

COUNTY OF DUNN



Office of the County Board Chair

David Bartlett
Chair, Dunn County Board of Supervisors
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COUNTY OF DUNN MENOMONIE, WISCONSIN NOTICE OF PUBLIC MEETING

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **Dunn County Board of Supervisors** will be held on **Wednesday, September 16, 2020 at 7:00 p.m.** **The meeting will be held by teleconference.** Members of the public wishing to listen to the open meeting should access the Dunn County YouTube channel at:

<https://www.youtube.com/channel/UCG9PRaNVmqZc95t1a3953aw/videos>

Members of the public who require assistance in accessing the meeting, please call (715) 231-6505. A video recording of the meeting will be available on the Dunn County YouTube channel, at the link above, for subsequent viewing.

AGENDA

1. Call to order
2. Pledge of allegiance
3. Call of the roll
4. Approval of the minutes
5. Presentation of petitions, memorials, and other communications:
6. Appointments
7. Report of County Manager:
 - A. FY 2021 Budget process
 - B. COVID-19 update
 - C. Solid Waste & Recycling Program
 - D. Purchase Orders in excess of \$40,000
8. Reports of Departments: Corporation Counsel, Fair Board, Facilities, West Wisconsin Regional Planning Commission
9. Reports of Committees: Community Resources & Tourism
10. Consideration of Resolutions, Reports and Ordinances from the Standing Committees:
 - A. From Executive Committee:
 - 1). Resolution Approving FY 20 Budget Adjustments for Human Services and Public Health Departments
 - 2). Resolution Approving a FY 20 Budget Adjustment for Environmental Services Department

- B. Facilities Committee:
 - 1). Resolution Approving an Amendment to the Lease with Menomonie Youth Hockey League
 - 2). Resolution Regarding Deer Hunting in Menomin Park
- 11. Announcements
- 12. Adjournment

David Bartlett, Chairperson

Signed: 
Paul R. Miller, County Manager

OFFICIAL PROCEEDINGS

Dunn County Board of Supervisors

July 29, 2020 SESSION

DRAFT

The County Board of Supervisors of Dunn County met in regular session via teleconference on Wednesday, July 29, 2020 at 7:00 p.m. The Board was called to order by Chairman David Bartlett. The Board recited the Pledge of Allegiance to the Flag. The clerk called the roll. All supervisors were present via zoom.

APPROVAL OF THE MINUTES

Supervisor Stene moved to approve the minutes of the June 17, 2020, session as presented, seconded by Supervisor Anderson. Motion carried by voice vote.

COMMUNICATIONS

The clerk read a letter requesting the Dunn County Board of Supervisors support the Dunn County Health Department in issuing a mask-wearing requirement for county citizens to help reduce the spread of the COVID-19 virus in the county. The letter was signed by officials from UW-Stout, the City of Menomonie, Stepping Stones, Prevea Health, the School District of Menomonie, Mayo Clinic Health System, Downtown Menomonie, Marshfield Clinic, the Elk Mound Area School District, the Menomonie Police Department and the School District of Colfax.

Chairman Bartlett recognized the upcoming retirement of Child Support Director Jeanne Stevenson and thanked her for her dedication, professionalism, and forty-seven years of service.

APPOINTMENTS

Chairman Bartlett announced the following appointment:

Local Emergency Planning Committee

Term expires December 2021

Appoint Kristan Essick

REPORT OF COUNTY MANAGER

- A. Paul R. Miller provided a COVID-19 update on the uptrend of the case numbers, the monitoring of data at the local, state and national levels and current county practices following the Safe at Work Plan. Public Health Director/Officer KT Gallagher reported to the Board of Supervisors that Dunn County is in a public health crisis. KT Gallagher provided an update on the number of confirmed cases, contact tracing, numbers in adjacent counties, staff hours, school openings, the return of college students, the need to be responsive as the science continues to change and thanked the Board of Supervisors for their support. KT Gallagher responded to questions from the Board of Supervisors.
- B. Paul R. Miller and Chief Financial Officer Keith Strey gave a status report on the FY21 budget and levy. Keith Strey gave a high level overview of the 2021 budget draft summary as of 7/29/2020, the position change requests, the capital improvement/equipment requests, and provided a timeline for the completion of the FY21 budget and levy.
- C. Paul R. Miller provided an update on the completion of the Neighbors of Dunn County bond refinance.

- D. Paul R. Miller reported on the purchase orders over \$40,000. There were eight purchase orders over \$40,000 totaling \$669,752.43. Chairman Bartlett asked if there were any questions on the purchase orders. There were none.

REPORT OF DEPARTMENTS

REPORT NO. 40

April Anderson representing CliftonLarsonAllen gave a summary of the auditor's report relating to audit findings and results, internal controls, the general fund, fund balance, debt service, enterprise funds, long-term obligations and responded to questions from the Board of Supervisors.

Chairman Bartlett stated the reports of departments were provided in written format and included in the materials distributed. The following departments submitted reports: Human Services and Environmental Services.

REPORT & RESOLUTION NO. 33

Supervisor Gary Bjork moved to adopt Resolution NO. 33 authorizing a county-wide referendum on whether the County of Dunn should exceed the levy limit specified under Section 66.0602, Wisconsin Statutes for the next five years for the Solid Waste and Recycling program, seconded by Supervisor Maves. County Manager Paul R. Miller spoke to the resolution. Paul R. Miller and Solid Waste Director Morgan Gerke responded to questions from the Board of Supervisors. Motion carried by roll vote. Supervisors Jenson and Prochnow voted in opposition of the resolution. All remaining supervisors voted in favor.

RESOLUTION NO. 33

AUTHORIZING A COUNTY-WIDE REFERENDUM ON WHETHER THE COUNTY OF DUNN SHOULD EXCEED THE LEVY LIMIT SPECIFIED UNDER SECTION 66.0602, WISCONSIN STATUTES FOR THE NEXT FIVE YEARS FOR THE SOLID WASTE AND RECYCLING PROGRAM

WHEREAS, the Dunn County Solid Waste and Recycling Board has requested that the Board of Supervisors authorize and approve a referendum question on exceeding the levy limit under Section 66.0602 of the Wisconsin Statutes to support the Dunn County Solid Waste and Recycling Program in the amount of \$1,000,000 per year for the next five years be added to the November 3, 2020 general election ballot; and

WHEREAS, Section 66.0602(4) of the Wisconsin Statutes, allows a political subdivision to exceed the levy limit increase if the governing body adopts a resolution to that effect and if the resolution is approved in a referendum; and

WHEREAS, the Dunn County Board of Supervisors has determined that it may be necessary to levy up to an additional \$1,000,000 above its levy limit for the next five years for the financial well-being and stability of the Dunn County Solid Waste and Recycling Program; and

WHEREAS, the Dunn County Board of Supervisors has determined that it is desirable and in the best interest of the County to conduct a county-wide special referendum to determine whether the Dunn County taxpayers support the County exceeding the levy limit under Section 66.0602, or any successor thereto, for the next five fiscal years, in recognition that Section 66.0602 may be amended or renewed in the future.

NOW THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the following question, modified as necessary to conform to any directives and availability of information for the 2021 levy from the Wisconsin Department of Revenue, or requirements of or changes to state law, shall be placed on the ballot of the November 3, 2020 general election ballot as a binding special referendum question:

Under State law, the increase in the levy of the County of Dunn for the tax to be imposed for the next fiscal year, 2021, is limited to an estimated 1.6%, which results in an estimated levy of \$22,443,781.

Shall the County of Dunn be allowed to exceed this limit and increase the levy for the next five (5) fiscal years, 2021 through 2025, by up to \$1,000,000 per year (which for 2021 equals an estimated additional 4.45% for a total estimated increase of 6.13% and results in 2021 in an estimated levy of \$23,443,781) for the purpose of paying for costs associated with a household hazardous waste collection (clean sweep) program and capital expenditures of the Dunn County Solid Waste and Recycling Program?

YES _____ NO _____

BE IT FURTHER RESOLVED that the Dunn County Board of Supervisor supports an increase in the county tax levy to exceed the state levy limit for the next five (5) fiscal years, 2021 through 2025 up to \$1,000,000 per year.

BE IT FURTHER RESOLVED that the Committee on Administration is directed to transfer funds needed to conduct this referendum from the Contingency line item of the General Fund Budget to the appropriate line item(s) for expenditure.

DATED this 29th day of July, 2020, at Menomonie, Wisconsin.

Adopted on: July 29, 2020

OFFERED BY THE EXECUTIVE COMMITTEE:
David Bartlett, Chair

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will result in expenditures in the 2020 adopted budget that have not yet been appropriated. Costs for election equipment programming, ballot printing, and publication, are estimated at \$8,050.00.

Wis. Stat. § 66.0602(4)(a) authorizes a political subdivision to use its best estimate of its valuation factor, based on the most current information available. The 1.6% estimated allowable levy increase is a conservative estimate based on an average of actual allowable levy increases in preceding years, yielding an estimated base levy of \$22,443,781.

If approved, the referendum would allow for up to an additional \$1,000,000 in revenue each year from 2021 through 2025 to be used to defray costs associated with Dunn County's Solid Waste and Recycling Program.

REPORT & RESOLUTION NO. 32

Supervisor Stene moved to adopt Resolution NO. 32 ending the State of Emergency Declaration established by Dunn County Resolution NO. 2020-18, seconded by Supervisor Jenson.

Supervisor Stene spoke to the resolution and stated that the full Executive Committee unanimously recommended the resolution not be passed. Supervisors Stene, Lienau, Tripp, McCullough and Hedlund spoke in favor of the resolution. Supervisors Larry Bjork and Rogers spoke in opposition to the resolution. Supervisor Calabrese asked for examples of strategic policies implemented under the emergency declaration. Paul R. Miller provided an overview of actions taken by administration in response to COVID-19 under the emergency declaration. Supervisor Bauer asked for clarification on the process if the resolution does not pass. Chairman Bartlett and County Manager Paul R. Miller provided clarification on the process and the deadline of the current declaration. Supervisor Jenson asked for clarification on what happens at the end of September when the declaration expires. Chairman Bartlett stated the declaration will only come back to be voted on if a committee brings it back to be extended. Supervisor Rogers asked for clarification that the vote is on the emergency declaration and not face masks. Chairman Bartlett stated that the vote is on the emergency declaration and provided an explanation of a “yes” or a “no” vote. Motion defeated by roll vote with Supervisors Larry Bjork, Jenson and Rogers voting in favor. All remaining supervisors voted in opposition. Supervisor Gary Bjork requested additional clarification on the expiration date of the declaration. Chairman Bartlett and Corporation Counsel Nicholas P. Lange provided clarification on the expiration date in September.

REPORT & RESOLUTION NO. 41

Supervisor Morehouse moved to adopt Resolution NO. 41, approving FY 2020 budget adjustments for Health and Human Services, seconded by Supervisor Stene. Chairman Bartlett asked if there were any questions or discussion. There was none. Motion carried by roll vote with all supervisors present voting in favor of the resolution.

RESOLUTION NO. 41 2020 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2020 is amended by the following amounts to the line item account numbers shown:

<i>Department of Human Services</i>	<i>Expense</i>	<i>Revenue</i>
3120050900 — COVID 19 (New Grant)	\$ 5,000	
3120050900 – 435000 – State Grants (New Grant)		\$5,000
3120050900 – 527020 – Agency Contracts Food (G312000009.1920)	\$5,564	
3120050900 – 435000 – State Grants (G312000009.1920)		\$5,564
3120030010 – 526010 – Foster Care (COVID 19)	\$7,689	
3120030010 – 526021 – Sup Indep Living (COVID 19)	\$2,257	
3120030010 – 526025 – Group Home (COVID 19)	\$2,431	
3120030010 – 526035 – Residential Care Center (COVID 19)	\$4,114	
3120030010 – 436500 – State reimbursement (COVID 10)		\$16,491
3120050900 – 527010 – Agency Contracts – Consult (New Grant)	\$1,600	
3120050900 – 527045 – Agency Contracts – Salaries (New Grant)	\$9,573	
3120050900 – 531010 – Postage (New Grant)	\$8,165	
3120050900 – 534230 – Computer Supplies and Expenses (New Grant)	\$7,000	
3120050900 – 435000 – State Grants (New Grant)		\$26,338
3120050900 – 526065 – Home Delivered Meals (New Grant)	\$23,292	
3120050900 – 527020 – Agency Contracts – Food (New Grant)	\$22,500	

3120050900 – 527035 – Agency Contracts – Other (New Grant)	\$1,000	
3120050900 – 527050 – Agency Contracts – Supplies (New Grant)	\$4,200	
3120050900 – 527060 – Agency Contracts – Travel (New Grant)	\$2,000	
3120050900 – 435000 – State Grants (New Grant)		\$52,992
3120050900 – 525015 – Electronic Monitoring (New Grant)	\$1,500	
3120050900 – 525045 – Transportation (New Grant)	\$ 500	
3120050900 – 526075 – Supportive Home Care (New Grant)	\$1,500	
3120050900 – 527045 – Agency Contracts – Salaries (New Grant)	\$7,214	
3120050900 – 527060 – Agency Contracts – Travel (New Grant)	\$ 500	
3120050900 – 435000 – State Grants (New Grant)		\$11,214
3120050900 – 526065 – Home Delivered Meals (new Grant)	\$25,441	
3120050900 – 435000 – State Grants (new Grant)		\$25,441
3120020900 – 525040 – Counseling & Therapeutic (G312000082.2020)	\$25,000	
3120020900 – 435000 – State Grants (G312000082.2020)		\$25,000
3120020900 – 534230 – Computer Supplies and Exp (New Grant)	\$21,850	
3120020900 – 435000 – State Grants (New Grant)		\$21,850
3120030900 – 534230 – Computer Supplies and Exp (New Grant) (CST)	\$15,000	
3120030900 – 435000 – State Grants (New Grant) (CST)		\$15,000
3120050900 – 527020 – Agency Contracts – Food (MOW Grant)	\$2,000	
3120050900 – 527040 – Agency contracts – Rental (MOW Grant)	\$2,000	
3120050900 – 527045 – Agency Contracts – Salaries (MOW Grant)	\$2,000	
3120050900 – 534335 – Misc General Exp (MOW Grant)	\$2,000	
3120050900 – 435000 – State Grants (MOW Grant)		\$8,000
3120020900 – 534335 – Misc General Exp(G312000022.2020)	\$463	
3120020900 – 435000 – State Grants (G312000022.2020)		\$463
3120030900 – 525040 – Counseling & Therapeutic(G312000086.2020)	\$14,489	
3120030900 – 43500 – State Grants(G312000086.2020)		\$14,489

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 29th day of July 2020, at Menomonie, Wisconsin.

ADOPTED ON: July 29, 2020

OFFERED BY THE EXECUTIVE COMMITTEE:
David Bartlett, Chair

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution decreases the 2020 adopted budget by a net amount of \$227,842. Adoption of this resolution has no impact upon the current year tax levy.

Background Information: The Executive Committee has considered the justifications for the proposed 2020 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution.

Department of Human Services

The Department of Human Services was awarded \$5,000 to assist the ADRC with expense in response to COVID 19.

The Department of Human Services was awarded funds from the Children and Families Department in response to COVID 19.

The Department of Human Service was awarded funds from AAA Older Americans act Programs in response to COVID 19. These funds are for Title III-B Supportive Services for \$26,338.

The Department of Human Services was awarded funds from AAA Older Americans act programs in response to COVID 19. These funds are for the Title C2 Home Delivered Meals for \$52,992.

The Department of Human Services was awarded funds from AAA Older Americans act programs in response to COVID 19. These funds are for the Title III-E – NFCSP for \$11,214.

The Department of Human Services was awarded funds from GWAAR in response to the COVID 19. These funds are for \$25,441 and can be used for Home Delivered Meals.

The Department of Human Services was awarded additional funds from the state to use for the State Opioid Response grant. The amount of this award is for \$25,000.

The Department wrote a grant to help pay for some new laptops and docking stations and was awarded \$21,850.

The Department applied for additional CST grant funds to help pay for computer equipment and supplies to do their job remotely and was awarded \$15,000.

The state awarded DHS \$8,000 to be used for the Meals on Wheels program.

The state increased the basic county allocation grant by \$461.

The state awarded DHS \$14,489 in additional funds to use for the TSSF program.

REPORT & RESOLUTION NO. 42

Supervisor Quinn moved to adopt Resolution NO. 42, approving FY 2020 budget adjustments, seconded by Supervisor McCullough. Chairman Bartlett asked if there were any questions or discussion. There was none. Motion carried by roll vote with all supervisors present voting in favor.

**RESOLUTION NO. 42
2020 BUDGET ADJUSTMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that, effective with the publication of notices required by law, the budget of the County of Dunn for the

year beginning January 1, 2020, is amended by the following amounts to the line item account numbers shown:

Environmental Services Department

Environ Services - Grants

Cost Center # 2100010900

	Expense	Revenue
435000 State – Grants (G210000010.1920)		\$ 35,410
524030 Grounds & Grounds Improvement	\$ 35,410	

BE IT FURTHER RESOLVED that the Department of Administration is authorized to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, these changes are, hereby, adopted.

Offered this 29th day of July, 2020 at Menomonie, Wisconsin.

Adopted on: July 29, 2020

OFFERED BY THE EXECUTIVE COMMITTEE:
Dave Bartlett, Chairperson

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution by the Executive Committee and the County Board of Supervisors increases the 2020 adopted budget by \$35,410. Adoption of this resolution by the Executive Committee and the County Board of Supervisors has no impact on the current year tax levy.

Background Information: The Planning, Resources, & Development Committee have considered the applicable request justifications for these proposed adjustments to the 2020 budget and recommends that the County Board adopt the adjustments as being in the best interest of the County.

Environmental Services Department

Dunn County (on behalf of the Dunn County Snowmobile Association) is eligible for Supplemental State Aid Snowmobile Trail funding following the winter of 2019-2020. These funds from the WDNR State Snowmobile Fund that will pass through to the Dunn County Snowmobile Association.

REPORT & RESOLUTION NO. 43

Supervisor Hedlund moved to adopt Resolution NO. 43, amending the employee handbook regarding total base wage and other forms of compensation, seconded by Supervisor Lienau. County Manager Paul R. Miller spoke to the resolution. Motion carried by voice vote.

**RESOLUTION NO. 43
AMENDING THE EMPLOYEE HANDBOOK**

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that policies contained in the Employee Handbook be amended as shown in the attached document, effective as of the date of adoption of this resolution.

Offered this 29th day of July, 2020, at Menomonie, Wisconsin.

Adopted on: July 29, 2020

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Vaughn Hedlund, Chair

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: There is no budget impact from these handbook updates. These costs have been budgeted in the 2020 budget as an allocation to the existing Post Employment Health Plan (PEHP) or the Other Post Employment Benefit (OPEB) plan.

