



Paul R. Miller
County Manager
3001 US Hwy 12 East, Suite 225
Menomonie, Wisconsin 54751
Phone (715) 232-2429
admin@co.dunn.wi.us

**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **EXECUTIVE COMMITTEE** of the Dunn County Board of Supervisors will be held on **Wednesday, October 7, 2020 at 3:30 p.m.** **The meeting will be held by Teleconference.** Members of the public wishing to listen to the open meeting should access the Dunn County YouTube channel at:

<https://www.youtube.com/channel/UCG9PRaNVmqZc95t1a3953aw/videos>

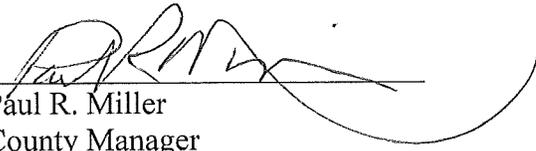
Members of the public who require assistance in accessing the meeting, please call (715) 231-6505. A video recording of the meeting will be available on the Dunn County YouTube channel, at the link above, for subsequent viewing.

Because this meeting is being held by teleconference, there will not be an option for public comment. Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA

1. Call to Order
2. Call of the Roll
3. Approval of Minutes: September 9, 2020 and September 16, 2020
4. Staff Reports: County Manager:
 - A. Review of draft October 14, 2020 County Board Agenda
 - B. COVID-19 update
6. Consideration of Actions to be taken by the Executive Committee: Recommendation on FY 2021 Dunn County Budget & Levy
7. Consideration of reports, resolutions and ordinances to the County Board from the Executive Committee:
 - A. Resolution Adopting the 2021 Dunn County Legislative Agenda
 - B. FY 20 Budget Adjustment for County Clerk
8. Review of reports, resolutions, and ordinances coming to the County Board from the Standing Committees: From Judiciary & Law Committee:
 - A. Resolution Adopting the Hazard Mitigation Plan
 - B. Ordinance Amending County Code, Chapter 18
9. Reports from Committees
10. **Next Meeting Date: November 10, 2020**
12. Adjournment

Dave Bartlett, Chairperson

Signed: 
Paul R. Miller
County Manager

PRM:prm

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Minutes
Dunn County Board of Supervisors
Executive Committee
Wednesday, September 9, 2020

The Executive Committee of the Dunn County Board met at 3:30 p.m. on Wednesday, September 9, 2020, in Room 54 of the Dunn County Community Services Building.

1. Call to Order: Chairperson Bartlett called the meeting to order.
2. Call of the roll: Supervisors present included Bartlett, Anderson, Hedlund, Maves, Quinn, Stene, Morehouse, McCullough, and Johnson. Supervisor Tripp was excused.
3. Approval of Minutes of July 22, 2020 Committee Meeting: Supervisor Stene offered a motion to approve the minutes as presented. Supervisor Hedlund seconded the motion. The motion was approved by unanimous voice vote.
4. Staff Reports:
 - A. Review of draft September 16, 2020 County Board Agenda: Paul Miller, County Manager, reviewed the draft agenda for the September 16, 2020 meeting of the Dunn County Board. It was agreed that the only verbal report from standing committees would be from the chairperson of Community Resources & Tourism committee. Departmental annual reports will be provided from the Corporation Counsel, Fair Board, Facilities, and West Wisconsin Regional Planning Commission;
 - B. Other: Mr. Miller explained that the Executive Committee and County Board meetings in October and November will need to be a week earlier than the regular schedule due to the timing of the national election. It was agreed that a petition to change the October and November County Board meeting dates would be distributed electronically by the Administration department.
5. Items Placed at the Request of the Chair:
 - A. In-person committee meetings and public comment: Chairperson Bartlett explained that he would like to see committee meetings take place in person, rather than remotely, and that there be a way for public comment at those meetings to take place remotely. Following discussion, the Committee agreed with the suggestion;
 - B. Zoom training: Chairman Bartlett said, in light of the agreement on item 5.A., there was no need for discussion on this issue.
6. Consideration for Actions to be taken by the Executive Committee: Review and recommendation on the draft FY 2021 County Budget: The County Manager reviewed the budget process, and then presented a draft budget prepared by the County Manager and Chief Financial Officer Keith Strey. The Committee reviewed and discussed the elements of that draft budget, including possible adjustment to employee salaries and health insurance benefits, personnel requests, General Fund fund balance, and capital purchases and improvements. After lengthy discussion, it was agreed that the Committee would convene at a special meeting on September 16 at 1:00 p.m. to finalize its direction on the FY 2021 Budget.
7. Consideration of reports, resolutions and ordinances to the County Board from the Executive Committee:

