1. Call to Order:

2. Call of the Roll:

Members present were: Circuit Court Judge and CJCC Chair Jim Peterson; Dunn County Manager Paul Miller; Clerk of Courts Katie Schalley; Sheriff Kevin Bygd; Public Health Director KT Gallagher; Presiding Circuit Court Judge Rod Smeltzer; Assistant State Public Defender Lynne McMullen; Menomonie Police Chief Eric Atkinson; Child Support Director Jeanne Stevenson; DHS Director and CJCC Vice Chair Kris Korpela; County Board Judiciary and Law Committee Chair Shelia Stori; County Board Chair Dave Bartlett; District Attorney Andrea Nodolf; Citizen Member Sheli Jo Metzger; Citizen Member and UW-Stout Professor of Criminal Justice and Rehabilitation Carrie Acklin; DOC Probation Officer Melissa Buesgen; Criminal Justice Assessor Sandy Frigo; Jail Program Director/Reentry Coordinator Heather Pyka; Family Treatment Court Coordinator Derek Smith; Treatment Court Coordinator Jenae Brantner; Criminal Justice Coordinator Sara Benedict; and members of the public.

3. Approval of the Minutes of the November 14, 2019 Meeting:

County Manager Miller made a motion to approve the minutes. Sheriff Bygd seconded the motion. Spelling corrections noted. The motion was approved by voice vote.

4. Public Comments: None

5. Staff Reports:
   a. There is proposed state legislation on criminal justice reform: “Tougher on Crime” package and “Corrections Reform Reinvestment” initiative. These are two very different approaches to address criminal justice reform that are pending.
   b. State CJCC TAD Subcommittee, which Coordinator Benedict participates, is working on a TAD report for the state legislature.
   c. The state DOJ is evaluating TAD grant programs and participant outcomes from 2017-2018, include Dunn County’s TOP program.
   d. Coordinator Benedict provided a grant update. 2020 is year 3 of 4 for our CJCC Reentry Grant. 2020 is year 4 of 5 for our CJCC TAD Grant.
   e. CJCC report to the County Board is scheduled for March 18, 2020 at 7pm. CJCC member are encouraged to attend.

6. Sequential Intercept Mapping Technical Assistance Award
DUNN COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL

a. As a recommendation of the Stepping Up Work Group, the CJCC submitted an application for Sequential Intercept Mapping (SIM) Technical Assistance in 2020. The CJCC previously applied for this in 2017 but was not awarded. Dunn County was selected as one of ten communities from 50 applicants for SIM in 2020. The value of this is over $20,000.

b. The SIM technical assistance will help us facilitate a workshop to map how people with mental health and substance use disorders come in contact and flow through our criminal justice system. Similar to our EBDM criminal justice system mapping exercise, this SIM Workshop will bring leaders and community members together for a full day of mapping. Mapping will help us identify resources and gaps, and develop an action plan moving forward.

c. The workshop planning will begin on 2/14 with the vendor Policy Research Associates. The workshop will be held sometime between April and August. Participation of the CJCC members is highly encouraged and is expected.

7. Presentation of Jail Datablitz – UW Eau Claire Professor Dr. Ruth Conje
   a. Dr. Ruth Conje and a team from Eau Claire presented the data from a voluntary assessment process in jails in Dunn County, Chippewa County, and Eau Claire County conducted this fall. The “datablitz” stems from community efforts in Eau Claire and expanded to neighboring counties to obtain Chippewa Valley data by partnering with UW-Eau Claire. Twice a year, UW-Eau Claire students conduct voluntary assessments looking at offenders mental health, trauma, resiliency, housing stability, employment and education attainment, history of brain injury, and ER utilization. This past fall was the first year including Dunn County Jail inmates.

   b. Combined Chippewa Valley data shows significant needs for our local inmates that are similar to the national trends.