Background Information: Information about the proposed amendments are contained in a Staff Report from the Human Resources Director accompanying this resolution.

REPORT & RESOLUTION NO. 44

Supervisor Hedlund moved to adopt Resolution NO. 44, amending the inventory of job classes, seconded by Supervisor Stori. County Manager Paul R. Miller spoke to the resolution. Motion carried by voice vote.

RESOLUTION NO. 44 AMENDING THE INVENTORY OF JOB CLASSES

NOW, THEREFORE, BE IT RESOLVED, that the inventory of job classes adopted by the Dunn County Board of Supervisors is amended as follows and will remain in force until such time as a subsequent action of the Board amends or nullifies this action:

Change: Psychiatric Social Worker to Licensed Clinical Therapist

FURTHER, BE IT RESOLVED, that the Department of Administration is empowered and directed to create standard operating procedures to regulate and implement this resolution.

Offered this 29th day of July, 2020 at Menomonie, Wisconsin.

Adopted on: July 29, 2020

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Vaughn Hedlund, Chair

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: There is no impact to the overall FY2020 salary and fringe benefit inventory budget for the Human Service Department by amending the classification listing.

Background Information: See attached staff report. This resolution empowers the Department of Administration to establish positions within this classification.

REPORT & RESOLUTION NO. 45

Supervisor Maves moved to adopt Resolution NO. 45, approving an amendment to the lease with Red Cedar Racing, seconded by Supervisor Niehoff. Supervisor Maves spoke to the resolution. Motion carried by voice vote.

RESOLUTION NO. 45 APPROVING AN AMENDMENT TO THE LEASE AGREEMENT WITH THE RED CEDAR RACING ASSOCIATION

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors does hereby approve the attached Amendment #1 to the current lease agreement between Dunn County and the Red Cedar Racing Association for lease of part of the Recreation Park to conduct automobile races.

BE IT FURTHER RESOLVED that the County Manager and the Chair of the Facilities Committee are authorized to execute the contract on behalf of Dunn County.

OFFERED this 29th day of July, 2020, at Menomonie, Wisconsin.

Adopted on: July 29, 2020

OFFERED BY THE FACILITIES COMMITTEE:
Charles Maves, Chair

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Dunn County will receive revenue of \$5500 in budget year 2021, \$6500 in budget year 2022, \$7500 in budget year 2023, and \$7500 in budget year 2024.

Background Information: Dunn County owns a race track located at the Dunn County Recreation Park, Menomonie, Wisconsin, and has had a long-standing relationship with the Red Cedar Racing Association, leasing the race track and adjacent area for the Association's use for many years. The most recent contract was approved in November 2019 for the 2020, 2021, and 2022 racing seasons.

Because of the COVID-19 pandemic, the 2020 racing season has been cancelled. The Red Cedar Racing Association will continue to maintain the grounds and track and continue installation of handrails in the grandstand. The Amendment extends the lease through the 2024 racing season. Plans by the Red Cedar Racing Association to replace the infield administrative/concession stand unit and move and replace a shed are also approved in the Amendment.

The Facilities Committee has reviewed the attached Amendment #1 and is recommending approval by the Board of Supervisors.

REPORT & RESOLUTION NO. 46

Supervisor Maves moved to adopt Resolution NO. 45, approving an amendment to the lease with the Menomonie Youth Hockey Association, seconded by Supervisor Niehoff.

Supervisor Maves spoke to the resolution and responded to questions from the Board of Supervisors. Supervisor Rogers spoke in opposition of the resolution and noted that it was not in the best interest of the county. Supervisor Quinn asked if the committee might give any consideration to reconsidering the lease. Corporation Counsel Nicholas P. Lange provided information on the current lease in place, the history on the lease, agreements with the Menomonie Youth Hockey Association, negotiations of the lease, rent of the facility, improvements to the facility and future engagement to resolve outstanding issues. Supervisor Rogers stated prior agreements were never brought before the County Board for approval and provided reasons and issues why he opposed the amendment to the lease. Supervisor Anderson stated he agreed with the issues raised by Supervisor Rogers and asked if the Facilities Committee might consider going back and renegotiating with the Menomonie Youth Hockey Association. Supervisor Kennedy asked for clarification on both the rent amount and number of years in the original lease agreement and the amount of county contributions towards the Fanetti Building. Chairman Bartlett provided clarification. Chairman Bartlett and Corporation Counsel Nicholas P. Lange provided clarification on the action the County Board was able to take including passage, commitment, postponement or to refer the issue back to the Facilities Committee without a further vote from the Board of Supervisors. Corporation Counsel Nicholas P. Lange explained the parliamentary procedure with a pending question to allow a subsidiary motion to refer an item back to the committee. Supervisor Quinn moved to refer the resolution back to the Facilities Committee for additional consideration, seconded by Supervisor Anderson. Supervisor McCullough asked as a point of order if the correct motion was to table it back or refer to the committee. Corporation Counsel Nicholas P. Lange stated to refer back was sufficient. Supervisors Larry Bjork, Quinn, Rogers, Tripp and Stori spoke to the motion to refer back to the Facilities Committee. Supervisor Maves requested clarification on the action the board expected to be taken by the Facilities Committee if referred back. Discussion held on the direction of action to be taken by the Facilities Committee if the resolution was referred back. Supervisor Maves responded to the questions and requests for information from the Board of Supervisors if the motion to refer was passed. Supervisor Stene called the question. Motion carried by roll vote with Chairman Bartlett voting in opposition. All remaining supervisors present voted in favor.

ANNOUNCEMENTS

Supervisor Anderson announced that Dunn County has received certification as a Broadband Forward! Certified County. Supervisor Anderson thanked County Planner Bob Colson for all his efforts with the application process.

Chairman Bartlett stated that the Dunn County Annual Picnic and the WCCA Conference have been cancelled.

Chairman Bartlett reminded the Board of Supervisors that there is not a meeting of the Board of Supervisors in August. The next Dunn County Board Meeting will be held on September 16, 2020. The October meeting will be held a week earlier.

The Chair declared the meeting adjourned at 9:45 p.m.

Respectfully submitted,
JULIE A. WATHKE
COUNTY CLERK

Purchase Orders over \$40,000

PO#	Department	Vendor	Description	Amount
2000010649	Public Works - Highway	Mid-State Truck Service	Tandem Axle international	\$124,011.91
2000010680	Solid Waste	MW Star Waste Holdings Corp	Adv Haul to Landfill	\$92,640.65
2000010699	Public Works - Highway	Mathy Construction Company	Hot Mix	\$142,405.92
2000010700	Public Works - Highway	Henry Meigs	CRS-2P Emulsion Oil	\$52,806.89
2000010701	Public Works - Highway	Henry Meigs	CRS-2P Emulsion Oil	\$126,114.96
2000010702	Public Works - Highway	Henry Meigs	CSS-1H D50 Oil & CRS-2P Emulsion Oil	\$108,482.97
2000010717	Public Works - Highway	Mathy Construction Company	Hot Mix	\$253,763.76
2000010718	Public Works - Highway	Mathy Construction Company	Hot Mix	\$258,255.51
2000010731	Administration	Associated Trust Company	Bond Services	\$306,225.00
2000010732	Administration	Associated Trust Company	Bond Services	\$986,043.75
2000010733	Administration	Associated Trust Company	Bond Services	\$751,750.00
2000010734	Administration	Associated Trust Company	Bond Services	\$78,581.25
2000010735	Administration	Associated Trust Company	Bond Services	\$158,905.00
2000010747	Public Works - Highway	Mathy Construction Company	Hot Mix	\$149,743.90
2000010748	Public Works - Highway	Mathy Construction Company	Hot Mix	\$276,541.45



OFFICE OF CORPORATION COUNSEL

Attorneys for the Municipal Corporation of Dunn County

Nicholas P. Lange
Corporation Counsel

Barbara Anne Fagan
Assistant Corporation Counsel

2020 Annual Report

Corporation Counsel Office

The Wisconsin Legislature, in Wis. Stat. § 59.42(1)(a) has authorized the creation of the Corporation Counsel Office in order to provide specialized legal services to the County Board of Supervisors and its committees, county departments, and county officials and, in Wis. Stat. § 59.42(1)(c), has authorized the appointment of assistant corporation counsels to aid in the performance of the duties of corporation counsel.

The Office of Corporation Counsel serves as the chief legal counsel for the county government, providing a broad range of legal services to the Dunn County Board of Supervisors and its committees and county departments and officials. In doing so, we strive to be available, accessible, and proactive, and to deliver legal services in a cost-effective and fiscally responsible manner so that more tax dollars can be used for the delivery of programs and services through other departments.

The Dunn County Corporation Counsel Office is staffed by 2 full-time attorneys and a full time legal secretary.

Corporation CounselNicholas P. Lange
Assistant Corporation CounselBarbara Fagan
Legal SecretaryBeth Stai

We have found that a fairly separated division of responsibility is most efficient, although both attorneys in the office are able to handle any matters that arise as may be necessary.

The Corporation Counsel has primary responsibility for drafting and reviewing ordinances, resolutions, and contracts, human resources issues, interpretation of regulations and authority, acting as general legal counsel, and supervising the Corporation Counsel Office.

The Assistant Corporation Counsel has primary responsibility for the prosecution of zoning violations, handling guardianship, protective placement, and involuntary mental commitment cases, representing the county's interests in bankruptcy and bank foreclosure cases, advising and interpreting the law on Medicaid-related issues, and providing legal services to the Child Support Agency. The Assistant Corporation Counsel position is dedicated approximately 25-30% to Child Support Agency legal services.

The Legal Secretary drafts all legal documents for filing with the court, updates all ordinances after adoption and publication, and actively assists throughout each stage of all legal matters affecting the county, such as civil actions, in rem foreclosure, guardianship and protective placement cases, and mental commitment cases.

Professional Activities

In September 2019, Corporation Counsel Nicholas P. Lange concluded 3 consecutive 1-year terms as President of the Wisconsin Association of County Corporation Counsels.

During July and August, Corporation Counsel Nicholas P. Lange served as a member of a Wisconsin Counties Association workgroup for developing a comprehensive written document to provide guidance to counties, towns and cities on local government and health officer authority relating to pandemic and communicable disease response. The final written document was made available by the Wisconsin Counties Association in mid-August.

Impact of COVID-19

COVID-19 impacted the Office of Corporation Counsel. Remote working options have been utilized as much as possible. From mid-March to July 1st, the Courts were closed to the public, but still open for business. To protect the due process rights of respondents and comply with mandatory timelines for holding court hearings, our office worked closely with Court staff to determine the most effective alternatives to in-person hearings, such as ZOOM or conference bridges. As the duration of the COVID-19 pandemic extended and related state and federal laws changed quickly, the Corporation Counsel worked closely with the County Manager, Public Health, Human Resources, and Emergency Management to ensure that Dunn County was in compliance with the ever changing regulations.

Because the COVID-19 pandemic has been an occurrence unprecedented in most people's lifetimes, the authority of government at all levels during this type of emergency, and the authority of local health officers around the state as it relates to communicable diseases, received increased attention. This year, we researched and drafted the Declaration of Emergency that was adopted by the County Board in March. Many of the contracts we've reviewed relate in some way to the pandemic and local government response.

Duties of the Corporation Counsel Office

The mission of the Corporation Counsel Office is to facilitate and support Dunn County's goals by providing timely and effective legal services, to the highest professional standards, with integrity and respect to policy-makers and administrators. The Corporation Counsel Office is an integral part of Dunn County's operational system, attending to all civil legal matters relating to Dunn County and serving as legal counsel for the County Board of Supervisors, its Committees, Agencies, Commissions and Boards, Elected Officials, Departments and Department Heads. Pursuant to County Ordinance, the Corporation Counsel acts as County Manager when the County Manager is absent due to illness, vacation or a vacancy in the County Manager position. The duties and responsibilities of the Corporation Counsel Office are many and varied.

General Legal Counsel. Serving as legal adviser to and interpreting the authority, powers and duties of the county board, committees, boards, commissions, departments, offices, programs, agencies, and officers and employees of the county.

Involuntary Commitment. Representing the "interests of the public" in involuntary civil (mental and alcohol) commitments under Chapter 51 of the Wisconsin Statutes.

Wisconsin law authorizes legal actions for the involuntary commitment and treatment of persons with mental illness or alcoholism who are dangerous to themselves or others. Most involuntary commitments involve persons with mental illness, who, as a result of the commitment proceeding are court-ordered to participate in treatment on either an inpatient or outpatient basis. An involuntary commitment action begins by a petition for detention. Once commenced a commitment action can continue through probable cause hearing to end with a court hearing on a final order. However, negotiations and communication with the treatment team can also lead to dismissal or diversion agreements.

So far in 2020, there have been 45 legal actions for commitment of adults and 13 actions for the commitment of juveniles. Of that, sixteen individuals were placed on some type of involuntary order. In 2019, 89 actions were brought for involuntary commitment.

Once individuals are placed under commitment, there is ongoing prosecution to extend the commitment for up to one year at a time and to modify treatment conditions. Some individuals are under an involuntary commitment order for many years. Currently, there are 37 individuals under commitment. These cases have required 27 petitions for a hearing on the extension of the commitment and 17 petitions to move individuals to more restrictive settings. Although resolutions are often negotiated prior to a contested hearing on these matters, it takes a great deal of communication and cooperation with the Department of Human Services and law enforcement to ensure that the individuals committed are safe and receiving the appropriate treatment for their needs.

Ordinances and Resolutions. Drafting and reviewing ordinances, resolutions, and other legal documents related to the policies and directives of the County Board and committees. So far in 2020, we have brought to near-completion two substantial ordinance projects – (1) a complete rewrite of the land division ordinance, and (2) a complete rewrite of the manure management ordinance. You can expect to see these ordinances coming to the county board for consideration and action in the near future.

Guardianship and Protective Placement. Representing Dunn County in Guardianship and Protective Placement actions under Chapters 54 and 55 of the Wisconsin Statutes.

Guardianship cases – where our office brings a legal action to have the court appoint a decision-maker for an individual who is not competent – is where we have seen a decrease from 2019. In 2019, our office filed 40 guardianship cases and 19 cases for protective placement. In the first 8½ months of 2020, we have filed 11 guardianship cases and 4 cases for individuals to be placed under protective placement. The reason for this decrease is unclear. It may be the result of a several year long campaign from the ADRC for individuals to complete advanced health care directives, or it could be that due to COVID face-to-face assessments have stopped, with the unintended effect of decreasing guardianship proceedings.

There are 77 individuals under protective placement orders from Dunn County courts, all of which require monitoring by County staff. There is ongoing case management from the Department of Human Services, with the Corporation Counsel Office responsible for filing most motions relating to various matters, notifying all interested parties of changes in placement, and petitioning the

court annually for court review of each placement. There have been 17 changes to protective placements so far in 2020.

Contracts. Reviewing, drafting, negotiating, interpreting and enforcing contracts, memoranda of understanding and leases.

Child Support Program. Providing legal services and court representation to the Child Support Agency in fulfilling its responsibility to establish paternity judgments, child support and medical support orders, to enforce court orders through contempt proceedings, and to seek modification of child support orders where appropriate.

Time spent on providing legal services to the Dunn County Child Support Agency is reimbursed at 66% from the State of Wisconsin. In 2019, Barbara provided 593.6 hours of attorney time, with reimbursement revenue to the County of \$19,723.07. Although the final numbers have not been certified to the state, so far in 2020, Barbara has provided 263.71 hours of attorney time, reviewed 1,190 legal documents and attended 290 child support court hearings through June 30th.

Employment Law. Serving as legal counsel in Employment and Labor Relations, which encompasses: ensuring compliance with state and federal employment laws, regulations and rules; legal aspects of hiring, discipline and termination; labor negotiation, mediation and grievance and interest arbitration; representing the County in proceedings before the court, administrative bodies and various agencies.

In Rem Property Tax Foreclosure. Prosecuting the foreclosure of real property tax liens by action *In Rem* (against the property) and managing and selling tax-foreclosed properties under Chapter 75 of the Wisconsin Statutes, which authorizes tax foreclosure for past due taxes, interest, penalty, assessments and other costs. Our office files an In Rem tax foreclosure action each year. The in rem process can be generally broken down into two stages, the foreclosure process and the sale process.

The most recent tax foreclosure action was filed in 2019. The initial list of past due taxes, interest, and penalty was \$72,218.87. The office engages in outreach, letters, phone calls, meetings with property owners, and some home visits. Through this kind of outreach, \$64,017.36 was collected before judgment was taken. Ultimately, the county took judgment against 4 properties, which represented a total of \$39,531.76 back taxes, interest, and penalty, which had continued to accrue through the process. The 4 properties acquired have a total assessed value of \$285,000.

Once the judgment of foreclosure transfers ownership to the County, we start the sale process. We advertise properties for open and closed bid and show available properties upon request. In 2019, four properties were sold resulting in \$52,605 going into the general fund. There are anticipated to be at least 6 parcels for sale in 2020.

Public Records Law Compliance. Reviewing public records requests and providing legal opinions and advice to records custodians regarding release of public records.

Board and Committee Meetings; Parliamentarian. Attending County Board and committee meetings; serving as parliamentarian for the Board of Supervisors, providing interpretation and explanation of County Board Rules.

Claims. Reviewing claims against the county and its officials and employees; defending uninsured claims; monitoring the defense of and assisting outside counsel assigned by Wisconsin County Mutual Insurance Company to defend insured claims.

Bankruptcy. Representing Dunn County’s interests (on behalf of all County departments) in federal bankruptcy proceedings.

Bank Foreclosures. Representing Dunn County’s interests (on behalf of all County departments) in bank foreclosure proceedings.

Land Use and Environmental Issues. Acting as legal counsel on land use, land division, zoning, sanitation, mining reclamation and environmental issues, including enforcement of Dunn County’s ordinances through legal action.

Open Meetings Law Compliance. Reviewing meeting notices and agendas for compliance with, and providing legal opinions and advice regarding, the open meetings law under Sections 19.81 – 19.98 of the Wisconsin Statutes.

Board of Adjustment. Acting as legal counsel to the Board of Adjustment. Attend Board of Adjustment meetings when required.

Ethics and Conduct of Public Officials. Providing legal opinions and advice regarding ethics and conflict of interest issues under Sections 19.42 – 19.59 of the Wisconsin Statutes.

Real Estate Transactions. Handling the legal aspects of the purchase and sale of real property and property interests by Dunn County.

Monitor Legislature and Courts. Monitor changes in state and federal law and make recommendations for changes in county policy or ordinance, where appropriate

Miscellaneous. Elections, referenda, intellectual property, telecommunications, and whatever other legal issues which may arise from time to time.

History of the Dunn County Corporation Counsel Office

The Dunn County Board of Supervisors created a part-time Corporation Counsel position in November 1970, and contracted with a local law firm to perform Corporation Counsel duties in April 1971. Recognizing that “the legal work of Dunn County has progressively increased in volume and complexity,” the position of Corporation Counsel, with a more detailed description of duties, and an annual operating budget were approved in 1978. The County continued to contract with a law firm for Corporation Counsel services.