- A. Resolution Approving a FY 2020 Budget Adjustment for Human Services and Public Health Departments: Mr. Miller explained that the requested adjustments would allow additional grant monies to be expended. Supervisor Morehouse made a motion to forward the Resolution to the County Board for approval, seconded by Supervisor Quinn. The motion passed by unanimous voice vote.
 - B. Resolution Approving a FY 2020 Budget Adjustment for Environmental Services Department: Mr. Miller explained that the budget adjustment would allow grant money to be accepted and expended. Supervisor McCullough moved to forward the Resolution to the County Board for approval. Supervisor Stene seconded the motion, which passed by unanimous voice vote.
8. Review of reports, resolutions, and ordinances coming to the County Board from the Standing Committees: Facilities Committee:
- A. Resolution Approving an Amendment to the Lease with Menomonie Youth Hockey Association: Supervisor Maves explained that the amendment would correct an error in the legal description of the property under lease to Youth Hockey;
 - B. Resolution Regarding Deer Hunting in Menomin Park: Supervisor Maves explained that the Resolution would allow the City of Menomonie to administer a bow hunting program for hunting deer in Menomin Park, via an intergovernmental agreement.
9. Reports from Standing Committees: Each of the Committee members gave a brief oral report on the activities of the standing committees they chair.
10. Announcements: None.
11. Adjournment: There being no further business, the Chairperson declared the meeting adjourned.

Dave Bartlett, Chairperson

Signed:

Paul R. Miller
County Manager

PRM:prm

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Minutes
Dunn County Board of Supervisors
Executive Committee
Wednesday, September 16, 2020

The Executive Committee of the Dunn County Board met at 1:00 p.m. on Wednesday, September 16, 2020, in Room 54 of the Dunn County Community Services Building.

1. Call to Order: Chairperson Bartlett called the meeting to order.
2. Call of the roll: Supervisors present included Bartlett, Anderson, Hedlund, Maves, Quinn, Stene, Morehouse, McCullough, Tripp, and Johnson.
3. Consideration for Actions to be taken by the Executive Committee: Review and recommendation on the draft FY 2021 County Budget: Chairperson Bartlett introduced the topic of the draft FY 2021 Budget, reminding the Committee that the focus would be on unresolved elements of the budget from the September 9, 2020 meeting of the Committee. Discussion focused on those unresolved items in the levy and capital improvements portions of the draft Budget, with Committee members indicating their support or lack of support for each item. On conclusion of the discussion, Paul Miller, County Manager, explained that staff would produce a more detailed version of the draft FY 21 Budget incorporating the directions of the Executive Committee. This draft will be distributed to all County Board Supervisors and County Board standing committees for review in October, 2020.
4. Next Meeting Date: Chairperson Bartlett stated that the next meeting of the Executive Committee is scheduled for October 7, 2020.
5. Adjournment: There being no further business, the Chairperson declared the meeting adjourned.

Dave Bartlett, Chairperson

Signed:

Paul R. Miller
County Manager

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David Bartlett
Chair, Dunn County Board of Supervisors
800 Wilson Avenue
Menomonie, Wisconsin 54751
Phone (715) 232-2429
Fax (715) 232-1324
admin@co.dunn.wi.us

**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **Dunn County Board of Supervisors** will be held on **Wednesday, October 14, 2020 at 7:00 p.m.** The meeting will be held by teleconference. Members of the public wishing to listen to the open meeting should access the Dunn County YouTube channel at:

<https://www.youtube.com/channel/UCG9PRaNVmqZc95t1a3953aw/videos>

Members of the public who require assistance in accessing the meeting, please call (715) 231-6505. A video recording of the meeting will be available on the Dunn County YouTube channel, at the link above, for subsequent viewing.

**DRAFT
AGENDA**

1. Call to order
2. Pledge of allegiance
3. Call of the roll
4. Approval of the minutes
5. Presentation of petitions, memorials, and other communications
6. Appointments
7. Report of County Manager:
 - A. COVID-19 update
 - B. Purchase Orders in excess of \$40,000
8. Reports of Committees: Executive Committee: Proposed FY 2021 Budget & Levy
9. Consideration of Resolutions, Reports and Ordinances from the Standing Committees:
 - A. Judiciary & Law Committee:
 - 1). Resolution Adopting the Hazard Mitigation Plan
 - 2). Ordinance Amending County Code, Chapter 18
 - B. Executive Committee:
 - 1). Resolution Adopting the 2021 Dunn County Legislative Agenda
 - 2). FY 20 Budget Adjustment for County Clerk
10. Announcements: Next County Board meeting date, November 10, 2020
11. Adjournment