8. Review 2019 Dunn County Criminal Justice Data Smashboard
   a. 2019 Smashboard and accompany documents were distributed along with an executive summary highlighting key points. Encouraged members to take time to review the data and connect with Coordinator Benedict with any questions.

   b. Generally, the 2019 data shows most major criminal justice indicator are down or holding steady, which is positive in showing our collective efforts are making a difference.

   c. The Smashboard will be sent to members and posted on the CJCC website.
9. Proposed CJCC Goals and Work Group Activities

a. Coordinator Benedict went over proposed CJCC overarching goals and strategies, and specific work group objectives and activities for 2020. Handout provided to facilitate discussion.

b. Proposed 2020 CJCC Goals:

i. As a result of our collaborative efforts, the overarching goals of the Dunn County Criminal Justice Collaborating Council are to see that:
   1. Community safety is improved
   2. Recidivism is reduced
   3. Systemic costs are reduced
   4. Individual, family, and community loss and harm are reduced

ii. Strategies to achieve these goals include:
   1. Use of evidence-based decision making (EBDM) to identify and change targets and system improvements
   2. Maximize the use of evidence-based practices and programs across the system
   3. Operate collaboratively
   4. Continually learn and improve the system based on the collection, analysis, and use of local data
   5. Enhance community and stakeholder communication and knowledge

c. Proposed 2020 Work Group activities:

i. Proposed Communications Work Group 2020 Activities:
   1. Plan 1-2 Community Forums on CJCC activities
   2. Update and Publish CJCC Master Playbook annually
   3. Coordinated Public Relations Messaging
   4. Explore Communication Tools to inform and engage stakeholders, agency staff, and cross work group collaboration/participation

ii. Proposed Data Work Group 2020 Activities:
   1. Measure and Communicate CJS data to inform
      a. Produce and Publish Monthly Data Dashboards
      b. Produce and Publish Annual Smashboard
      c. Annually Update and Present local criminal justice system data to the CJCC
2. Complete Recidivism Study of CJCC Programs Annually
3. Identify potential change targets based on local data
4. Data collection and research to support CJCC and Work Groups

iii. Proposed DEC Work Group 2020 Activities:
   1. Complete School District DEC Training in Dunn County
      a. Boyceville
      b. Colfax
   2. DEC Awareness Training for local medical providers
   3. Community DEC Awareness Training
   4. Develop Handle with Care Program
   5. Create DEC Webpage with Local Resources
   6. DEC Training for new staff
   7. Revisit DEC MOU (review)

iv. Proposed EBDM Work 2020 Activities:
   1. Provide TAD Grant/TOP Program Oversight
   2. Develop Comprehensive Juvenile Harm Reduction Plan
   3. Re-examine the Proxy Tool usage and potential for validation
   4. Re-Evaluate Pre-Charge Program (utilization and necessity)
   5. Explore evidence-based practices and programs based on locally identified needs

v. Proposed Family Treatment Court Oversight and Planning Work Group 2020 Activities:
   1. Provide FTC Oversight
   2. Shore up Family Treatment Court Program
   3. Support Cross-Agency Training Opportunities

vi. Proposed Stepping Up Work Group 2020 Activities:
   1. Sequential Intercept Mapping (to identify change gaps and improvements to better respond to individuals with behavioral health needs in the CJS)
   2. Education and Training Opportunities
   3. Foundational Training in Stepping Up
   4. Correctional Officer Training (resiliency, self-care, MH First Aid)
   5. Reentry Program Oversight and Continuous Quality Improvement
   6. Advocate for the use of psychotropic medications and medication assisted treatment (MAT) ex: Vivitrol in Jail
7. Implement the Brief Jail Mental Health Screener in the Jail Booking Process

vii. Proposed Treatment Court Advisory Group 2020 Activities:
   1. Hold bi-annual meetings with stakeholders, team, and community members
      a. Program update on Treatment Court
      b. Look for opportunities for public support of Treatment Court
   2. Host an annual event to celebrate the program and graduates

10. Consideration of Work Group Reports: Coordinator Benedict provided a written work group report in the meeting packet with the following updates:
   a. CJCC Executive Committee
      i. Since our last CJCC meeting, the Executive Committee met on December 11, 2019 and January 29, 2020. Discussions focused on the status of 2019 goals to inform 2020 CJCC goals, objectives, and work group activities to recommend to the CJCC for approval. Action taken to apply for the Sequential Intercept Model (SIM) as recommended by the Stepping Up Work Group. Discussed preparations for CJCC County Board report on March 18, 2020.
      ii. Next meeting: Wednesday, March 25, 2020 at 12 noon
   b. Communications Work Group-Chair Jasper
      i. Since our last CJCC meeting, the Communications Work Group met on November 19, 2019. Group finalized the alcohol initiative posters; reviewed vendor options and prices, and looked at funding sources. Discussed goals and activities for 2020. In December, Bills Distributing printed the posters as an in-kind contribution.
      ii. Next Meeting: To be determined. Group will reconvene in February/March 2020 when Chair Jasper returns from maternity leave.
   c. Data Work Group-Chair Schalley
      i. Since our last CJCC meeting, the Data Work Group met on December 10, 2019 and February 5, 2020. December meeting focused on reviewing monthly dashboards for August and September, review of Recidivism Project and determined next steps, and work group goals for 2020. Discussed going through the end of the 2019 calendar year for the
recidivism project for a clean end date. January meeting focused on
reviewing monthly dashboards for October, November, and December and
2019 Smashboard to present to the CJCC.