During the 1970's and 1980's, the District Attorney was a county employee and performed many of the jobs that are currently performed by the Corporation Counsel, such as adult protective services, guardianships, mental commitments and child support enforcement, while the Corporation Counsel served as general counsel. In 1990, when District Attorneys became state employees, a half-time Assistant Corporation Counsel Position was created to perform duties transferred from the District Attorney’s Office. In 1991, the Child Support Director, who at the time was an attorney, was designated as an Assistant Corporation Counsel in order to ensure backup coverage for matters outside Child Support enforcement.

In 1992 the County Board approved the hiring of a full-time in-house Corporation Counsel and a full-time legal secretary to establish the Department of Dunn County Corporation Counsel. In 1993, a full-time Assistant Corporation Counsel was hired. Office organization has remained the same since then.

2020

Dunn County Fair Annual Report



Deb Gotlibson
Dunn County Fair
9/3/2020



What a ride we have had this year as a county fair! Not at all what any of us would have expected.

In January, members of the Fair Board left the annual Wisconsin Association of Fairs' Convention like previous years, rejuvenated and excited to get home and plan the best fair ever. Back home, we dug in to finalize our schedules, make sure we had judges hired, worked on getting those last sponsors and how we could improve the fair this year. Many hours were put into the planning.

Meanwhile, at the same time, in a country far away from Wisconsin, a virus was brewing. We all knew what the news reports were saying about other countries and eventually some states, but we are in Wisconsin. We started asking ourselves, will it come here, will it affect us? Just what is COVID-19? I never in my wildest dreams would have thought that it would affect our fair.

Fast forward to March, COVID-19 is in Wisconsin, now what? As the state shut down, the board continued to plan and we hoped that our worst fears would not happen to our fair this summer. COVID-19 would be under control and we would host the fair as normal.

On the state level, fair boards across the state starting meeting via Zoom, which would become our new friend. We decided we needed to connect as fairs and discuss what was happening. We would get together weekly and talk, share ideas, concerns, etc. We had a great response with over 100 fair members attending those early meetings. Many, many ideas were shared, and one common thing we found was that our County Health Departments would become a vital part of our discussions.

And then it happened, the first fair cancelled in the State of Wisconsin. The heartbreak was felt across the state. As more cancellations or modification decisions were made, we discovered that we are #FairStrong! We determined early on that we will survive this! We learned that we could draft excellent press releases using the tools we had access to from the IAFE and from the discussion at our meetings. We withstood social media negativity and handled everything with grace and dignity. We even learned all the ingredients it takes to "make a fair". If by chance you have not read or heard about the article, check it out on the [WAF website](#). We all cried on each other's shoulders virtually and grieved at the loss of something that is so important in our lives.

In May, it was our turn to face that difficult decision. A joint meeting was held with the Facilities Committee and Fair Board. As a result of the discussion, the Facilities Committee recommended that the 2020 Dunn County Fair be cancelled to the public and only youth exhibits would be allowed; the County Board of Supervisors met and agreed with the decision of the Facilities Committee later in May. It certainly will not be the same fair for any of us this year.

The Fair Board quickly shifted gears and started to put together a new plan for holding a youth exhibitor fair. Contracts that were already in place for entertainment, the carnival and food and commercial vendors needed to be renegotiated or cancelled, judges needed to be contacted once we revised schedules. Refunds were issued to vendors that had already paid for space. A new theme (see above) was selected for the fair. These were only the first steps.

Working with KT Gallagher, we developed guidelines for exhibitors, and revised those guidelines eight times, as updates were received, and recommendations changed. We created signs to post encouraging social distancing and hand washing. We went on the hunt for supplies for cleaning and sanitizing areas that we would be using. We developed a login system to track everyone on the grounds, including wristbands that were required for everyone at the fair.

Since our grounds were closed to the public, some grandparents found a way to watch the animal shows by parking on the street and sitting in their vehicles or placing lawn chairs in the bed of pickups. Brian Winnekins, [WRDN Radio](#) in Durand, volunteered to

livestream the beef, swine, and dairy show on their radio station YouTube channel and Facebook page. We also shared the information on our Facebook page and virtual website. We had a lot of comments from parents and grandparents appreciating that they were able to watch the kids show.

Our Fair Coordinator, Sam Dekan, created a virtual fair to meet the educational and exhibit requirements of the fair. If you have not had a chance to visit our [Dunn County Virtual Fair](#), it is still available to view. I encourage each of you to take a walk through the fair from the comfort of your lazy boy! Analytics from social media indicate that we had 659 views the week of the fair, 659 views of the livestream, and 50 to 200 plus engagements on each post. 760 people viewed the virtual website from July 20-25. They visited from the comfort of their homes in Wisconsin, Minnesota, Colorado, Illinois, Iowa, Virginia, North Carolina, California, Arizona, and Oregon! Did you catch our puns on Facebook – we enjoyed coming up with them and our followers were really engaged!



At the end of the fair, exhibits and exhibitors at the fair were 38% of last year (at entry close, we were at 50%). Cancelling shooting sports, food and clothing reviews, carcass clinic, and dog and horse events contributed to these areas along with exhibitors just deciding they did not want to participate or finish all of their projects this year. We have received many thank you notes from those that did exhibit and were glad that we did hold the modified fair.

The Fair Board would like to thank KT, the Facilities Committee and County Board of Supervisors for their support of the modified fair this year. Also thank you to Scott and the Facilities workers that assisted us with set-up and tear down.

For me personally with our exhibit only fair, it was like I was transported into another world. The grounds were empty, not the normal excitement in the air, none of normal smells and noises. We even had cattle tied to trailers in what is our food court area so families could place their trailers in the shade and practice social distancing.

What will 2021 bring? To be determined, I wish I had a crystal ball to see into the future! We will continue to maintain those conversations and follow recommendations of the Public Health Department in planning the fair. There are rumors out there regarding the status of fairs in 2021 and if they will happen, we all hope they do. The big question, of course, is what happens to COVID-19 as we move forward; will a vaccine be approved? In any event, we have all learned to look at our fair differently. We will be taking a hard look at keeping our exhibitors and visitors safe. We do not know what 2021 will bring but realize that every journey begins with a single step. And tough times never last, tough people do! As a fair, we all will continue to move forward to plan the best fair ever. We will come back in 2021 better and stronger than ever.

I invite you to view some of the photos from the fair on the next pages. You will find more on Facebook and on our virtual fair website.

#FairStrong!

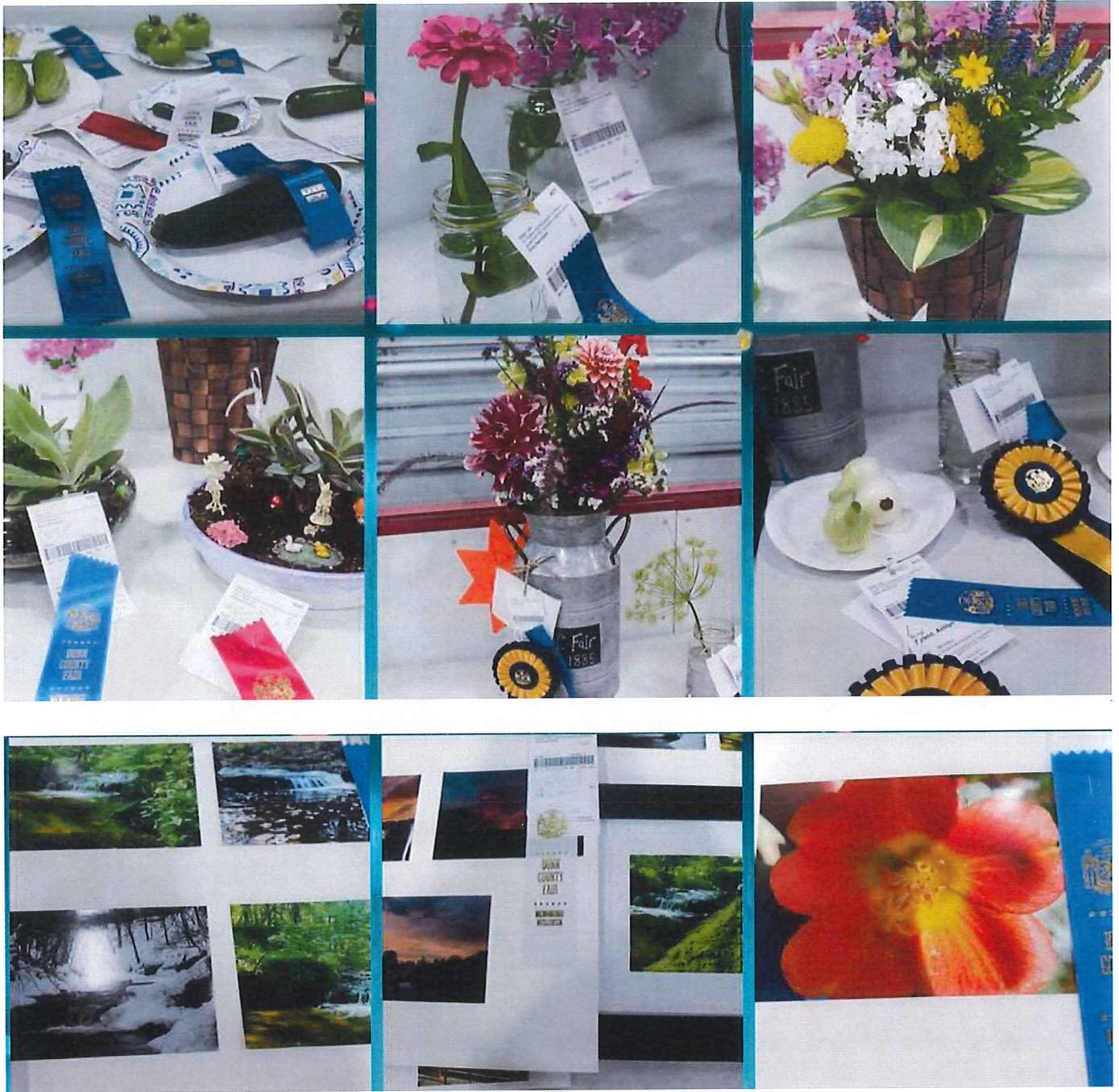
Respectively submitted,
Deb Gotlibson, President

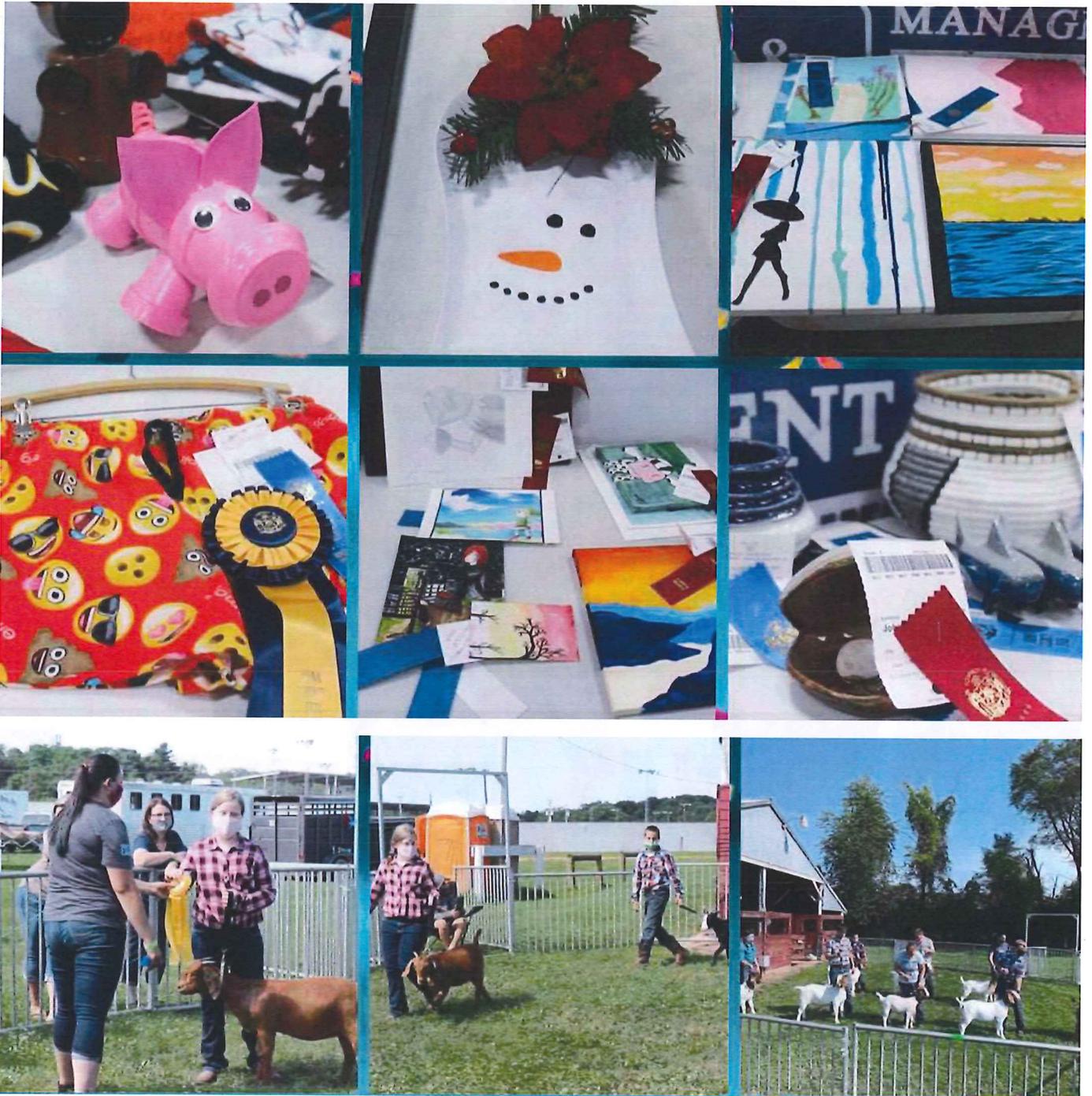
Since we did not have a Fairest of the Fair this year, we had some fun and selected a Fairest of the day.



Judging – a few examples of the entries this year.









COUNTY OF DUNN



Dunn County Public Works
FACILITIES & PARKS DIVISION
3001 US Highway 12 East
Suite 002
Menomonie, Wisconsin 54751
Phone (715) 231-6471

TO: County Board of Supervisors
FROM: Scott Nabbefeld, Facilities and Parks Manager
John Sworski, Public Works Director
DATE: September 8, 2020
SUBJECT: Public Works – Facilities & Parks 2020 Annual Report

The Dunn County Public Works Facilities and Parks Division works under the policy and direction of the Facilities Committee. Below is a brief summary of the County infrastructure and division staffing.

INFRASTRUCTURE

The Facilities and Parks Division is responsible for the maintenance and repair of all Dunn County facilities, parks and central transportation fleet vehicles. Below is a table showing the approximate areas owned by Dunn County and maintained by the Facilities and Parks Division. As in some cases with several parks and shooting ranges, the Facilities and Parks Division works in cooperation with multiple recreation partners to maintain these facilities. The recreation partners are referenced at the end of this report.

Table with 2 columns: Category (Buildings, Grounds, Sidewalk/Paved Trail) and Value (515019 square feet, 580 acres, 3.25 miles). Includes a note: Note: Above totals are approximate. * Totals INCLUDE the Neighbors of Dunn County Campus and EXCLUDES infrastructure utilized by the Highway Division (i.e. highway office, shops, pits, etc.) and Transit.

STAFFING

Currently, the Facilities and Parks Division has a staff of (1) full-time Facilities and Parks Manager, (7) full-time employees, and (4) full-time and (2) part-time contracted Custodians in conjunction with other Public Works staff and others including; contractors, vendors, partner organizations, volunteers, and other outside resources. Work is completed directly by Facilities and Parks Division staff or through contracts/service agreements managed by the Public Works Department.

The Public Works Department works to have cooperative efforts between all staff members to help utilize the Departments resources in the best and most efficient manner. This includes "sharing" of staff and Department equipment to complete various work. This cooperative effort will continue moving forward so the greatest utilization of resources and efficiencies can be achieved.

The following are examples of work, projects, or other items involving the Facilities and Parks Division.

1. **Work Orders** – The Facilities and Parks Divisions utilizes an electronic form system by Seamless Docs, which allows County employees to submit work orders via their computer. Facilities and Parks staff then receives an email notification of this through the system. This is one method to notify staff of current facility issues or needs. Other methods used to alert staff of work needing to be completed is via phone, email or in person. In 2019-2020, the Facilities and Parks staff responded to thousands of work order requests. The below list is just a few examples of the type of work orders that are submitted and responded to on a daily basis.

- Lighting issues or electrical problems.
- Office moves and set ups
- HVAC issues.
- Jail maintenance requests.

Staff also works on small or special facility or parks projects along with routine/preventative maintenance work and custodial work.

2. **Department Relocations and Projects**– Facilities and Parks has been involved over the past year in several projects in all the County owned properties;
 - A. Judicial Center
 - Continued conversion of lighting to LED in Judicial Center
 - Installation of plexiglass barriers in the courtrooms to allow in person court proceedings to take place.
 - B. Government Center
 - Finalized items for the sale of the Government Center
 - Worked with the City of Menomonie in the transition of them becoming owners of their new property
 - C. Community Services Building
 - Assisted in the final moving of offices into the new Government Center
 - Installed plexiglass barriers at reception windows
 - Worked with the COVID-19 Response Team in keeping our workplace safe for employees
 - Worked with the Highway Department on the installation of the new rear parking lot
 - D. Neighbors of Dunn County
 - Daily preventative maintenance projects
 - Assisted in facility needs with COVID-19 related items
 - Participate in annual Life Safety Code inspections in all buildings
 - E. Rec Park
 - Continued the relationship with Red Cedar Racing and Menomonie Youth Hockey
 - Maintenance of lawn mowing and snow removal equipment
 - E. Parks
 - Continued maintenance of the parks to keep them looking great
 - Worked with the Eau Galle Sportsman’s Club on future improvement plans at Pineview Park

3. **Dunn County Fleet Vehicles** – The maintenance and repair of the Dunn County Fleet Vehicles is the responsibility of the Facilities and Parks Division. Currently, the fleet size is (11) vehicles which includes the following body styles; (8) mid-size sedans and (3) mini-vans, (1) SUV and (1) 11 passenger handicap accessible van. Our fleet is now mainly comprised of vehicles leased through Enterprise. By leasing we were able to update our aging fleet and also save on repairs and fuel costs.

As a Division of the Public Works Department, Facilities and Parks will continue to strive to maintain Dunn County's facilities and parks infrastructure and fleet vehicles within the provided budget by using safe, efficient and sustainable practices.

