

**AGING AND DISABILITY RESOURCE CENTER (ADRC) ADVISORY COMMITTEE**  
**June 17, 2013**

**ADRC ADVISORY COMMITTEE MEMBERS PRESENT:** Sunanda Chhibbar, Lyn Collins, Jewel Creaser, Francis Eiseth, Lois Fedderly, June Grambo, Lynne Hausman, June Knudtson, Mary Solberg, and Jane Weber.

- I. **Call to Order:** Vice Chair Solberg called the meeting to order at 1:00 pm.
- II. **Call of the Roll and Introductions:** Roll called and new Committee members introduced.
- III. **Approval of the Minutes of the April 15, 2013 Meeting:**

**MOVED BY GRAMBO AND SECONDED BY CREASER TO APPROVE THE MINUTES OF THE APRIL 15, 2013 MEETING. MOTION CARRIED BY VOICE VOTE.**

IV. **Public Comment:** None

V. **Items Placed At Request of the Chair:**

A. **Agenda Order Revisions:** None

B. **Review of Upcoming Meeting Dates, Times, and Places**

- 1. **July 23, 2013 10:00 am - 2:00 pm Room 122/124** is the Dunn County Health & Human Services Budget Review and Public Hearing on the 2014 Budget.
- 2. **August 19, 2013 1-3:00 pm Room 122/124 - ADRC Advisory Committee**
- 3. **Review of Committee Member List Updates:** New member contact information updated.

VI. **New ADRC Committee Member Orientation to the ADRC:** Department of Human Services Acting Director, Kris Korpela, and ADRC Manager, Vicki Holden, facilitated committee member orientation for new and existing members.

VII. **Staff Reports:**

A. **Aging Services**

- 1. **Voluntary Contribution for Meals Planned Increases 7/1/2013:** Holden provided information regarding a \$.25 planned increase in the amount of the voluntary contribution for home delivered and congregate meals effective July 1, 2013. The resulting suggested amounts will be \$3.50 for congregate meals and \$3.75 for home delivered meals.
- 2. **Adding a Day a Week to the Congregate Meal Site in Knapp Beginning 7/1/2013:** Holden reported that the participants at the Knapp congregate meal site have requested an additional day of meal service. Cost savings in other areas will allow for this request to be granted beginning 7/1/2013.

**Section Financial Report:** DHS Director, Kris Korpela, explained the two budget documents provided to the committee each month (GWARR Claim and DHS Fiscal Report).

VIII. **Consideration of Actions to be Taken by the Committee:** None

IX. **Consideration of Resolutions and Ordinances to Recommended to the Health and Human Services Board:** None

X. **Adjournment:** The meeting was adjourned at 3:05 pm.

Respectfully Submitted:

KK

Mary Solberg, Vice Chair  
ADRC Advisory Committee