David Bartlett, Chairperson

Signed: _____
Paul R. Miller, County Manager

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Paul R. Miller
County Manager
3001 US Hwy 12 East, Suite 225
Menomonie, Wisconsin 54751
Phone (715) 232-2429
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STAFF REPORT

TO: Executive Committee
FROM: Paul R. Miller *PRM*
County Manager
DATE: September 29, 2020
SUBJECT: FY 2021 County Budget

The Executive Committee, at its meetings of September 9 and 16, 2020, reviewed the first draft of the FY 2021 Dunn County Budget, along with the recommendations on individual departments, divisions, and programs from the standing committees of the County Board, and a proposed balanced budget provided by the County Manager and Chief Financial Officer. The Committee provided direction to staff on the elements of a second draft which would produce a balanced budget for the County. Important elements of the revised County budget included direction on adjustments to the employee pay grid and health insurance benefits, and decisions on changes to staffing, support of outside agencies, and use of General Fund Fund Balance, as well as selection of capital purchases and projects to be financed through borrowing.

Staff has since been working to input the directions of the Executive Committee into the detailed department and program budgets, while also adjusting the draft budget to reflect updated information from the State. A finalized version of the draft FY21 Budget and levy request will be available for consideration by the Committee at its October 7 meeting. Following a recommendation by the Committee, staff will prepare the necessary resolutions for action by the County Board at its meeting on November 10, 2020. The revised budget will also be distributed to the standing committees for their review (no action) at their October meetings.

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Paul R. Miller
County Manager
800 Wilson Avenue, Room 103
Menomonie, Wisconsin 54751
Phone (715) 232-2429
Fax (715) 232-1324
admin@co.dunn.wi.us

STAFF REPORT

TO: Executive Committee

FROM: Paul R. Miller 
County Manager

DATE: September 30, 2020

SUBJECT: Legislative Agenda

The Executive Committee initiated in 2017 a program to develop an annual Dunn County Legislative Agenda. The agenda is to be made up of possible legislative items for which the County Board seeks the support and action by State representatives. The ideas and proposals for Legislative Committee agenda items come from the County Board standing committees, individual County Board Supervisors, and County managers.

Most of the County Board standing committees discussed possible legislative agenda items at their August and September 2020 meetings. The resultant draft 2021 Legislative Agenda is attached for review by the Executive Committee for discussion and action. The Committee is requested to forward the completed final draft Legislative Agenda to the full County Board for adoption by resolution at the November County Board. Any final changes can be discussed at the November Executive Committee meetings if needed. After adoption by the County Board, State-level elected representatives will be invited to attend a special meeting of the Executive Committee in January or February 2021, having received the annual Dunn County Legislative Agenda in advance. There the various items can be discussed, including input from the representatives, whose support will be sought.

Committee members are encouraged to review the draft resolution and list of legislative agenda items and be to make a recommendation at the October 7, 2020 meeting.

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COUNTY OF DUNN
RESOLUTION NO. _____

ADOPTING THE 2021 DUNN COUNTY LEGISLATIVE AGENDA

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the 2021 Dunn County Legislative Agenda, recommended by the Executive Committee and attached hereto as "Exhibit A", is hereby adopted, and that the Chairman of the Dunn County Board of Supervisors is hereby directed to distribute said Agenda to all State elected officials representing the citizens of the County and to seek the support and participation of such officials in implementing the details of the Agenda.

Offered this 10th day of November, 2020, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE

Adopted on: _____

David Bartlett, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will have no impact on the 2020 budget or the proposed 2021 budget or levy.

Background Information: The adoption of new State and Federal legislation and changes to existing laws and policies affect the ability of counties to effectively and efficiently deliver services to their citizens. In recognition of this fact, the Dunn County Directional Plan, adopted March 16, 2016, includes an initiative to develop a Legislative Policy that identifies concerns important to the County and its residents, and encourages that efforts be made toward the enactment of legislation that is beneficial to its citizens. The Executive Committee of the Dunn County Board of Supervisors determined in 2017 that the development and adoption of an annual Legislative Agenda, consisting of items for which the County seeks the support and active participation of State elected representatives, would be a key element in enacting a Legislative Policy.

Accordingly, the Executive Committee solicited input from the County Supervisors, County Board standing committees, and department and division managers on legislative items that might be included in the Dunn County Legislative Agenda for 2021. The Committee considered the items and issues to be included in the legislative agenda and recommended at its meeting of October 7, 2020 the adoption by the Dunn County Board of Supervisors of the 2021 Dunn County Legislative Agenda, attached hereto as "Exhibit A".