In closing, I would like to thank the Dunn County Public Works Department Facilities and Parks Division staff for their hard work and dedication to providing services for our County facilities and parks. Also, I would like to thank all of the partner organizations, volunteers, and others who help keep our County facilities maintained. A non-inclusive list is included on the following page, which lists the major partner organizations. Through these partner's efforts and work, improvements to various County owned facilities have been completed and the facilities they are involved in, continue to provide recreation opportunities for all to enjoy.

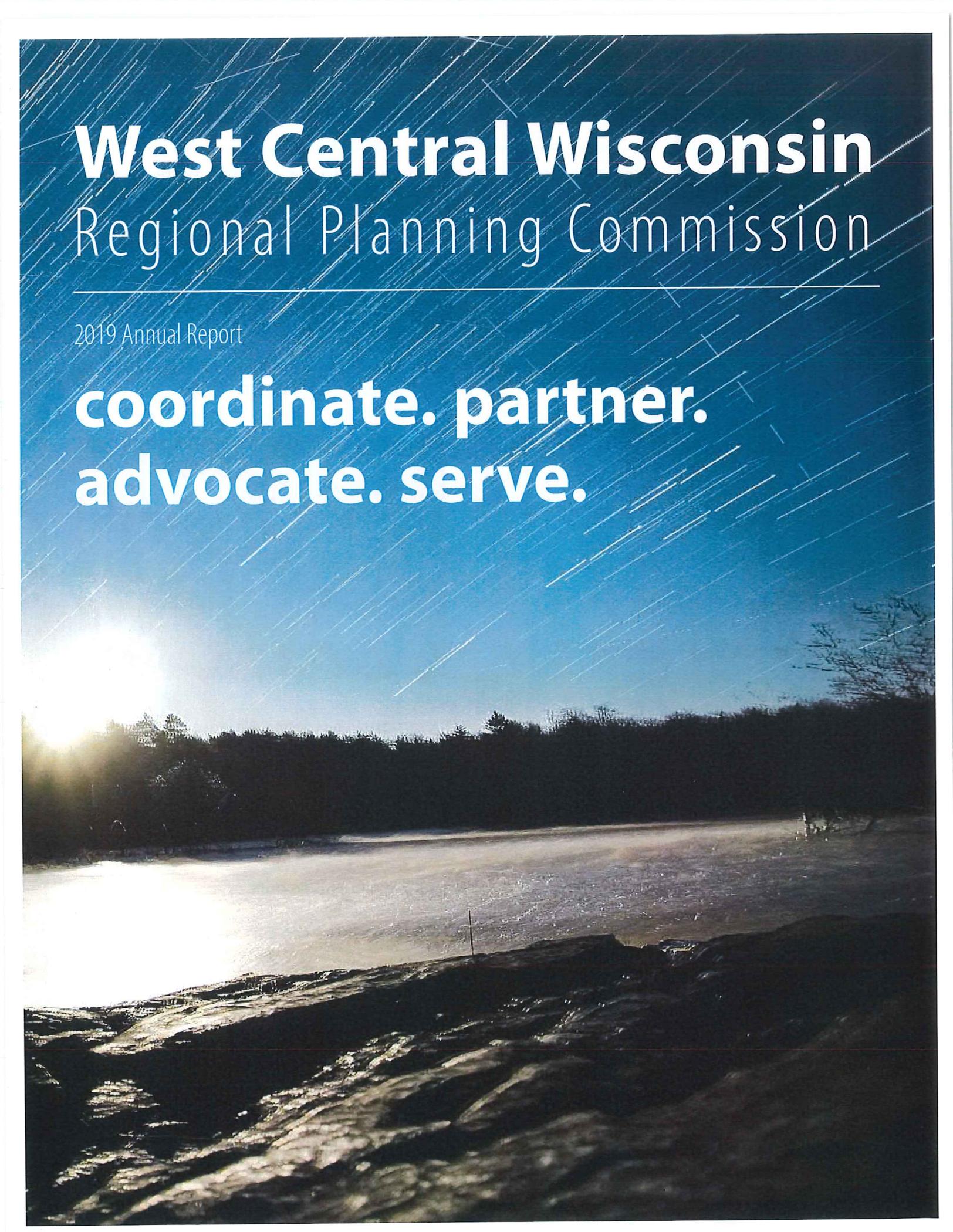
**THANK YOU TO ALL THE PARTNER ORGANIZATIONS AND VOLUNTEERS FOR
THEIR HELP AND SUPPORT TO MAINTAIN AND IMPROVE THE COUNTY
FACILITIES AND PARKS**

Organization

Northwest Rod & Gun Club
Colfax Sportsmen's Club
Menomonie Rifle & Pistol Club
Dunn County Fish & Game Club
Dunn County Sportsman's Alliance
Land Conservation & Planning Division
County Planner & Staff
Red Cedar Racing Association
Dunn County Fair Board
Menomonie Youth Hockey Assoc.
Menomonie Saddle Club
Town of Sand Creek
Menomonie Area Mountain Bike Assoc.
Dunn County Historical Society
4-H
K-12 Students/Earth Day
Friends of Caddie Woodlawn/Sunrise Rotary
Eau Galle Sportsmen's Club
UW-Stout ROTC Menomin Park Orienteering

Site

Boyceville Shooting Range
Colfax Shooting Range
Menomonie Shooting Range
County wide
Conservation aid projects
Shooting ranges and parks
Outdoor Recreation Plan
Recreation Park
Recreation Park
Recreation Park
Recreation Park
Myron Park & Campground
Menomin Park
Caddie Woodlawn
County wide
County wide
Caddie Woodlawn
Parks in the Eau Galle area
Menomin Park



West Central Wisconsin Regional Planning Commission

2019 Annual Report

**coordinate. partner.
advocate. serve.**

INTRODUCTION

West Central Wisconsin Regional Planning Commission (WCWRPC) is a multi-county planning agency created under Wisconsin State Statute 66.0309. It was established in 1971 by executive order of the Governor based upon petition from the counties comprising the region. These counties are: Barron, Chippewa, Clark, Dunn, Eau Claire, Polk, and St. Croix. WCWRPC is statutorily charged with the responsibility of planning for the physical, social, and economic development of the region. We provide technical assistance and advisory services on regional issues to local governments and organizations within the region and often serve as a coordinating agency for local and multi-jurisdictional programs and activities.

This annual report provides examples of projects worked on in 2019. For a full list of work activities completed in each county, please contact the Regional Planning Commission.

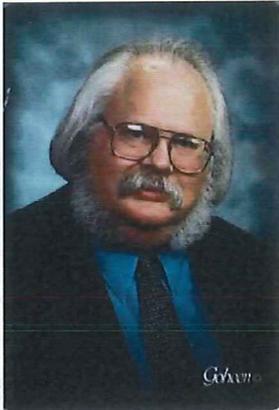
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"Big Boy" photo courtesy of William Johnson



Message from the Chair A Vision for the Future

WCWRPC Chair, John Frank

As a new century appeared on the horizon 30+ years ago, Western Wisconsin Congressman Steve Gunderson convened a partnership of business, education, and government leaders to produce a roadmap to guide the region into the 21st Century.

If our portion of the State was not only to survive—but also to thrive—in the years to come, we needed to enhance and diversify our agriculture-based economy into emerging and expanding economic sectors including, but not limited to, supercomputers, biotechnology, health care, recreation, craft and specialty foods, and the arts.

Over the course of eight months in 1987 and 1988, more than 150 of these regional leaders participated in drafting “Western Wisconsin-2000”, a blueprint plan containing dozens of goals and recommendations designed to create, among other things, a regional social, cultural, and economic community along the “I-94 Corridor” that could transition West Central Wisconsin into “the Silicon Valley of the Midwest”.

A cornerstone of this collaborative project was the analytical guidance and planning assistance of the State’s regional planning commissions—Wisconsin’s “secret weapon” in the ongoing battle for a sound economic future. Indeed, without the West Central Wisconsin Regional Planning Commission, the coordinated transition to a stronger, more diversified, and vibrant regional economy over the past three decades—including a combination of low unemployment and exceptional quality-of-life that is difficult to find elsewhere in the country—may have never occurred.

Today, working together as a Region with the continued assistance and guidance of the West Central Wisconsin Regional Planning Commission we will continue to anticipate, meet, and overcome the challenges that await us in the 21st Century whether they are in manufacturing, transportation, water quality, housing, health care, small business, or any other issue area. Seven individual counties working toward common goals and objectives assures that all of us can be stronger collectively—now and in the future.

ECONOMIC DEVELOPMENT ASSISTANCE

EDA PARTNERSHIP PLANNING GRANT

In March 1980, the West Central Wisconsin Regional Planning Commission was designated as an Economic Development District by the Economic Development Administration (EDA) of the U.S. Department of Commerce. This designation allows WCWRPC to receive EDA funding to conduct economic development activities throughout the region. As part of this function, staff annually update the Comprehensive Economic Development Strategy (CEDS). This document analyzes the "state of the region" and recommends programs and projects to improve the economic development of the region.

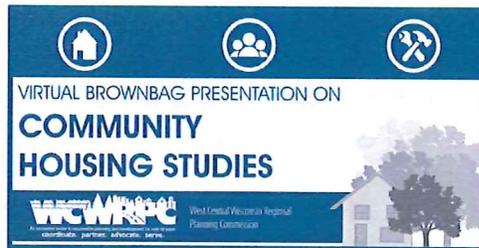
The Chippewa Valley Technical College NanoRite Center and the St. Croix Valley Business Innovation Center are examples of two successful projects made possible with EDA funds and WCWRPC support.



EDA SHORT TERM PLANNING GRANT BROWNBAG WEBINARS

WCWRPC prepared and was awarded a grant from EDA to upgrade technology and offer four virtual brownbag webinars on various topics. The first two webinars took place in 2019 and the others are set to occur in 2020.

These webinars not only allow the Commission to showcase economic development work being done in the region, but more importantly provide a forum for sharing ideas and best practices.



October 1, 2019 - The first brownbag focused on the value and method of conducting community housing studies using the recently completed Barron County Housing Study as an example.



December 10, 2019 - The second brownbag focused on the types and benefits of business incubation. Guest speakers included Danielle Campau, Director of the St. Croix Valley Innovation Center and Mark Kalish, Manager of the Chippewa Valley Business Innovation Center.

BUSINESS PARK
FEASIBILITY STUDY

WCWRPC assisted Chippewa County to prepare and submit a successful application to the Economic Development Administration (EDA) Local Technical Assistance program seeking funds to conduct a feasibility study for a new business park. Awarded in Spring 2019, EDA provided a \$25,000 grant toward the project costs, while Chippewa County contributed \$25,000. This study will help the County make a decision regarding whether to pursue the development of a new business park.



OPPORTUNITY ZONE
OUTREACH

Opportunity Zones were created as part of the federal government's Tax Cuts and Jobs Act of 2017. These zones provide incentives for taxpayers to postpone taxes on capital gains until 2026 if those profits are re-invested in Opportunity Funds. Opportunity Funds are equity funds that invest in businesses in Opportunity Zones. The State of Wisconsin has designated seven low-income and/or distressed census tracts as Opportunity Zones in West Central Wisconsin. These areas are located in Rice Lake, Chippewa Falls, Menomonie, and Eau Claire. WCWRPC staff have attended trainings on Opportunity Zones and have reached out to eligible areas to provide information on how to best leverage related benefits.



OTHER ECONOMIC DEVELOPMENT **SUPPORT**



Chippewa Valley Innovation Center (CVIC) Market Study - worked with CVIC to examine space and service needs for the innovation facility.



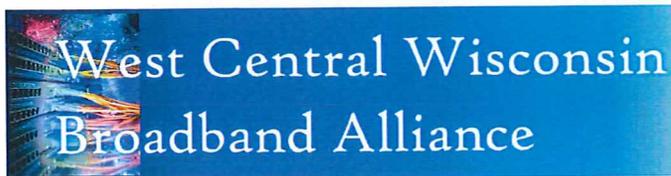
EMSI Analysis & Coordination - utilized EMSI, a web-based data analysis tool to assist with economic development studies and provide support to communities and regional partners.



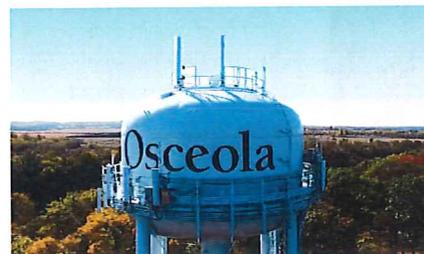
City of Neillsville/ Memorial Medical Center Economic Impact Analysis - completed a study to identify potential impacts of a proposed Medical Center campus in the Neillsville area.



City of Greenwood Tax Increment Financing Plan - developed a TIF plan to assist with financing of infrastructure improvements and project costs for new development and multi-family housing.



Broadband Alliance - provided coordination and outreach support for this multi-agency partnership.



Osceola EDA Project - assisted Osceola in examining the need for strategies and facilities to move the economy forward.



REGIONAL BUSINESS FUND, INC.

Regional Business Fund, Inc. (RBF, Inc.) is a non-profit economic development corporation whose purpose is to promote business and economic development in west central Wisconsin by providing business financing tools.

LOAN PROGRAMS

- » Revolving Loan Fund
- » Micro Loan Fund
- » Growth Loan Fund
- » Downtown Façade Fund
- » EDA Revolving Loan Fund
- » Technology Enterprise Fund

RBF, Inc. offers low-interest loan funds to businesses that expand within the region; diversify the economy; add new technology; revitalize buildings in the region's downtowns; create or retain quality jobs; and increase private capital investment in the region.

RBF, Inc. is managed by a Board of Directors consisting of representatives from each of the seven counties in the region and contracts with West Central Wisconsin Regional Planning Commission to administer the loan programs.

REVOLVING LOAN FUND RUSSELL'S OF NEILLSVILLE



Russell's of Neillsville was able to utilize financing from the Revolving Loan Fund to assist with the purchase and renovation of a recently vacated Shopko store, allowing them to provide a greater selection of goods in Neillsville (Clark County).

MICRO LOAN FUND NORTHERN VETERINARY SERVICE S.C.



Northern Veterinary Service S.C. relocated to St. Croix Falls (Polk County) to be closer to their clients. RBF was able to assist with micro loan financing to purchase their commercial real estate.

GROWTH LOAN FUND OLIPHANT BREWING



Oliphant Brewing in Somerset (St. Croix County) sought financing in order to expand their brewing capabilities. A low-interest loan from RBF's Growth Loan Fund assisted with funding new brewing equipment.

REVOLVING LOAN FUND B FIT FITNESS CENTER



B FIT Fitness Center obtained Revolving Loan Fund financing to build and equip a fitness center in downtown Boyceville (Dunn County).

SERVICE AREA & SUCCESS

2019

Polk County

\$550,300 loaned
3 start-ups
8 businesses
34 jobs created

Barron County

\$371,000 loaned
5 start-ups
7 businesses
40 jobs created

Chippewa County

\$193,700 loaned
3 start-ups
4 businesses
87 jobs created

Clark County

\$280,000 loaned
1 start-up
2 businesses
9 jobs created

Region Totals

\$3,323,980 loaned

24 start-ups

40 businesses

268 total jobs created or retained

St. Croix County

\$1,374,600 loaned
6 start-ups
10 businesses
77 jobs created

Dunn County

\$529,380 loaned
5 start-ups
8 businesses
19 jobs created

Eau Claire County

\$25,000 loaned
1 start-up
1 business
2 jobs created

PLANNING & TECHNICAL ASSISTANCE

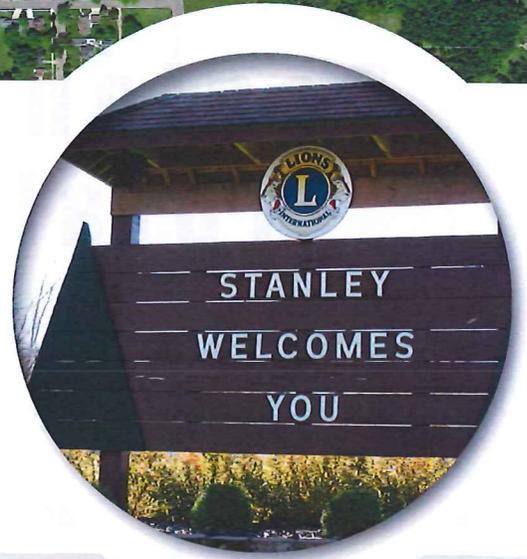
CITY & VILLAGE COMPREHENSIVE PLAN UPDATES

In 2019, WCWRPC secured grant funding and commenced with three new comprehensive plan update projects.

City of Stanley

This Comprehensive Plan update includes a Downtown Sub-Plan with strategies to enhance the City's downtown. As part of this effort, the City's Outdoor Recreation Plan is also being updated to qualify for Wisconsin Department of Natural Resources grant funding.

In addition to these plan updates, WCWRPC is assisting the City with updating its zoning map to reflect current approved zoning. The project will create a zoning map and tracking system that can be easily maintained by the City in the future as property is rezoned.



Village of Turtle Lake

This update is guided by the Village's Community Action Plan (CAP) which formed a vision for the Village. Following adoption of the Comprehensive Plan, WCWRPC will assist the Village with updating the zoning ordinance and zoning map to reflect current zoning and for consistency with the Village's Comprehensive Plan.

City of Owen

In addition to a City Comprehensive Plan update, WCWRPC worked with the City on updating the City's zoning map.



HOUSING STUDIES

POLK & BARRON COUNTY COMMUNITY HOUSING STUDIES

Housing is an essential element of a community and the region as it fulfills a basic need for shelter. Housing is also instrumental in economic and business development; when employees are unable to find affordable housing near their place of employment, they may choose to live and work elsewhere. Businesses may struggle to retain and recruit employees without a housing supply that meets the needs and preferences of the population. Recognizing the importance of understanding the housing needs within the region, WCWRPC has worked with two counties to undertake housing studies.

WCWRPC assisted Barron County and six communities - Barron, Cameron, Chetek, Cumberland, Rice Lake, and Turtle Lake - to complete housing studies. The project began in 2018 after WCWRPC helped the County to successfully submit a Community Development Block Grant (CDBG) application, which provided a portion of the funding.

In 2019, after submitting a similar CDBG application, work began to prepare a housing study for Polk County and nine communities. The participating communities included Amery, Balsam Lake, Clear Lake, Dresser, Luck, Milltown, Osceola, and St. Croix Falls.

Partnering with the University of Wisconsin - River Falls Survey Research Center, both studies included a workforce survey to better identify housing preferences of those working in each County. Each County Economic Development Corporation assisted with the survey process and other project activities.