ii. Next Meeting: Tuesday, March 10, 2020 at 12 noon.

d. **Drug Endangered Children (DEC) Work Group-Chair Cherise Nielsen**

i. Since our last CJCC meeting, the DEC Work Group has met on November
“In-Home Safety Training” on December 13, 2020 to Head Start staff and
county staff that go into homes to meet with children and families. Group
held DEC Training at Elk Mound School District on November 25, 2019 and
Boyceville School District on January 20, 2020. Group is preparing for the
medical field DEC training piece beginning with Prevea on February 12,
2020. “Handle with Care” Program initiated on February 1, 2020 where law
enforcement encounters with children are relayed to the school by DHS
staff as “handle with care” as a trauma informed response. Group
discussed and agreed upon goals and activities for 2020.

ii. Next meeting to be determined.

e. **Evidence-Based Decision Making (EBDM) Work Group-Chair Chief
Atkinson**

i. Since our last CJCC meeting, the EBDM Work Group has met once on
January 8, 2020. In lieu of a November meeting, Chief Atkinson, Kris
Korpela, Jill Gamez, and Sara Benedict attended the Police, Treatment,
and Community Collaborative (PTACC) Conference through a scholarship
to examine police-led diversion models. January meeting focused on
reporting out on PTACC, new law enforcement RMS system in place to
strengthen data collection, and city update on “Project Hope.”

ii. Next meeting: Presentation on Project Hope and law enforcement utilization
of the pre-charge diversion program. Date to be determined.

f. **Stepping Up Work Group-Chair Korpela**

i. Since our last CJCC meeting, the Stepping Up Work Group met on
November 20, 2019 and January 30, 2020. November meeting focused on
reporting out from the PTACC conference on the pathways for law
enforcement led-diversion to respond to individuals with substance abuse
or behavioral health issues. Work Group goals were discussed for 2020.
The Stepping Up Work Group took action to recommend the CJCC Executive approve our application for the Sequential Intercept Mapping (SIM) Workshop technical assistance with Policy Research Associates. SIM is a guided mapping exercise that a community undertaken to identify changes, gaps, and improvements to better respond to individuals with behavioral health needs in the criminal justice system. The work group also took action to recommend Sheriff Bygd or District Attorney Nodolf along with Kris Korpela in an application for NACo’s County Peer Justice Learning Network. Both Sheriff Bygd and DA Nodolf declined to participate at this time. January meeting focused on foundational Stepping Up training for new and existing members to reground the group. Discussed award to host a SIM Workshop in 2020.

ii. Next meeting: Tuesday, February 25, 2020 at 11 am.

**g. Family Treatment Court Oversight and Planning Work Group-Chair Korpela**

i. Since our last CJCC meeting, the FTCOP Work Group has met once on January 23. Reviewed FTC program launched in August 2019. Discussed program statistics, feedback and observations by team and oversight work group members, and discussed the model’s emphasis on incentives and celebrating successes. Group agreed to meet quarterly in 2020.

ii. Next meeting will be held in March, exact date yet to be determined.

**h. Treatment Court Advisory Group**

i. Since our last CJCC meeting, this group has not met.

ii. Next meeting date to be determined.

**11. Consideration of Actions to be Taken by the CJCC**

a. Approval of 2020 CJCC Goals, Objectives, and Activities

i. County Manager Miller made a motion to approve as presented. Clerk of Court Schalley seconded the motion. Motion approved.

**12. Next Meeting Date:**

a. Thursday, May 14, 2020 at 4 pm

**13. Adjournment**

Respectfully submitted,

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Sara Benedict, Criminal Justice Coordinator

SB/sb