Exhibit A

DUNN COUNTY BOARD OF SUPERVISORS 2021 LEGISLATIVE AGENDA

Dunn County seeks the support of the State elected representatives representing the citizens of the County on the following issues:

1. Judicial:
 - A. Creation of, and funding for, a grant program to assist Dunn County in upgrading the 911 system; and
 - B. Return to Dunn County of a greater portion of the court support services fee through increases in court support services, guardian ad litem, and court interpreter payments.

2. Land use:
 - A. Support allowing local control of land-spreading of human septage;
 - B. Establishment of Wisconsin Legacy Fund to support core conservation and environmental programs and practices;
 - C. Request full funding for Land Conservation staff according to the formula contained in Chapter 92.14(6)(b) of the Wisconsin Statutes;
 - D. Advocate for increased State recycling grant funding to Responsible Units (RUs);
 - E. Support State grant program for disposal of deer carcasses;
 - F. Approve the 13 water quality measures passed by the Wisconsin Assembly in 2019;
 - G. Advocate for changes to Chapter NR 673, Wisconsin Administrative Code to require a State Mandate for mercury lamp recycling from residential sources; and
 - H. Support the creation of a State mandate for the safe and responsible disposal of compressed and pressurized cylinders and tanks, and increase funding for the Clean Sweep Hazardous Waste Grant for these eligible expenses.

3. Health and Human Services:
 - A. Advocate for increased funding to child welfare services in Wisconsin;
 - B. Advocate for continued funding for communicable disease investigations. It is an unfunded mandate for Public Health to follow up on communicable disease reports and the small amount of state money received helps to offset the cost;
 - C. Advocate for study and funding of resource to address mental health bed space shortage statewide. Western Region counties have experienced a 400+% increase in mental health placement costs at Winnebago over the past five years;
 - D. Advocate for a statewide groundwater assessment and monitoring initiative. Additionally, fund mitigation of problems that are identified in groundwater quality, and secure funding for long-term, private drinking water protection, monitoring and remediation program;
 - E. Continued support for Medicaid expansion for Wisconsin;
 - F. Request for additional Birth to Three Program funding; and
 - G. Secure funding for detection and management of communicable and infectious disease.

4. Nursing homes:
 - A. Encourage State to increase the Medicaid reimbursement rate for nursing homes;
 - B. Encourage State to eliminate the rule that prohibits a County-owned SNF from also having a CBRF that accepts Medicaid residents; and

- C. Encourage State to increase funding to expand nurse programs at universities and community colleges.
5. Broadband: Support increased funding for rural broadband expansion.
 6. Financial:
 - A. Support modifying the annual levy limit exemptions to include exemptions for the costs of unfunded, state-mandated services;
 - B. Encourage the State to amend the annual levy limit law to allow counties to increase the levy over the amount levied in the prior year by the percentage increase in equalized value from net new construction plus CPI for the region in which the county is located. If no new construction occurred in a county, then the allowable levy increase may equal CPI for the region.
 7. Roads and Highways: Support an increase in the gas tax which is sustainable and comparable to all states throughout the upper Midwest and Great Lakes Regions.
 8. Rural tourism: Support allocation of State funds to encourage and develop rural and agricultural tourism

COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____
2020 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2020 is amended by the following amounts to the line item account numbers shown:

| <u>Department of Human Services</u> | <u>Expense</u> | <u>Revenue</u> |
|--|----------------|----------------|
| 1110060900- Election Security (New Grant) \$ 45,749 | | |
| 1110060900 – 435000 – State Grants (G110000010.2020) | | \$45,749 |
| 1110060900 – 521075 – Maintenance Agreements (G110000010.2020) | \$45,749 | |

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 14th day of October 2020, at Menomonie, Wisconsin.

ADOPTED ON: _____

OFFERED BY THE EXECUTIVE COMMITTEE:

David Bartlett, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution increased the 2020 adopted budget by a net amount of \$45,749. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2020 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution.

