

**AGING AND DISABILITY RESOURCE CENTER (ADRC)  
ADVISORY COMMITTEE MINUTES  
January 19, 2015**

**ADRC ADVISORY COMMITTEE MEMBERS PRESENT:** Linda Bark, Lois Fedderly, Madonna Hostetter, June Grambo, Cheryl Huenink, Sarah Kennedy, Gary Stene, Jewel Creaser, Jane Weber , June Knudtson

I. **Call to Order:** Chair Kennedy called the meeting to order at 1:00 pm.

II. **Call of the Roll:** Introduction of members.

III. **Approval of the Minutes of the November 17, 2014 Meeting:**

**MOVED BY STENE AND SECONDED BY BARK TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2014 MEETING. MOTION CARRIED BY A VOICE VOTE.**

IV. **Public Comment:** None

V. **Items Placed At Request of the Chair:**

A. **Agenda Order Revisions:** None

B. **Review of Upcoming Meeting Dates, Times, and Places**

1. **March 16, 2015 1-3:00 pm Room 122/124 ADRC Advisory Committee**

2. **May 18, 2015 Potential Meal Site Visit ADRC Advisory Committee**

VI. **Staff Reports:**

A. **Review of Relevant Items From 2015 Contract Between the Wisconsin Department of Health Services and the Aging and Disability Resource Center of Dunn County:**

Department of Human Services Director, Kristin Korpela, and ADRC Manager, Vicki Holden reviewed sections of interest from the 2015 DHS/ARDC Contract.

B. **Aging Services**

1. **Updates on Nutrition Program - Aviaand's Quality Issues:** Nutrition Program Coordinator Bobbette Tunnyhill reported on recent quality issues with meal service provider, Aviaand's, and steps which have been taken to remedy the problems.

2. **Updates on Prevention Programs:** Tunnyhill provided an update on current and planned prevention programming.

C. **ADRC Program Updates: Requirements for a Searchable Database - 211:** Holden described contractual requirements for a searchable electronic database, historic provision of such by Great Rivers 211 and plans for future changes to a county developed system.

D. **Section Financial Report:** Korpela provided a preliminary 2014 end of the year financial report.

VII. **Consideration of Actions to be Taken by the Committee:** None

VIII. **Consideration of Resolutions and Ordinances to Recommended to the Health and Human Services Board:** None

IX. **Adjournment:** The meeting was adjourned at 2:45 pm.

Respectfully Submitted:

Sarah Kennedy, Chair  
ADRC Advisory Committee

KK