2018 WCWRPC Housing Stats

(per 2014-2018 ACS):

Total Housing Units:
189,565

% Occupied Housing Units:
88% - 166,952 units

% Owner-occupied housing units:
72% - 119,920 units

% Renter-occupied housing units:
28% - 47,122 units

Median owner-occupied home value ranges from **\$121,300** (Clark County) to **\$233,600** (St. Croix County)

Median gross rent ranges from **\$611** (Clark County) to **\$947** (St. Croix County)

Overall, housing costs are outpacing household incomes throughout the region, state, and country.



DETAILED PLANNING HOUSING SNAPSHOTS

Housing Snapshots, which provide general information on the current housing situation, were prepared for all seven counties within the region. The Snapshots provide an overview of demographics, housing supply, and housing cost trends. These Snapshots also provide initial insights into local housing challenges and needs. The St. Croix County Snapshot is provided here for reference.

ST. CROIX COUNTY HOUSING SNAPSHOT



St. Croix County Housing Characteristics, 2000 to 2016

	2000	2016	2000-2016 Change in #	2000-2016 % Change
Population	63,155	86,726	23,571	37.3%
Average Age	35	37.9	2.9	8.3%
# of Households	23,410	32,811	9,401	40.2%
Average Household Size	2.66	2.62	0.0	-1.5%
% of One Person	21.2%	21.5%	2,083	42.0%
% of Households with Own Children	38.0%	34.3%	2,369	26.6%
Owner Vacancy Rate	0.8%	0.6%	-0.2%	-
Renter Vacancy Rate	2.9%	3.5%	0.6%	-
Seasonal Units	281	423	142	50.5%
Vacant Housing Units	855	1,884	1,029	120.4%
Median # of Rooms	6.1	6.3	0.2	3.3%
Units 50 Years or Older	8,861	8,198	-663	-7.5%
% of Units 50 Years or Older	36.5%	23.6%	-12.9%	-
Single Family Units	18,610	28,573	9,963	53.5%
Multi-Family Units	4,519	5,259	740	16.4%
Mobile Homes	1,131	861	-270	-23.9%

Housing Affordability at a Glance

Housing Affordability Gauge:



St. Croix County's housing affordability ratio in 2016 was 2.9, indicating that the median house is unaffordable for the median household income.

Cost-Burdened Households:

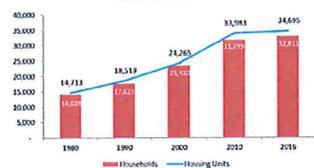
A household is considered to be "cost burdened" if it pays 30 percent or more of its income on housing costs. In 2016, 30 percent of St. Croix County households were cost burdened, a decrease from 36.6 percent in 2010.

Households in Poverty and ALICE Households:

In 2016, 6 percent of St. Croix County households were living in poverty. Additionally, 25 percent were classified as ALICE households, which are households that earn more than the Federal Poverty Level, but less than the basic cost of living for the county. Combined, the number of ALICE and poverty-level households equals the total population struggling to afford basic needs. The percentage of households in these two categories increased 2 percentage point between 2014 and 2016.

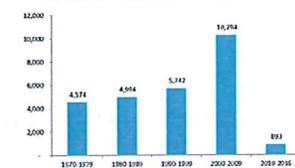
Sources: 2010 & 2016 ACS Five Year Estimates, & 2014 & 2016 ALICE Report

Housing Units & Household Growth, 1980-2016



Sources: 2000 U.S. Census & 2016 ACS Five Year Estimates

Number of Housing Units Built by Decade, 1970-2016



Sources: IPUMS 1970-90, 2000 U.S. Census & 2016 ACS Five Year Estimates

Renter Households



Median gross rent, 2000: \$587
Median gross rent, 2016: \$992

Rent up 69%

Median renter income, 2000: \$31,088
Median renter income, 2016: \$39,678

Income up 28%

Fair market rent for 2-bedroom apartment: \$1,027
Median-income renter can afford: \$992

Sources: 2000 U.S. Census & 2016 ACS Five Year Estimates, HUD, & WCWRPC Calculations, 2016 data from rentdata.org

Owner Households



Median home value, 2000: \$139,500
Median home value, 2016: \$213,100

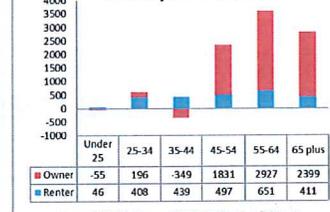
Value up 53%

Median owner income, 2000: \$63,505
Median owner income, 2016: \$85,831

Income up 35%

Change in homeownership rate for householders younger than 35 years old, 2000-2016: 4.5%

Household Growth by Age Group & Tenure, 2000 to 2016



Sources: 2000 U.S. Census & 2016 ACS Five Year Estimates

St. Croix County Housing Sales

2017 # of Home Sales: 1,411
2007 # of Home Sales: 1,060

2017 Median Sale Price: \$229,900
2007 Median Sale Price \$195,000

- House prices have recovered to pre-recession levels.
- There were 1,385 homes sold in 2018, a slight decrease from homes sales in 2017.
- The median sales price from January to December 2018 was \$242,500, higher than the previous year at \$229,900.

Sources: Wisconsin Realtors Association, 2007, 2017, & 2018



Inflow/Outflow Job Counts, 2015



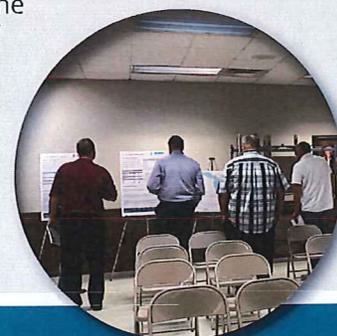
Source: 2015 Longitudinal Employer-Household Dynamics

Note: Overlay arrows do not indicate directionality of worker flow between home and employment locations.

- Employed and Live in Selection Area
- Employed in Selection Area, Live Outside
- Live in Selection Area, Employed Outside

REGIONAL PRESENTATIONS HOUSING NEEDS ASSESSMENTS

Housing continues to be an important topic throughout the region. If you are aware of an area that is struggling with this issue, know that WCWRPC staff are available to attend meetings and assist with finding solutions to housing needs.



WATER QUALITY PROJECTS



ENVIRONMENTAL EDUCATION (EE) GRANT ENHANCING ECOSYSTEM SERVICES

WCWRPC was awarded an Environmental Protection Agency (EPA) Environmental Education (EE) grant to build capacity for farming principles and practices that increase biodiversity, enrich soils, improve surface and groundwater quality, and enhance ecosystem services within the Eau Claire River Watershed (inclusive of areas in Eau Claire and Clark counties). Two primary activities have been the focus of the project in the early part of 2020: 1) hosting of two regenerative agriculture workshops, and 2) the issuance of five sub-grants for educational organizations within the watershed.

**WINTER WORKSHOP:
FARMING PROFITABLY
WITH COVER CROPS
AND HEALTHY SOILS**

FREE & OPEN TO ALL
FEBRUARY 10TH - C.A.M. CENTER, THORP
FEBRUARY 12TH - AUGUSTA-BRIDGE CREEK FIRE STATION

STORMWATER EDUCATION & OUTREACH RAIN TO RIVERS OF WESTERN WISCONSIN

WCWRPC continues to contract with Rain to Rivers of Western Wisconsin to assist with education and outreach efforts related to stormwater best management practices. WCWRPC oversees regular meetings and trainings, and is responsible for creating graphics or media ads such as the Salt Smart graphic shown here for display at the Chippewa Steele Hockey Rink in the City of Chippewa Falls and at the Hobbs Ice Center in the City of Eau Claire.



Rain to Rivers Members

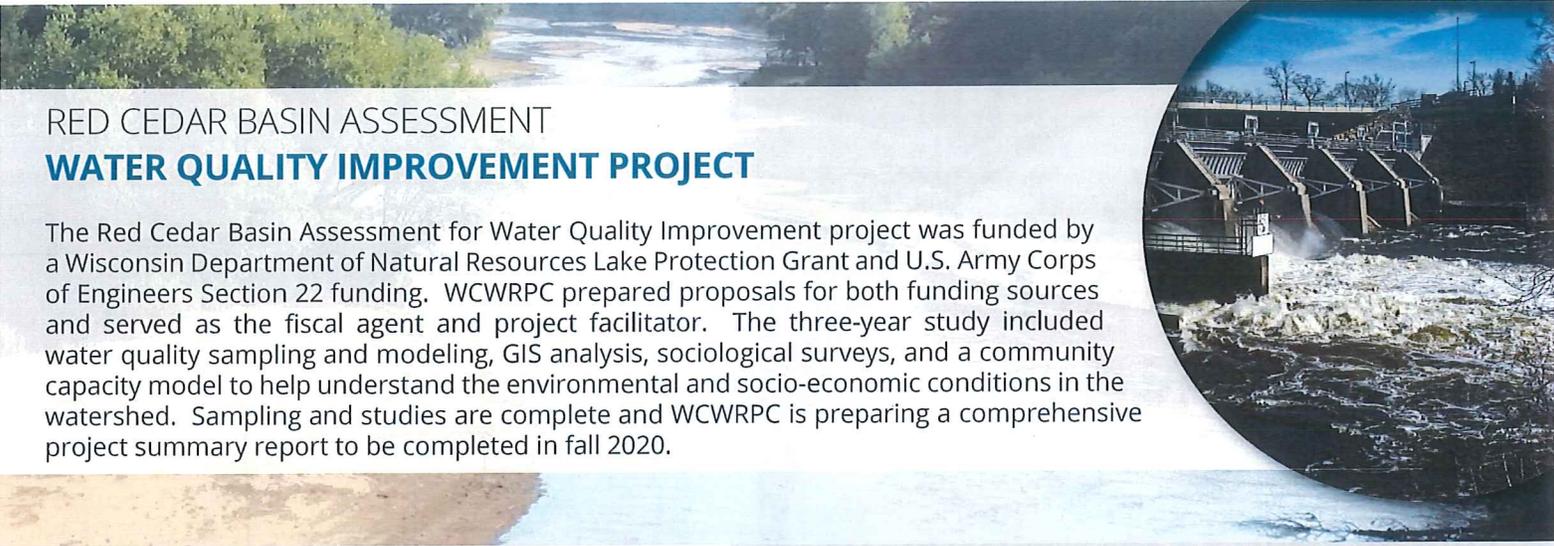
- | | |
|------------------------|--------------------|
| City of Altoona | Chippewa County |
| City of Rice Lake | City of Hudson |
| City of Chippewa Falls | Eau Claire County |
| City of River Falls | City of Menomonie |
| City of Eau Claire | Town of Washington |



Salt Smart!

3 Inches
Between
Salt Grains





RED CEDAR BASIN ASSESSMENT WATER QUALITY IMPROVEMENT PROJECT

The Red Cedar Basin Assessment for Water Quality Improvement project was funded by a Wisconsin Department of Natural Resources Lake Protection Grant and U.S. Army Corps of Engineers Section 22 funding. WCWRPC prepared proposals for both funding sources and served as the fiscal agent and project facilitator. The three-year study included water quality sampling and modeling, GIS analysis, sociological surveys, and a community capacity model to help understand the environmental and socio-economic conditions in the watershed. Sampling and studies are complete and WCWRPC is preparing a comprehensive project summary report to be completed in fall 2020.

DNR LAKE PROTECTION GRANT WATERSHED PROJECT

WCWRPC and partners applied for and received a Wisconsin Department of Natural Resources Lake Protection/Lake Management Plan Implementation grant. Funding is being utilized to conduct public education and citizen engagement activities identified in the Eau Claire River Watershed 9-Key Element Plan such as the informational placemat completed by WCWRPC below.

Partners for the project include members of the Eau Claire River Watershed Coalition including Clark County, Eau Claire County, Lake Altoona District, Lake Eau Claire Protection and Rehabilitation District, Mead Lake District, and others.

At the December 18, 2018, Eau Claire County Board meeting, staff member Chris Straight was presented with a Water Quality Leadership award. The award was due in part to his involvement on the Eau Claire River Watershed Community Action Plan and Chris' unwavering dedication and contributions often provided on his own time and without compensation. Way to go Chris!



Animals that live in the Eau Claire River Watershed

WATER QUALITY IMPROVEMENT PROJECT

1. Owl
2. Fish
3. Duck
4. Frog
5. Snake
6. Beaver
7. Muskrat
8. Mink
9. Otter
10. Loon
11. Bald Eagle
12. Kingfisher
13. Great Blue Heron

Eau Claire River Watershed Coalition
Healthy Soils • Clean Water • Pass It On

EAU CLAIRE RIVER WATERSHED

Did you know, you are currently in the Eau Claire River Watershed?

Covering over 682 square miles, the Eau Claire River Watershed includes all streams, rivers, and lakes that drain into the Eau Claire River, which eventually flows into the Chippewa River in downtown Eau Claire. These water bodies are unsurpassed assets with great natural, recreational, and economic value.

While our Watershed has some great fishing, over 141 miles of our streams and 535 acres of our lakes do not meet water quality standards due to phosphorus and degraded habitat.

Phosphorus (common in fertilizers, manure and sewage) is required for plants like algae to grow. However, too much can cause algae blooms which uses up oxygen in the water, making it difficult for other aquatic inhabitants to survive and can be a health hazard. **Sediment** that comes from erosion contains phosphorus and can contaminate our surface waters and destroy aquatic habitat.

Eau Claire River Watershed Coalition
Healthy Soils • Clean Water • Pass It On

Join your neighbors in helping to keep our waters clean and soils healthy. For more information and resources about the Eau Claire River Watershed, including an interactive, web-based story map, visit the Eau Claire River Watershed Coalition webpage. www.eauclaireriverwatershed.org

We need your help!

Residents & Homeowners
WHAT CAN YOU DO?

- Use rain gardens and rain barrels to reduce runoff
- Raise the mower height for deeper roots and improved infiltration
- Minimize impervious surfaces to increase the infiltration of rainwater

Waterfront Owners
WHAT CAN YOU DO?

- Plant a natural vegetated buffer on the shoreline
- Avoid the use of fertilizers on your lakefront lawn
- Have your septic system inspected to ensure proper function

Farmers & Land Managers
WHAT CAN YOU DO?

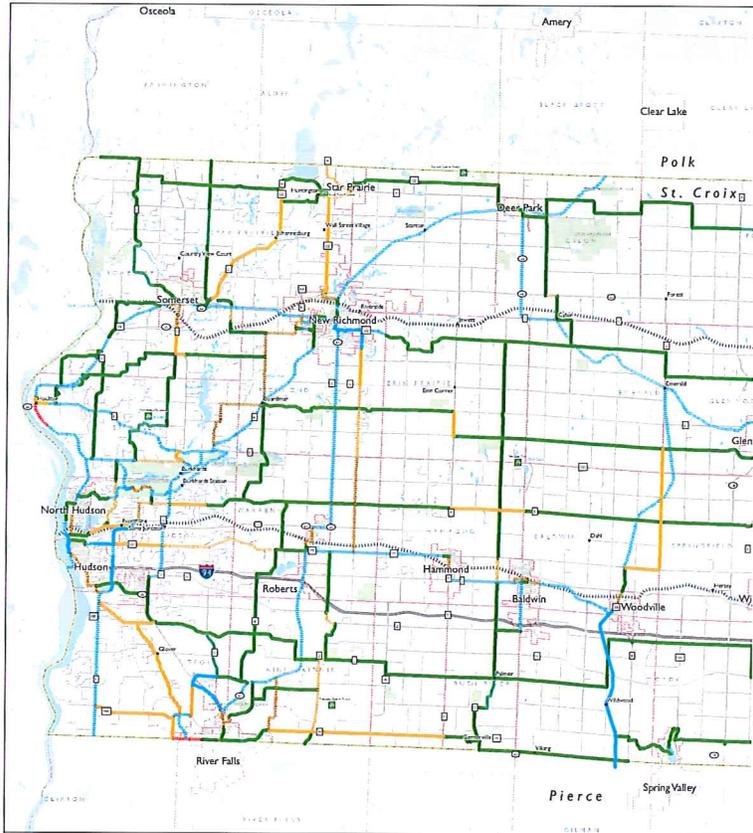
- Use grassed water ways and vegetated buffers to trap sediment before it reaches water bodies
- Minimize tillage to increase soil health and prevent soil erosion
- Plant cover crops to keep soil in place all year and improve soil health

BICYCLE & PEDESTRIAN PLANNING

TRANSPORTATION ALTERNATIVES PLANNING COUNTY BICYCLE & PEDESTRIAN PLANS

WCWRPC staff assisted with a bicycle and pedestrian plan in St. Croix County and developed similar plans for Chippewa, Dunn, and Eau Claire counties that were finalized and adopted in 2019. The plans propose bicycle and pedestrian infrastructure projects throughout the four counties with connections to other local and regional trail networks.

WCWRPC also prepared grant applications to the Wisconsin Department of Transportation - Transportation Alternatives Program (TAP) - on behalf of Barron and Polk counties. This funding will support the development of two countywide bicycle and pedestrian plans and ultimately support regional bicycle and pedestrian connections to the other plans in the region including St. Croix, Dunn, Eau Claire, and Chippewa counties.



REGIONAL BICYCLE & PEDESTRIAN PLAN



Data Sources: U.S. Census, Wisconsin Department of Administration, Wisconsin Department of Natural Resources, Wisconsin Department of Transportation, WCWRPC

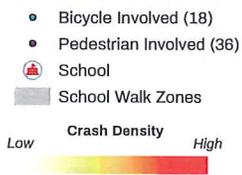


CITY OF CHIPPEWA FALLS

BICYCLE & PEDESTRIAN PLAN UPDATE

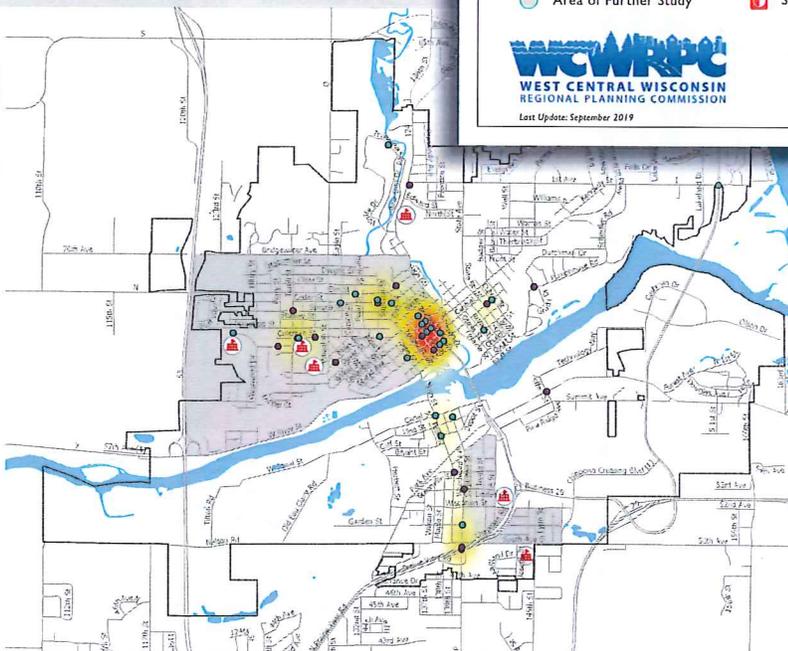
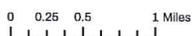
HEAT MAP OF CRASHES AND SCHOOL WALK ZONES

The map to the right shows the location of crashes involving bicycles and pedestrians reported in the City of Chippewa Falls between 2008 and 2018.

