

Minutes  
Dunn County Solid Waste & Recycling Management Board  
Dunn County, Wisconsin  
Tuesday, August 4, 2020

**DRAFT**

The Dunn County Solid Waste and Recycling Management Board met at 4:30 pm on Tuesday, August 4, 2020 by teleconference.

1. **Call to Order:** There being a quorum of the Dunn County Solid Waste & Recycling Management Board, Chair Gary Bjork called the meeting to order at 4:30 pm.
2. **Call of the Roll:** Present were Gary Bjork (Chair); Chuck Maves; Ed Hartung; Forrest Johnson; Zenon Smolarek; and Terry Stamm. Others present: Paul Miller, County Manager; Keith Strey, County CFO; and David Bartlett, County Board Chair.
3. **Approval of the Minutes of the July 7, 2020 meeting:** Chuck Maves made a motion to approve the July 7, 2020 board meeting minutes as distributed. Terry Stamm seconded the motion. The motion was approved by voice vote.
4. **Staff Reports:**
  - A. **Current Fund Balance:** Solid Waste & Recycling Director Morgan Gerk reported the Solid Waste & Recycling Fund Balance had a balance of \$236,966 as of 1/1/2020.
  - B. **City of Menomonie City Council Meeting:** Gerk reported he attended the City of Menomonie City Council meeting on 8/3/2020. The council voted 7-3 to pursue their own responsible (RU) unit status and leave the County recycling program.
  - C. **2021 Draft Budget Review:** Gerk emailed a copy of the draft budget to board members in the agenda packet. County CFO Keith Strey outlined the 2021 budget process and emphasized this would be the only chance the board would have to weigh in on the budget. Gerk emailed a new spreadsheet this afternoon about options for the fund balance replenishment plan. Gerk explained three options: a three-year payment plan, a five-year payment plan, or the option to postpone fund balance replenishment until 2022. Hartung asked for options to pay back the county over two years instead of one for the 2020 budget adjustment repayment. Much discussion. Bartlett wanted the board to consider requiring a solid waste permit sticker to be able to recycle fee items such as electronics, appliances, batteries, demolition materials, etc. so residents of participating municipalities were not subsidizing non-participating municipalities. Much discussion.
  - D. **July 30<sup>th</sup> Municipal Meeting Review:** Gerk summarized the July 30, 2020 municipal meeting. Jennifer Semrau (Wisconsin Department of Natural Resources) was an invited speaker on the call. Semrau reviewed the responsibilities of a Responsible Unit (RU) and provided a timeline of needed actions if a municipality chose to seek independent RU status. The Town of Red Cedar has formally withdrew from the County RU. Gerk emailed all municipal clerks and chairs a summary document of the

information Semrau provided in the municipal meeting. Municipalities must notify the County by August 19 with their intention in to stay in or leave the County RU.

- E. Referendum Request Status:** Gerk stated the County Board approved the request to put the levy referendum on the November election ballot. Staff are working on an outreach plan that includes *The Resource* newsletter in September, an all-county mailing in October, a press release, a website page and social media posts. Manager Miller recommends the levy request to be a gauge of public support for the continuation of the county providing solid waste and/or recycling services. If the levy request fails in November, the County would likely discontinue solid waste services in 2022 and potentially recycling services as well. Much discussion.
- F. 2021 Legislative Agenda:** Gerk proposed increasing recycling grant monies from the state and a requirement for residents to recycle mercury containing bulbs and lamps. Recycling Specialist Megen Hines briefly explained the funding mechanisms for the state recycling grants. Gerk asks board members to email any legislative agenda requests to him.
- G. 2019 Annual Report Q&A:** Smolarek asked to have previous year's commodity metrics in the annual report so a quick comparison between years could be made.

**Consideration of Actions to be taken by the Solid Waste & Recycling Management Board:**

- A. Fund Balance Replenishment & Budget Adjustment Repayment:** David Bartlett made a motion to delay fund balance replenishment until 2022 and adjust the 2020 budget adjustment repayment to the county to occur over two years. If the County requires full payment of the 2020 budget adjustment in 2021, the second half of the payment should be taken from the Solid Waste & Recycling fund balance. Zenon Smolarek seconded the motion. The motion was approved by voice vote.
  - B. Review and Approve 2021 Draft Budget:** Ed Hartung made a motion to recommend the 2021 SWR Draft Budget as discussed tonight with the fund balance and budget adjustment repayment modifications. Chuck Maves seconded the motion. The motion was approved by voice vote.
- 5. **Announcements:** A reminder that the Solid Waste & Recycling Management Board Transfer Station Inspection will occur on Monday, August 10, 2020 at the Dunn County Transfer Station & Recycling Center at 11:00 am. Masks and social distancing will be required. The next regular meeting of the Solid Waste & Recycling Management Board will be held on Tuesday, September 1, 2020 at 4:30 pm, by teleconference.
  - 6. **Adjournment:** There being no further business, the meeting adjourned at 5:55 pm.

Respectfully submitted,  
Megen Hines, Recording Secretary