The County Clerk's Office has been awarded \$45,749.00 (the lessor of the approved requested amount or a base subgrant of \$35,000 plus \$0.30 per voting-age population, based on the 2019 voting age population estimated by the DOA Wisconsin Demographic Services Center) under the County Election Security Subgrant, issued by the Wisconsin Elections Commission. These funds are a subgrant of the 2020 HAVA Election Security Grant, Agreement Number WI20101001, CFDA Number 90.404, authorized by the U.S. Congress under Section 101 of the Help America Vote Act of 2002 (HAVA) (Public Law 107-252), provided for by the

52 U.S.C. §§ 20901, 20903-20905, *Consolidated Appropriations Act, 2020 (Public Law 116-93)* and issued by the U.S. Election Assistance Commission (Funding Source: EAC1651DB2020XX-2020-61000001- 410001-EAC1908000000) for which the Wisconsin Elections Commission was awarded on January 17, 2020.

The purpose of this subgrant is to make funds available to Wisconsin counties to help address 2020 federal election security needs. The intent is to allow individual counties to apply for subgrant funds on an “individual needs basis” instead of a one size fits all approach. Funds may be used to make payments for activities that enhance election technology and make election security improvements, as authorized under sections 101, 103, and 104 of HAVA and under the Consolidated Appropriations Act, 2020 (Public Law 116-93), which include personnel, equipment, and training costs associated with cyber vulnerabilities, physical security, voter registration systems and management, election auditing, staff training and communications. Because all counties may have different election security needs, this subgrant was designed to allow counties to assess their unique security environment and then submit an application to the Commission that outlines its needs.

Dunn County submitted a grant proposal for potential funding for the following projects:

1. CIS Albert Network Monitoring - Albert is a cost-effective Intrusion Detection System (IDS) which uses open source software combined with the expertise of the CIS 24x7 Security Operations Center (SOC) to provide enhanced monitoring capabilities and notifications of malicious activity.
2. Tenable Nessus Professional - Nessus Professional automates point-in-time assessments to help quickly identify and fix vulnerabilities, including software flaws, missing patches, malware, and misconfigurations, across a variety of operating systems, devices and applications.
3. Verkada CD41 Dome Cameras - Verkada offers government agencies a simple and scalable way to monitor public spaces and high traffic areas for incidents that may risk the safety of citizens. With a centralized management software that streamlines visibility and provides alerts of unusual behaviors, reduce crime and foster a more hospitable environment for all residents.
4. Trend Micro XDR - Trend Micro XDR collects and correlates deep activity data across multiple vectors - email, endpoints, servers, cloud workloads, and networks - enabling a level of detection and investigation that is difficult or impossible to achieve with SIEM or individual point solutions.

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

Approving a Natural Hazards Mitigation Plan for Dunn County

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors adopts the Dunn County All Hazard Mitigation Plan 2020-2025 as the official all hazards mitigation plan for the County with the intent of implementing the plan recommendations as funding and resources allow.

Offered this 14th day of October, 2020, at Menomonie, Wisconsin.

OFFERED BY THE JUDICIARY AND LAW
COMMITTEE:

Adopted on: _____

James Tripp, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution will not affect the adopted 2020 budget or the proposed 2021 budget.

Background Information: Hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people and property from hazards and their effects. Dunn County has worked through the Dunn County Emergency Management and its Judiciary & Law Committee, with cooperation and support from West Central Wisconsin Regional Planning Commission, to update the Dunn County Natural Hazards Mitigation Plan, to assess the magnitude of natural hazard risks, and to develop strategies for minimizing or reducing these risks.

Dunn County towns and villages the City of Menomonie, the University of Wisconsin-Stout, and other stakeholders participated in the planning process through presentations to the Town's Association, a Town hazard assessment survey, the review of the draft strategies, various meetings, and other communication. The Dunn County Judiciary & Law Committee's planning meetings for this effort were open to the public, properly noticed in accordance with Wisconsin's Open Meeting's Law, and public comment was invited on the draft plan through a public notice issued in July 2020.

Adoption of the Plan by the County Board will make Dunn County and its unincorporated towns eligible for federal grant dollars for hazard mitigation projects.

DUNN COUNTY, WISCONSIN
ORDINANCE NO. _____

Amending Chapter 18 of the Code of Ordinances

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Section 18.04(3)(b)5. of the Code of Ordinances is amended as follows:

~~5. Operation of ATV's and UTV's shall only be permitted from April 1 through December 1.~~ Operation of ATV's and UTV's shall be permitted year-round unless otherwise posted.

Section 2. This Ordinance shall become effective upon adoption and publication as required by law. (This section shall not be codified.)

Offered this 16th day of October, 2020, at Menomonie, Wisconsin.

Enacted on: _____

OFFERED BY THE JUDICIARY AND LAW
COMMITTEE:

Published on: _____

ATTEST:

James Tripp, Chair

Julie A. Wathke, County Clerk

COUNTERSIGNED:

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

David Bartlett, Chair
Dunn County Board of Supervisors