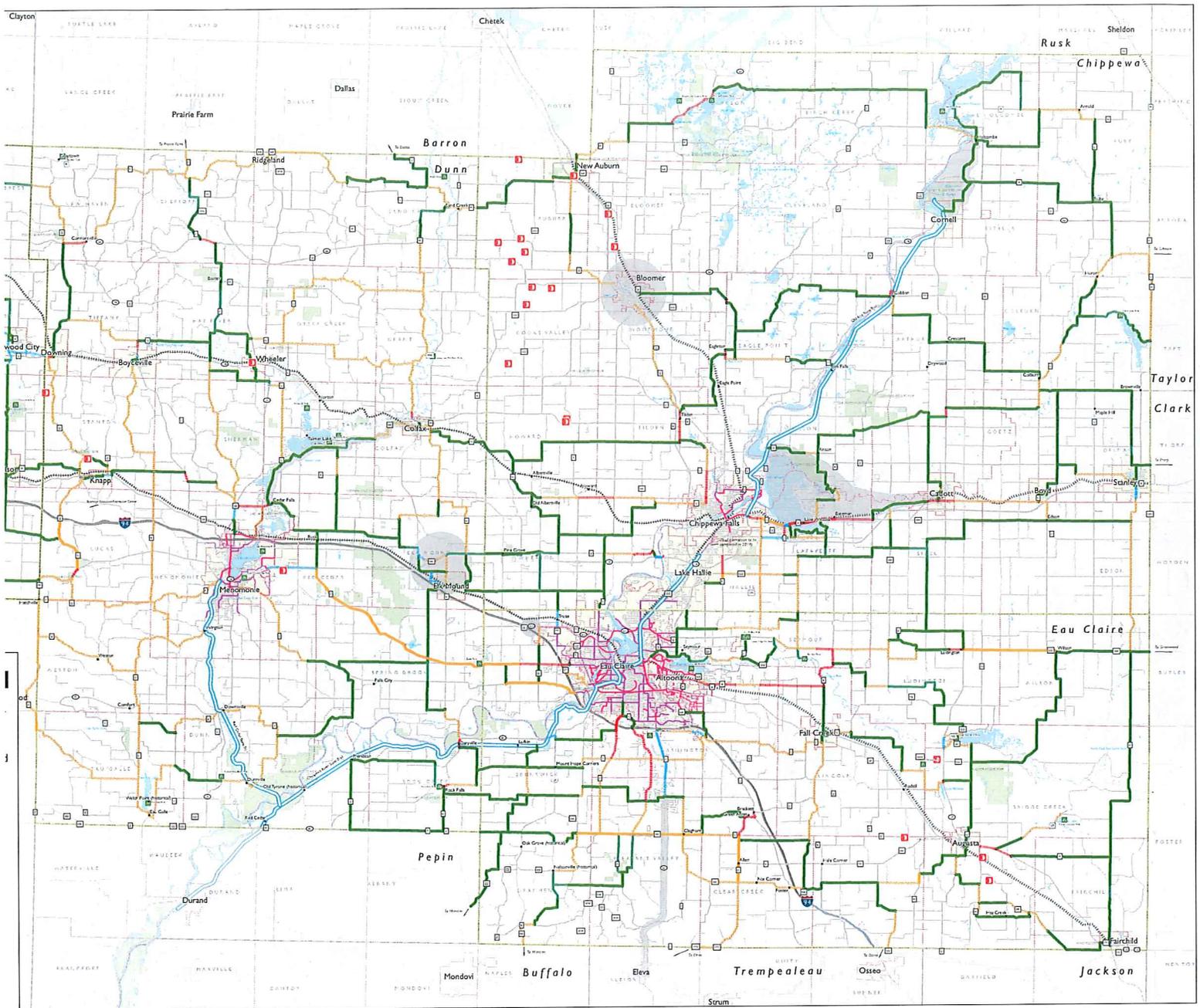


August 2019

Data Sources: WisDOA, WCWRPC, WISLR Crash Data



WCWRPC facilitated the update of the City of Chippewa Falls Bicycle and Pedestrian Plan. Through extensive public participation, the downtown and areas around schools were highlighted as the most important areas in which to enhance bicycle and pedestrian safety. The plan uses mapping techniques to show pedestrian/bicycle crashes, walksheds around schools, and sidewalk locations.



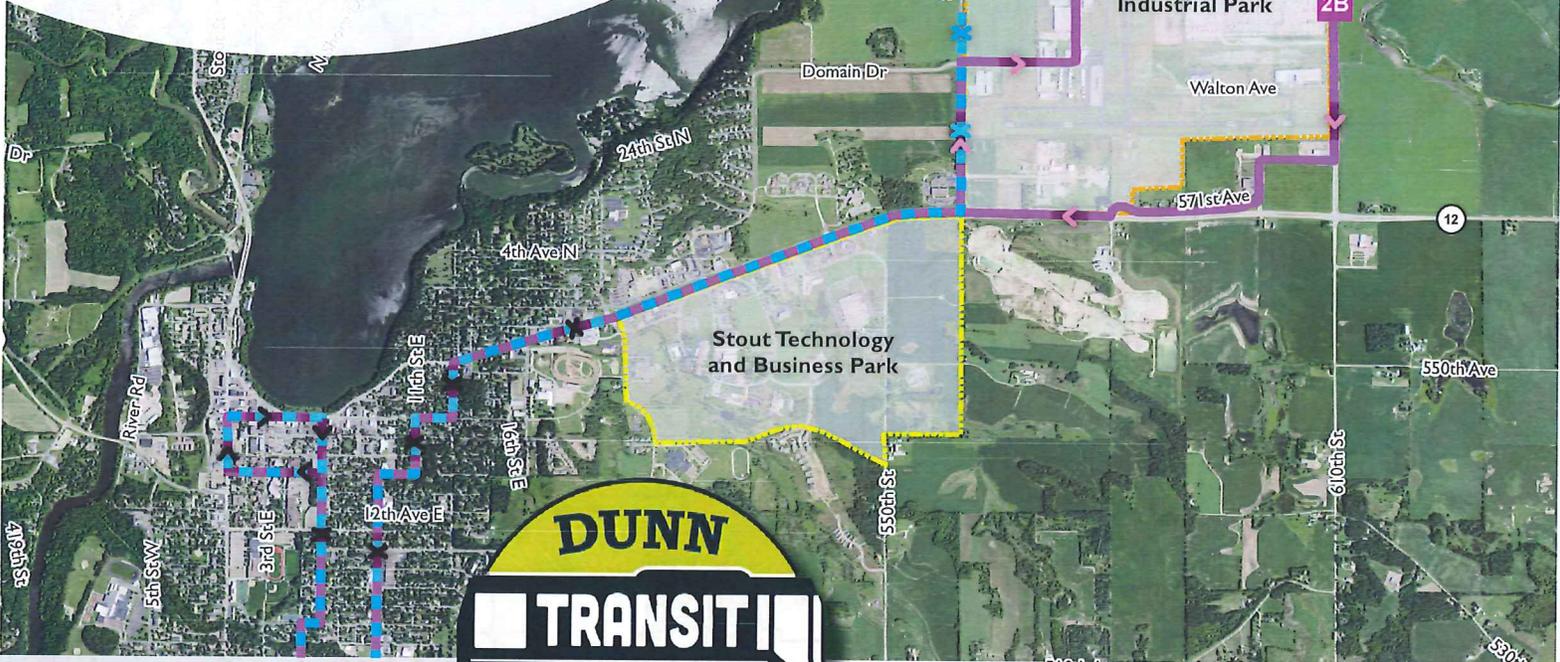
CHIPPEWA VALLEY REGIONAL BIKE ROUTE SYSTEM

WCWRPC assisted in the development of a 20 route Chippewa Valley Bike Routes system. The project was highlighted on the local news as well as in the Leader Telegram and Volume One and includes 20 different routes riders can take for functional or recreational uses.

The routes follow existing transportation infrastructure in the Chippewa Valley and includes unique route signage for each route and jurisdiction. An online map of the routes allows riders to identify their location within the trail network and determine the proximity to various recreation or tourism amenities.



TRANSPORTATION PROJECTS



DUNN COUNTY COMMUTE TO CAREERS

WCWRPC prepared a 'Commute to Careers' grant application on behalf of the Dunn County Economic Development Corporation (DCEDC) and Dunn County Transit (DCT). 'Commute to Careers' is a joint initiative between the Department of Workforce Development (DWD) and Department of Transportation (WisDOT) with the goal of providing access to jobs.

The grant was awarded to DCEDC, in the amount of \$224,833, for the development and implementation of transit services to the Stout Technology and Business Park and the Menomonie Industrial Park (the two jointly employ a total of approximately 6,700 persons).

With employers facing difficulty in filling open positions, and with reliable transportation being a major contributing factor in attracting and retaining employees, the grant project work efforts and services will address the transportation demands of the various work shifts in the two parks, currently beyond the reach of Dunn County Transit services. WCWRPC staff will be assisting DCEDC and DCT in the development of transit services to meet these needs.

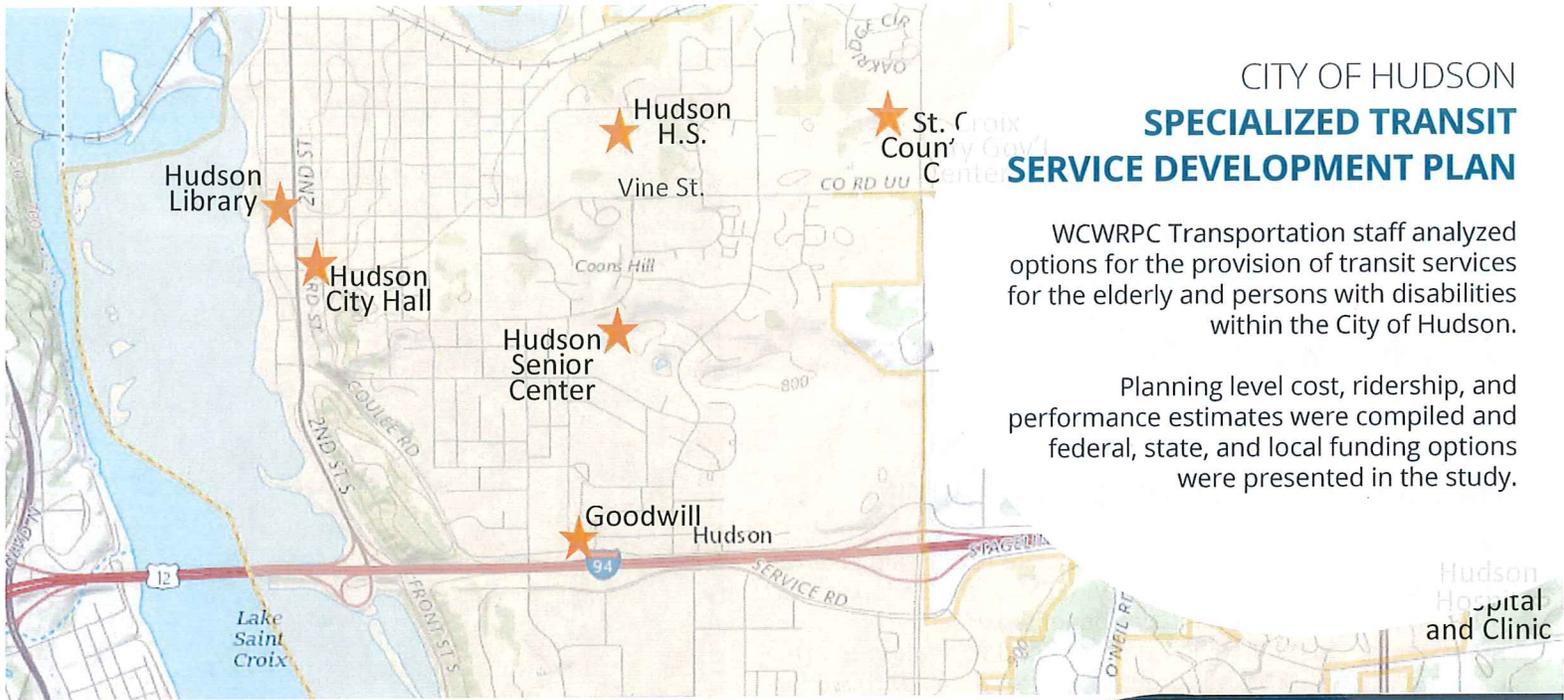


ST. CROIX COUNTY TRANSIT STAFFING ASSISTANCE

WCWRPC provides technical services to St. Croix County towards the implementation of transit services. Staff is participating in regular meetings to help with the attainment of resources and funding through: attending Transit Commission meetings, assisting with service design, identifying funding mechanisms, and compiling State and Federal Operating and Capital assistance funding applications and supporting documentation.



CITY OF HUDSON
**SPECIALIZED TRANSIT
 SERVICE DEVELOPMENT PLAN**



WCWRPC Transportation staff analyzed options for the provision of transit services for the elderly and persons with disabilities within the City of Hudson.

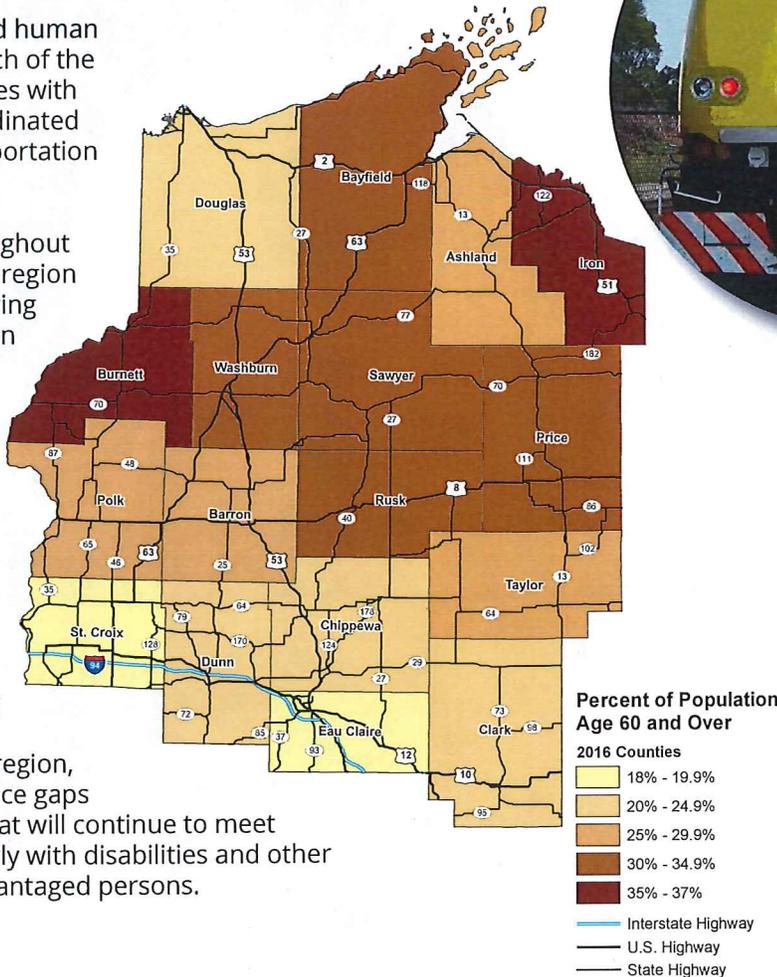
Planning level cost, ridership, and performance estimates were compiled and federal, state, and local funding options were presented in the study.

NORTHWEST WISCONSIN
HUMAN SERVICE TRANSPORTATION

WCWRPC staff assisted human service agencies in each of the seven member counties with updates to their Coordinated Human Service Transportation Plans.

Like many areas throughout the United States, our region is experiencing a growing need for transportation services catering to transportation disadvantaged populations.

These coordinated plans provide human service agencies, transportation planners, and the public with information regarding the current state of transportation in the region, and help identify service gaps and future projects that will continue to meet the needs of the elderly with disabilities and other transportation disadvantaged persons.



WCWRPC staff worked with the West Central Wisconsin Rail Coalition, building a stronger and more geographically widespread Coalition. Staff also helped the Coalition to solidify a relationship with a private rail development company and to move forward on an engineering study with Union Pacific's engineering consultant to determine capital needs and service viability.

RESILIENCY & HAZARD PLANNING

REGIONAL PLANNING

HAZARD MITIGATION PLAN UPDATES

Hazard Mitigation Plans are a prerequisite for certain Federal Emergency Management Agency (FEMA) mitigation grant dollars. The WCWRPC region has benefited greatly from these grants in the past for things such as flood mitigation efforts, and the recently awarded community safe room approved for the St. Croix County Fairgrounds.

WCWRPC completed Hazard Mitigation Plan updates for St. Croix and Eau Claire counties that were approved by Wisconsin Emergency Management and FEMA in 2019. WCWRPC is also assisting Clark, Chippewa, and Dunn counties with similar plan updates that will be completed in 2020.

FINANCIAL ASSISTANCE

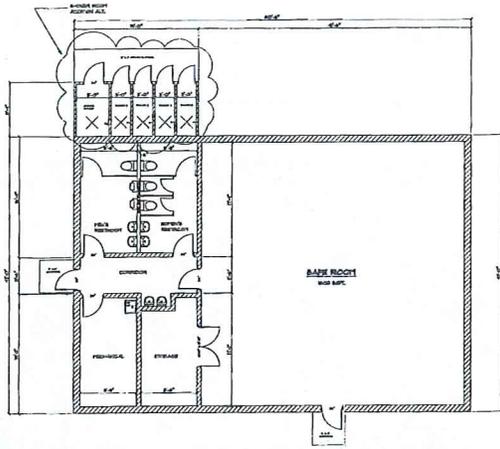
DISASTER RECOVERY MICROLOANS

In 2019, the Wisconsin Economic Development Corporation (WEDC) established a regional disaster recovery microloan program. The purpose of the program is to provide short-term assistance to businesses affected by disaster events, either natural or manmade.

