

**Minutes of the Meeting of the Dunn County Facilities Committee
Held on August 26, 2020 at the Community Services Building
Room 54**

1. **Call to Order** –Chairman Maves called the meeting to order at 6:30 p.m.
2. **Call of the Roll** – Chairman Maves: County Board Chair David Bartlett
Committee Supervisors: Don Kuether, Ron Score, Michael Rogers, Tim Niehoff
Other: Scott Nabbefeld, Facilities & Parks Manager; Debra Gotlibson, Fair;
Nick Lange, Corporation Counsel and Jack Tritt, MYHA
3. **Approval of the Minutes: July 15, 2020 Committee Meeting.** – Don Kuether made motion to approve minutes, Tim Niehoff seconded. Motion carried on voice vote.
4. **Public Hearing:** Jack Tritt representing MYHA handed out information on MYHA rentals and improvements that they have completed at the Rec Park. He was present to answer any questions on agenda items.
5. **Items placed at the Request of the Chairs: None**
6. **Staff and Recreation Reports**
 - A. **Fair / Fair Board** – Deb reported on the Fair. Everything went well. Some spectators came to watch from the street.
 - B. **Facilities and Parks Division**
 - i. **Operations** – Staff busy with keeping up with grounds and work orders.
 - ii. **Projects** – No projects reported.
 - iii. **Facilities Division Financials** – Financials were not sent out with the packet.
 - iv. **Facilities Fleet** – John met with Enterprise last week. They will get numbers together. John will present more at the September meeting.
 - v. **Energy** – No report
 - vi. **Miscellaneous** –The house was put up for auction three times and has not sold. The committee recommends winterizing it and try again in the spring.
 - C. **Corporation Counsel Staff Report: Corporation Counsel Staff Report**
 - i. **Menomin Park hunting / Deer Herd Control** –Nick reported on the agreement between the County and the City of Menomonie for hunting. The City will manage. The County will provide signage. Don Kuether made motion to move the Resolution forward. Mike Rogers seconded.
 - ii. **MYHA Lease Revisions** –Nick reported on the land description correction for the MYHA lease. Corrections have been made. Chuck Maves made a motion to move the Resolution forward. Mike Rogers seconded.

7. Consideration For Actions To Be Taken By The Committee:

A. Review and Recommendation of Facilities Division FY2021

Budget to Executive Committee –Dave Bartlett suggested that the committee should consider putting off the things that the County could get by without for now instead of borrowing for them.

Discussion of Judicial Center roof replacement.

Facilities Budget – Chuck Maves made a motion to include Judicial Center Parking lot repair and a phased replacement of the Judicial Center roof. In addition, to pursue other money for the reception glass costs. Tim Niehoff seconded
Parks budget discussed. Tim made motion to approve without the Menomonie Park restroom and gravel at the Rec Park. Chuck Maves seconded.

B. Review and Recommendation of Dunn County Fair FY2021

Budget to Executive Committee – Deb talked about changes in how the budget is done now and the need for more lines to separate Miscellaneous General Expenses. Tim made a motion to move the Fair Budget forward with the revision of the of the addition of line items. Ron Score seconded.

C. Dunn County Rec Park Picnic Table Usage / Rentals –Dave

Bartlett made a motion to not rent out County property. Tim Niehoff seconded.

8. Consideration of Reports, Resolutions, and Ordinances to the Recommended to the Dunn County Board by the Facilities Committee:

A. Amendment to Menomonie Youth Hockey Lease

B. Menomin Park Hunting / Deer Herd Control

9. Next Meeting Date :September 23, 2020

10. Adjournment – The meeting adjourned at 8:48 p.m.

**Charles Maves, Chairperson
Dunn County Facilities Committee**

Signed: 
John Sworski, Public Works Director