**MOVED BY EISETH AND SECONDED BY CHHIBBAR TO ADJOURN THE MEETING AT 3:15PM.  
MOTION CARRIED BY VOICE VOTE.**

Respectfully Submitted:

Gary Seipel, Chair  
ADRC Advisory Committee

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