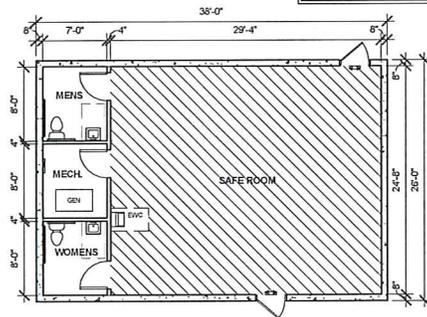
WCWRPC requested and received \$200,000 from this WEDC program in response to the July 2019 storms that took place in Barron and Polk counties. Outreach was done by staff in partnership with the county EDC's to make businesses aware of the program. One disaster recovery microloan was approved for a business located just outside of Turtle Lake.

The Commission had until February 28, 2020, to allocate the loan proceeds. Remaining funds of \$180,000 were returned to the Wisconsin Economic Development Corporation (WEDC). Should future disaster events occur in the region, additional loan proceeds could be requested. Repaid loans may also be used by WCWRPC to reimburse staff costs for administration of the program or for other economic development purposes in the region.





136 - AMBULATORY OCCUPANTS
2 - WHEELCHAIR OCCUPANT
138 - TOTAL OCCUPANTS



GRANT APPLICATIONS & ADMINISTRATION FEMA FUNDED STORM SHELTER GRANTS

WCWRPC staff worked with the City of Glenwood City to submit a grant application to FEMA's Pre-Disaster Mitigation (PDM) program for a Community Safe Room. The Safe Room will protect overnight workers and campers at the St. Croix County Fairgrounds as well as nearby residents without basements in tornado and high wind events.

The total cost of the project is estimated to be \$582,550, of which FEMA will pay 90% and the community will provide the remaining 10%. The project has involved the support of a variety of partners in addition to Glenwood City including Friends of the St. Croix County Fairgrounds, St. Croix County Fair, Inc., St. Croix County Emergency Management, and St. Croix County. WCWRPC will be assisting with administration as the project moves forward.

After submitting a similar program application for Barron County in 2018, FEMA has funded a Community Safe Room for construction at the Prairie Lake Estates mobile home park in Chetek which was the site of a tornado that occurred in 2017. Barron County has requested WCWRPC administrative assistance in meeting the requirements tied to the funding.

STAFFING SUPPORT DISASTER READY CHIPPEWA VALLEY

WCWRPC continues to provide coordination support to Disaster Ready Chippewa Valley (DRCV) whose purpose is to promote and champion the disaster preparedness of businesses and organizations in Chippewa, Dunn, and Eau Claire counties.



SAFE ROUTES TO SCHOOLS (SRTS) & PARKS

Safe Routes to Schools and Safe Routes to Parks programs promote walking and bicycling to schools and parks through infrastructure improvements, enforcement, safety improvements, education, and incentives.

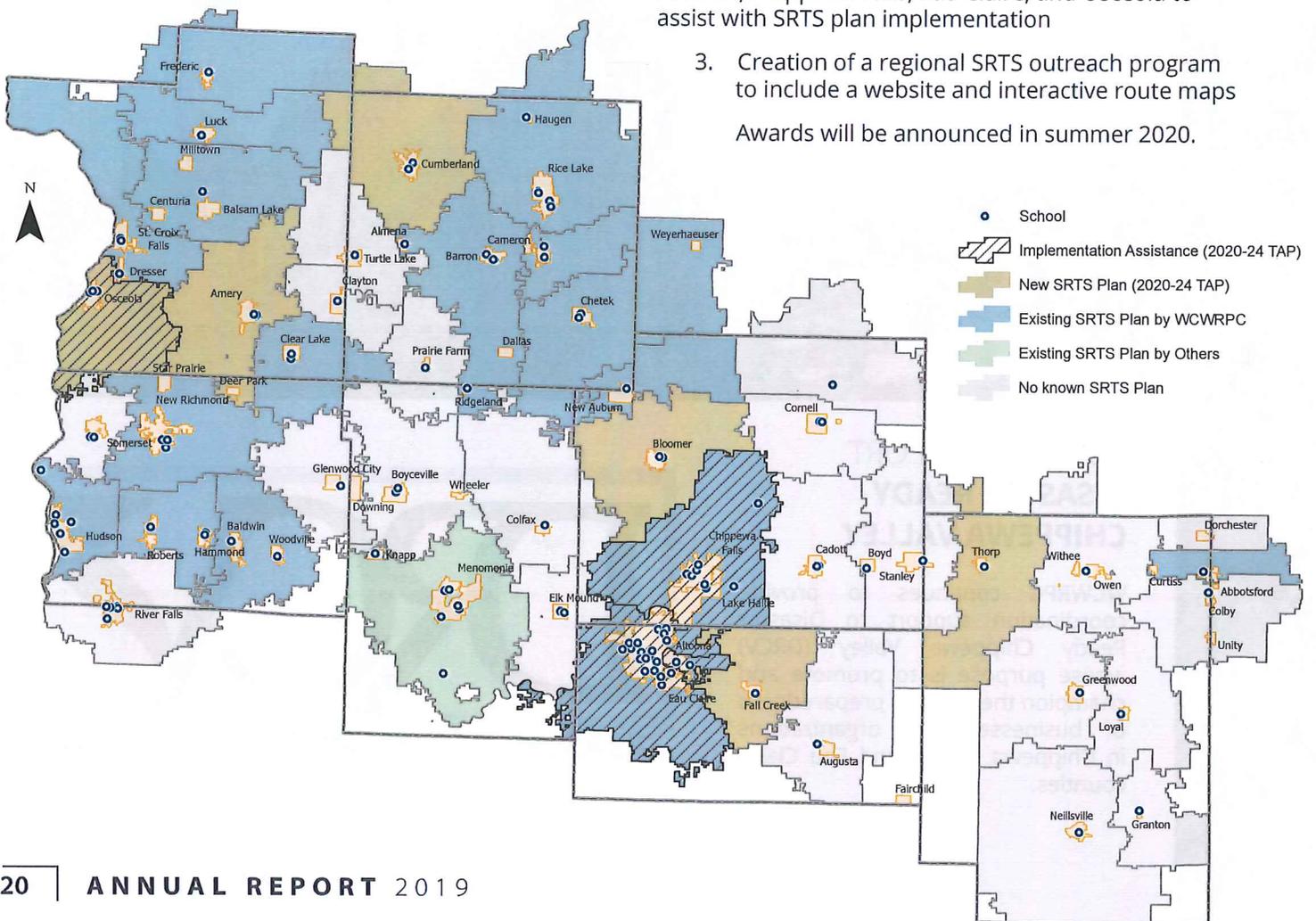


REGIONAL SAFE ROUTES TO SCHOOL PLANNING

MAP OF SAFE ROUTES TO SCHOOL PLAN STATUS IN THE WEST CENTRAL REGION

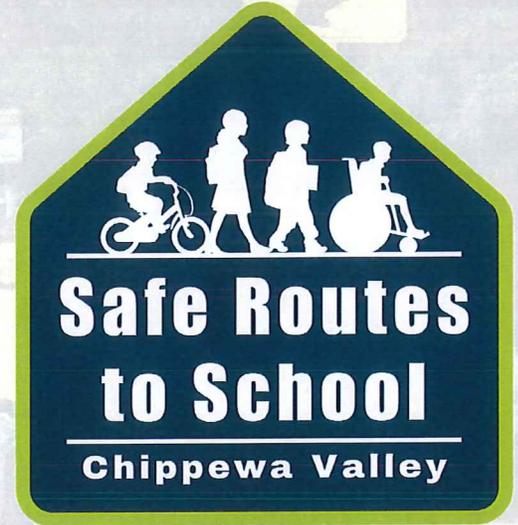
WCWRPC prepared and submitted a WI Dept. of Transportation, Transportation Alternatives Program grant application to fund a regional Safe Routes to School (SRTS) program inclusive of three components:

1. Development of new SRTS plans for the Amery, Bloomer, Cumberland, Fall Creek, and Thorp school district
 2. Staffing a SRTS coordinator for the school districts of Altoona, Chippewa Falls, Eau Claire, and Osceola to assist with SRTS plan implementation
 3. Creation of a regional SRTS outreach program to include a website and interactive route maps
- Awards will be announced in summer 2020.



CHIPPEWA VALLEY SAFE ROUTES TO SCHOOLS IMPLEMENTATION

WCWRPC staff served as the outreach coordinator for the Chippewa Valley Safe Routes to School Partnership, which was founded in 2019 by partners from the school districts and cities of Altoona, Chippewa Falls, and Eau Claire. The goal of the Partnership is to educate the community about the SRTS program and to implement strategies found in the three school district's SRTS plans. To date, projects have included a back-to-school media campaign, social media outreach for National Bike to School Day, branding and development of marketing materials, updated route maps for schools, a student crossing guard training video, walk and bike audits, a school zone signage inventory, bike rack audits, and funding applications.



SAFE ROUTES TO SCHOOLS MAYO HOMETOWN HEALTH GRANT

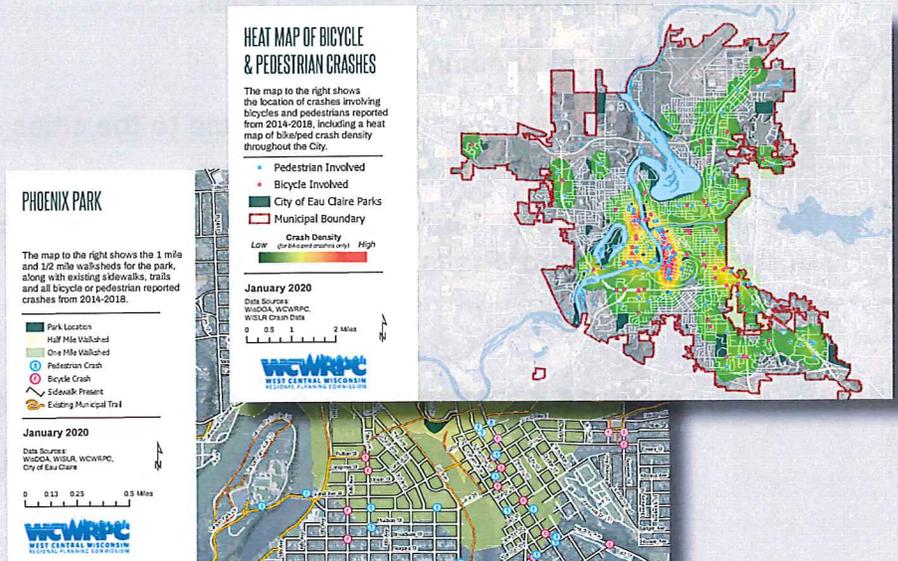


WCWRPC applied for and was awarded a grant from Mayo Clinic's Hometown Health program to support the foundation and initial goals of the Chippewa Valley SRTS Partnership. The \$25,000 grant was matched by the three member school districts. The funding supports the outreach coordinator staffing by WCWRPC and the implementation of strategies and goals identified by the Partnership. The results of this work will set the stage for an ongoing, regional program that can be scaled to the entire RPC region.

CITY OF EAU CLAIRE SAFE ROUTES TO PARKS PLAN

WCWRPC worked with the City of Eau Claire to develop a comprehensive Safe Routes To Parks plan. The document examines 32 parks in the City of Eau Claire, providing detailed maps, and highlighting existing conditions or potential issues.

The plan provides recommendations for infrastructure improvements for each park to help improve neighborhood connectivity, improve access and mobility, and to help eliminate potential safety concerns in and around City parks.



Local Contractual Work

While much of our work is regional in nature, we also provide services to individual units of government on a range of local projects. Our staff of skilled and experienced professionals are happy to discuss how we can assist with your unique project needs.

Below are a few additional projects WCWRPC worked on in 2019.

We invite you to contact us for any similar planning needs you may have.

- » City of Greenwood Community Development Block Grant (CDBG) and Wisconsin Department of Natural Resources Clean Water Fund Administrative Assistance.
- » Staffing/technical assistance to specialized business loan funds in the cities of Hudson and Chippewa Falls.
- » Town of Cleveland basemap preparation.
- » Sewer service reviews/technical assistance to the cities of Menomonie, Hudson, and Eau Claire.
- » Review of census area boundaries for Polk and Barron counties under the Participant Statistical Areas Program.

**For a complete list of projects completed
for each County, please contact WCWRPC**

Thank you to our partners!

Regional efforts are successful because many partners come together to realize a shared vision.

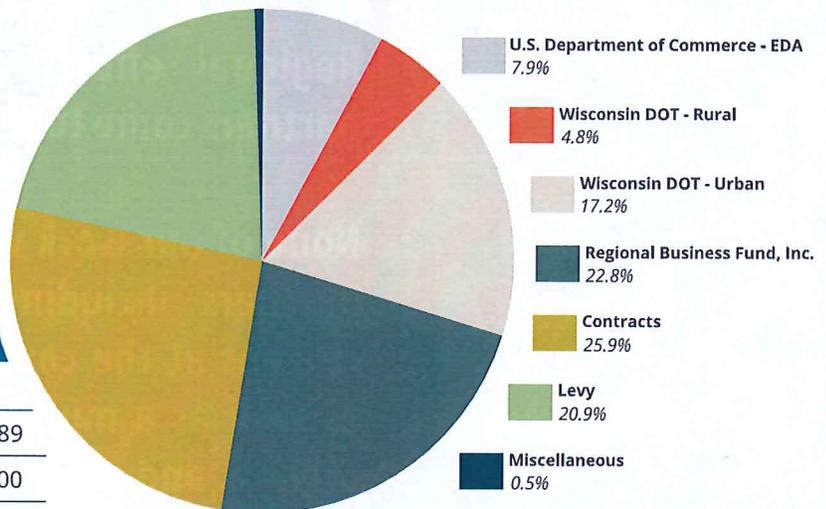
None of our work would be possible without those partners including staff, elected officials, and citizens at the county, city, village and town level as well as a multitude of state, federal, regional, private, and other local entities.



2019 FINANCIAL REPORT

WCWRPC is funded by five basic sources including federal and state grants, administration of a regional business loan fund, local contracts, and a county membership fee or levy based on equalized valuations.

2019 Budget



Balance Sheet (as of December 31, 2019)

ASSETS

Cash & Investments	\$894,489
Funds Earned but not Received	\$433,800
Restricted Cash	\$205,000
Prepaid Items	\$12,038
TOTAL ASSETS	\$1,545,327

LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCE

Liabilities

Funds Received but not Earned	\$34,530
Accrued Payroll and Withholdings	\$78,040
Due to other Governments	\$232,681
TOTAL LIABILITIES	\$345, 251

Deferred Inflow of Resources

Unavailable Revenues	\$68,626
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Fund Balance

Non-spendable - Prepaid Items	\$12,038
Unassigned	\$1,119,412
TOTAL FUND BALANCE	\$1,131,450

TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCE	\$1,545,327
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Statement of Changes

Revenues	General Fund
Federal and State Sources	\$385,197
Charges to Counties	\$270,878
Other Contractual Revenue	\$630,735
Miscellaneous	\$8,505
TOTAL REVENUES	\$1,295,315

Expenditures	
Salaries	\$825,544
Payroll Taxes & Fringe Benefits	\$263,274
Administrative Expenses	\$99,850
Direct Expenses	\$51,934
Asset Purchases	\$16,938
TOTAL EXPENSE	\$1,272,873

Net Change in Fund Balance	\$22,242
Fund Balance - Beginning of Year	\$1,109,208
Fund Balance - End of Year	\$1,131,450

MESSAGE FROM THE DIRECTOR

LOOKING AHEAD

WCWRPC Executive Director, *Lynn Nelson*

As this document goes to print we are one quarter of the way into 2020, functioning in a rapidly changing world. With that said, we want you to know that in good times and challenging times, **West Central Wisconsin Regional Planning Commission (WCWRPC)** is here to help the counties, communities, and businesses of west central Wisconsin. As we band together to recover from the COVID-19 pandemic and its ongoing effects on the economy in **Barron, Chippewa, Clark, Dunn, Eau Claire, Polk and St. Croix counties**, we want our partners to know that our experienced staff is here to assist in the following ways:

- » Preparing and filing grant applications under the CARES Act and other Economic Development Administration (EDA), Small Business Administration, Department of Natural Resources, and WisDOT grant programs;
- » As the only entity in west central Wisconsin designated as an EDA Economic Development District, we have a unique opportunity to assist you in accessing the almost \$2 billion available in EDA COVID-19 stimulus funds for economic recovery projects;
- » Administering grants to keep dollars flowing into your communities without the added stress of required reports and justifications;
- » Assisting with project planning and development to ensure the most productive use of grant dollars, boosting the local economy back toward pre-COVID levels and beyond;
- » The WCWRPC staffed Regional Business Fund (RBF) will continue working with existing borrowers to ease the effects of the pandemic by offering deferments and "interest only" payment on existing loans, and offering low interest gap financing to new and recovering businesses unable to obtain traditional capital;
- » Helping to keep our transportation programs running, getting people to work and essential services, through CARES Act compensation for revenue losses and unanticipated expenses; and
- » Providing community development services, such as comprehensive plans, zoning and subdivision regulations, emergency preparedness, hazard mitigation planning, Tax Increment Finance plans, capital improvement plans, outdoor recreations plans, and more.

To assist in recovery efforts, our office has developed a list of resources to help communities and businesses respond to immediate and long-term losses of incomes, revenues, and economic uncertainty. See our COVID-a9 Resource webpage for details.

And, if your communities have other needs, recovery related or "normal" planning, financing, or administrative needs, we're in this together. We want to work with you to find solutions. Give us a call at **715-836-2918**.

WCWRPC

Staff



Lynn Nelson
Executive Director
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**Thank you for allowing
us to serve you!**



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WCWRPC

Commissioners

2019 Officers: John L. Frank, Chair
William Johnson IV, Vice Chair
Joe Waichulis, Jr., Secretary/Treasurer

Barron County

Stan Buchanan
Louie Okey*
Gary Taxdahl

Chippewa County

Dave Eisenhuth
Steve Gerrish*
Glen Sikorski

Clark County

Peter Kaz
Allen Krause, Jr.
Joe Waichulis, Jr.*

Dunn County

Diane Morehouse
Tom Quinn
Steve Rasmussen*

Eau Claire County

John L. Frank*
Melissa Janssen
Connie Russell

Polk County

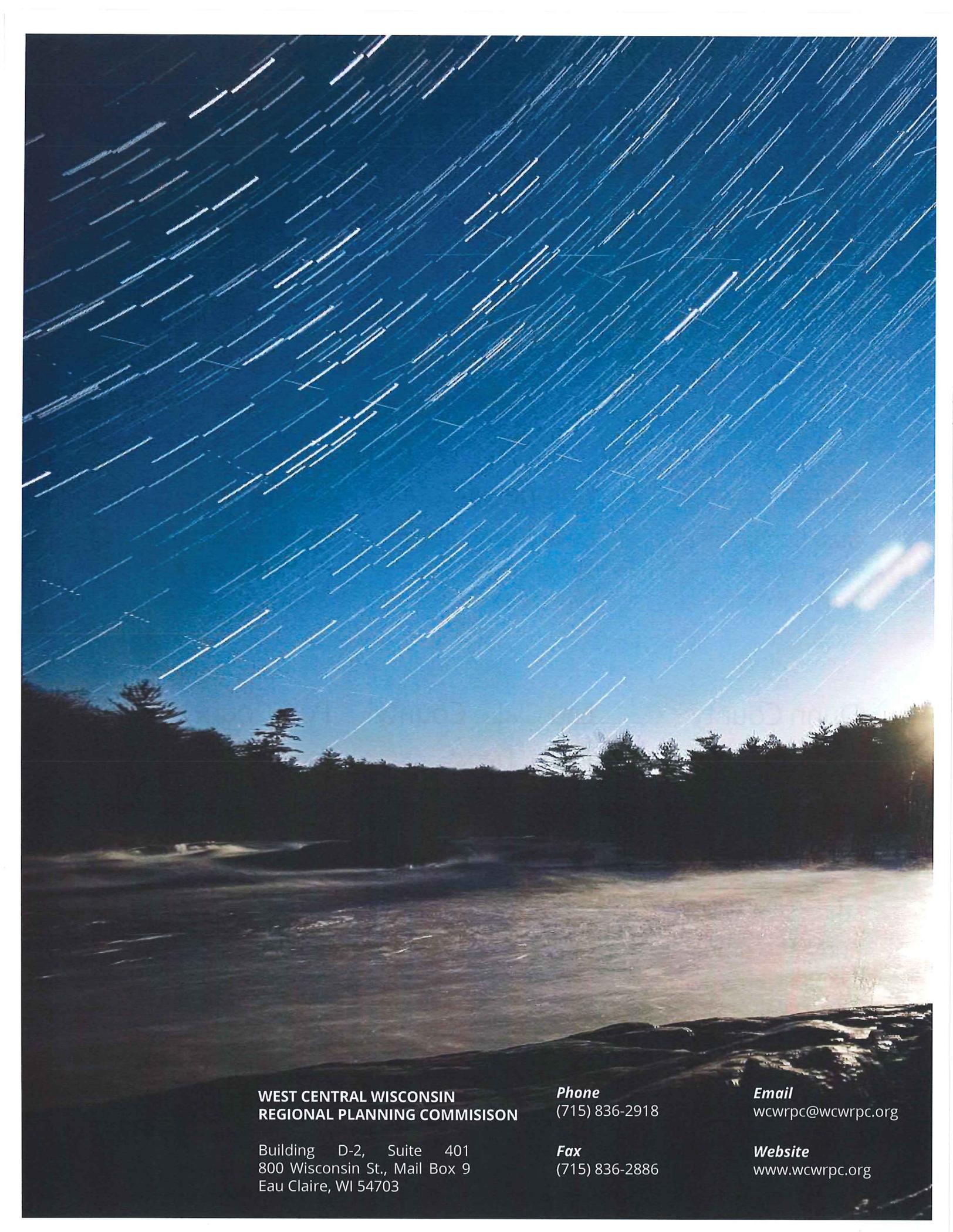
Joe Demulling
William Johnson IV*
Tracy LaBlanc

St. Croix County

Judy Achterhof
Daniel Hansen
Larry Weisenbeck*

**Together we make
a difference in the
region!**

**Executive Committee
Members*



**WEST CENTRAL WISCONSIN
REGIONAL PLANNING COMMISSISON**

Building D-2, Suite 401
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Eau Claire, WI 54703

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(715) 836-2918

Fax
(715) 836-2886

Email
wcrpc@wcrpc.org

Website
www.wcrpc.org



OUR STORY

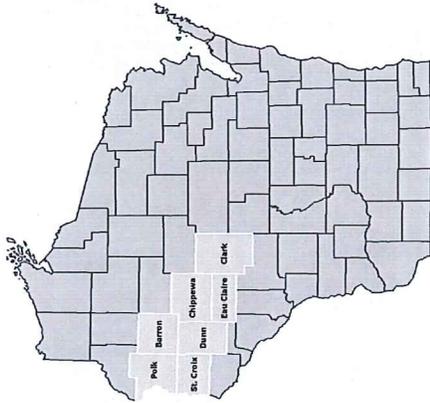
Regional Business Fund, Inc. (RBF) is a 501(c)6 non-profit entity whose purpose is to promote business and economic development in west central Wisconsin. RBF was created by the West Central Wisconsin Regional Planning Commission (WCRPC) in 1995 to administer the Economic Development Administration (EDA) Revolving Loan Fund. In 2005, the Technology Enterprise Fund was added. The Consolidated Loan Fund (consisting of the Revolving Loan Fund, Micro Loan Fund, Growth Loan Fund, and Façade Loan Fund) was established in 2007. The Consolidated Loan Fund was established when west central Wisconsin units of government consolidated individual Community Block Grant (CDBG) Revolving Loan Funds into one regional pool, which is administered by the RBF.

In total, there are six loan programs the RBF can offer businesses within west central Wisconsin consisting of Barron, Chippewa, Clark, Dunn, Eau Claire, Polk, and St. Croix counties.

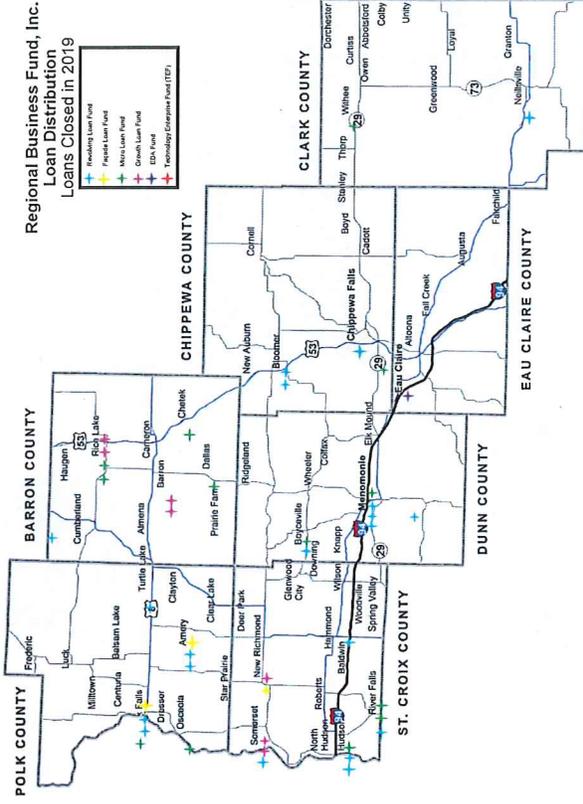
RBF, Inc. is managed by a Board of Directors consisting of representatives from each of the seven counties and contracts with WCRPC to administer the loan programs.

Eligible activities include:

- Acquisition of equipment, machinery, furniture and fixtures
- New working capital, inventory purchases, supplies
- Site improvements
- Leasehold improvements
- Natural disaster recovery
- Land or building acquisition
- New building construction or building renovation



2019 ANNUAL REPORT



Regional Business Fund, Inc.
Loan Distribution
Loans Closed in 2019

ECONOMIC DEVELOPMENT HIGHLIGHTS

- 45 LOW-INTEREST LOANS were awarded to 39 BUSINESSES in the amount of \$3.3 MILLION to assist with financing in west central Wisconsin
- 591 JOBS were CREATED OR RETAINED from businesses receiving RBF, Inc. assistance
- 24 START-UP BUSINESSES who traditionally have had difficulty accessing credit were able to obtain credit
- \$23.9 MILLION in private funds were LEVERAGED
- 3 DOWNTOWN BUILDINGS were renovated via the FAÇADE LOAN PROGRAM
- Staff conducted 16 PRESENTATIONS to economic development partners including financial institutions, county boards, and communities

Regional Business Fund, Inc. (RBF, Inc.) is a non-profit economic development corporation whose purpose is to promote business and economic development in west central Wisconsin by providing business financing tools. RBF, Inc. offers low-interest loan funds to businesses that expand within the region; diversify the economy; add new technology; revitalize buildings in the region's downtowns; create or retain quality jobs; and increase private capital investment in the region. RBF, Inc. is managed by a Board of Directors consisting of representatives from each of the seven counties in the region and contracts with West Central Wisconsin Regional Planning Commission to administer the loan programs.

FUND ACTIVITY

Activity as of December 31, 2019

FUND BALANCE (Total cash, receivables, and other assets)	\$15,285,960.55
AVAILABLE CASH BALANCE (Net of closed loans not yet funded and committed loans)	\$1,818,072.15
DECEMBER REPAYMENTS	\$213,118.13

CLOSED LOANS

- 45 totaling \$3,323,980
- 591 full-time jobs created/retained in the next 2 years
- \$23,909,403 private funds leveraged

CONTACT US

Regional Business Fund, Inc.
715-836-2918 — www.rbfinc.org

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2019 ACTIVITY



Above: Russell's of Neillsville was able to utilize financing from the Revolving Loan Fund to assist with the purchase and renovation of a recently vacated Shopko, allowing them to provide a greater selection of goods in Neillsville (Clark County). Photo courtesy of Russell's.

Right: B FIT Fitness Center obtained Revolving Loan Fund financing to build and equip a fitness center in downtown Boyceville (Dunn County).

MICRO LOAN FUND

The Micro Loan Fund provides loans to start-up or newly established businesses who are unable to gain traditional financing. RBF, Inc. can be the sole source of financing in the Micro Loan Fund program.

COUNTY	LOANS	AMOUNT	JOBS	LEVERAGED
Barron	4	\$120,000	4	\$579,000
Chippewa	1	\$30,000	60	\$0
Clark	1	\$30,000	7	\$0
Dunn	3	\$90,000	8	\$234,000
Eau Claire	0	\$0	0	\$0
Polk	2	\$52,500	12	\$1,066,125
St. Croix	3	\$90,000	4	\$216,402



REVOLVING LOAN FUND

The Revolving Loan Fund is a flexible source of loan funds for commercial and industrial projects. The purpose of the fund is to provide a source of gap financing in order to assist businesses that expand within the region; diversify the economy; add new technology; create or retain quality jobs; increase the tax base; and leverage private capital investment in the region.

COUNTY	LOANS	AMOUNT	JOBS	LEVERAGED
Barron	1	\$60,000	22	\$773,000
Chippewa	3	\$163,700	27	\$3,448,400
Clark	1	\$250,000	2	\$900,000
Dunn	5	\$439,380	11	\$4,128,517
Eau Claire	0	\$0	0	\$0
Polk	5	\$465,000	22	\$2,039,500
St. Croix	5	\$1,094,600	51	\$9,898,285



Above: Northern Veterinary Service S.C. relocated to St. Croix Falls (Polk County) to be closer to their clients. RBF was able to assist with financing to purchase their commercial real estate. Photo courtesy of Northern Veterinary Service.

Left: Financing from the Micro Loan Fund program was able to assist Green Leaf Farms, LLC start their organic aquaponics farm in Chetek (Barron County). The RBF loan helped with land acquisition and equipment purchases. Photo courtesy of Green Leaf Farms.

2019 ACTIVITY

GROWTH LOAN FUND

The Growth Loan Fund provides financing for existing businesses at least two years of age with expansion needs that cannot be met by traditional financial institutions.

COUNTY	LOANS	AMOUNT	JOBS	LEVERAGED
Barron	4	\$191,000	14	\$26,014
Chippewa	0	\$0	0	\$0
Clark	0	\$0	0	\$0
Dunn	0	\$0	0	\$0
Eau Claire	0	\$0	0	\$0
Polk	0	\$0	0	\$0
St. Croix	3	\$160,000	22	\$555,160

DOWNTOWN FAÇADE FUND

The Downtown Façade Fund provides financial assistance to encourage property and business owners in core downtowns to revitalize downtown commercial buildings within the cities and villages of west central Wisconsin.

COUNTY	LOANS	AMOUNT	LEVERAGED
Barron	0	\$0	\$0
Chippewa	0	\$0	\$0
Clark	0	\$0	\$0
Dunn	0	\$0	\$0
Eau Claire	0	\$0	\$0
Polk	2	\$32,800	\$0
St. Croix	1	\$30,000	\$0

Right: DRJ Drafting, Design & Engineering in Chippewa Falls (Chippewa County) secured a Revolving Loan Fund (RLF) loan to assist with the purchase of a building in which to operate the growing drafting company. Photo courtesy of DRJ Drafting.



Above: Oliphant Brewing in Somerset (St. Croix County) sought financing in order to expand their brewing capabilities. A low-interest loan from RBF's Growth Loan Fund assisted with funding new brewing equipment. Photo courtesy of Oliphant Brewing.



TECHNOLOGY ENTERPRISE FUND

The Technology Enterprise Fund (TEF) is a "quasi-equity", or patient debt, revolving loan fund that provides creative financing to new and emerging technology companies. This fund is targeted to businesses engaged in the research and development of new and emerging technologies and manufacturing processes. No loans were originated in the TEF program in 2019.

EDA REVOLVING LOAN FUND

The Economic Development Administration (EDA) Revolving Loan Fund is designed to address a gap in private capital markets for long-term, fixed rate, low down payment, low interest financing.

Left: One loan was originated from the EDA Revolving Loan Fund program in 2019 to assist a chiropractic clinic, Upright Therapy, in Eau Claire (Eau Claire County) with working capital needs.



DATE: September 9, 2020
TO: Dunn County Board Members & Staff
FROM: Lynn Nelson, West Central Wisconsin Regional Planning Commission
(WCWRPC) Executive Director
RE: 2019 Work in Dunn County

Every year Tobi LeMahieu and I try to provide an in-person update presentation to the seven County Boards in our region on the work completed by the Regional Planning Commission in the prior year. This year the COVID 19 pandemic has made that type of presentation more difficult and we are instead providing you with an electronic update packet. Please look it over and be in touch if you have questions. I can be reached at 715-836-2918, Ext. 17 or lnelson@wccwrpc.org.

We are working on similar projects in 2020, plus new ones related to COVID recovery, and look forward to continuing our strong partnership with Dunn County!

2019 in Review – Dunn County

- Provided units of government (inclusive of Dunn County and its communities) with updated state and federal guidelines on programmatic and infrastructure funding. Without this work, much of the information would not be disseminated.
- Upon request, provided economic development corporations, communities, and Dunn County staff with information from EMSI and ESRI Community Analyst, two web-based tools that provide employment and local labor market data analysis.
- Updated the Dunn County economic profile as well as community profiles for each of the cities and villages. These profiles are provided to units of government and found on the WCWRPC website. Collected and analyzed information is inclusive of population, housing, real estate values, income, labor force, transportation, utilities, taxes, and industrial parks.
- Maintained a standard set of region-wide maps and produced custom maps for both public and private agencies.
- Met with communities, county departments and committees, non-profit entities, and businesses. Assistance was provided informally over the telephone, all the way to more formal attendance at meetings and more extensive follow up.
- Assisted the Economic Development Administration (EDA), Wisconsin Economic Development Corporation, Wisconsin Department of Administration, Wisconsin Department of Transportation, USDA Rural Development, state representatives and others in identifying Dunn County projects for programmatic funding.
- Maintained the region's Economic Development District designation. The seven-county geographic area covered by WCWRPC is designated as an Economic Development District (EDD) by the federal Economic Development Administration (EDA) because of efforts to secure and maintain the designation by WCWRPC staff. The EDD designation allows all units of government in the region to be able to secure EDA planning and public works funding, something that would not be possible without the designation.
- Was authorized to act as a disaster recovery microloan lender by the Wisconsin Economic Development Corporation (WEDC). In the event of an emergency, microloan funds can be deployed as no-interest loans to area businesses.
- Staffed the Regional Business Fund, Inc., the non-profit consolidated Community Development Block Grant (CDBG) loan pool available to regional businesses. In 2019 eight loans were provided to Dunn County businesses for a total of \$529,380, creating and/or retaining 53 jobs and leveraging \$4,362,517 in private investment.
- Staffed a Regional Rural Transportation Program offering advice and assistance on a variety of transportation related issues.

- Prepared a Dunn County Human Service Transportation Coordination Plan. The plan is required of every county in the state by the Wisconsin Department of Transportation.
- Prepared a regional Wisconsin Department of Transportation, Transportation Alternatives Program (TAP) Application for development of a 2021 Safe Routes to School (SRTS) Program inclusive of plans for Amery, Bloomer, Cumberland, Fall Creek, and Thorp; staffing for SRTS implementation activities in Altoona, Chippewa Falls, Eau Claire, and Osceola; and regional SRTS mapping and materials.
- Completed a Dunn County Bicycle and Pedestrian Plan. The plan was coordinated with those completed for Chippewa and Eau Claire Counties, and one previously completed in St. Croix County.
- Continued work on the "Commute to Careers" project in coordination with the Dunn County Economic Development Corporation and Dunn County Transit. WCWRPC is assisting with implementation of parts of the project such as survey development and distribution, model development, etc.
- Assisted the Dunn County Economic Development Corporation with draft outreach/marketing materials/ideas.
- Participated on the West Central Wisconsin Rail Coalition supporting future passenger rail service to the Chippewa-Eau Claire Urban Area.
- Staffed the Storm Water Outreach Coordinator position for the Rain to Rivers Coalition. Members of the coalition include Chippewa and Eau Claire Counties; Cities of Altoona, Chippewa Falls, Eau Claire, Menomonie, Rice Lake, and River Falls; Village of Lake Hallie; and Towns of Eagle Point, Lafayette, Seymour, Union, and Washington.
- As the sponsor of applications to the Wisconsin Department of Natural Resources and the U.S. Army Corp of Engineers to fund work on the Red Cedar Basin Assessment Water Quality Improvement Project, continued an ongoing financial and administrative role for the project.
- Provided water quality management planning review and consultation for the Menomonie Urban Area as required by the sewer service area plan.
- Completed a hazard mitigation plan update for Dunn County which was approved by Wisconsin Emergency Management and FEMA. The update will allow the county to maintain eligibility for FEMA mitigation grant funding when a hazard or natural disaster arises.
- In coordination with the Wisconsin Department of Natural Resources, completed a trails brochure inclusive of the Old Abe, Chippewa River, and Red Cedar trails.
- Provided general support to Disaster Ready Chippewa Valley (DRCV) in Chippewa, Eau Claire, and Dunn counties.
- In coordination with the Public Service Commission, continued to provide administration and outreach to the region's Broadband Implementation Group.

- Assisted the Village of Boyceville in developing a community brand and identified placemaking strategies for five key public place in the community.
- Provided funding information to Dunn County communities eligible for Community Development Block Grant (CDBG) public facility and planning funds inclusive of Boyceville, Colfax, Knapp, Menomonie, and Wheeler.
- Met with Health Dunn Right to discuss housing needs and options for the City of Menomonie and the county as a whole.

RBF, Inc. Loans Closed through 12/31/2019

Business Name	Sector	County	Community	Amount	Fund	Closed	Funds Leveraged	Existing Jobs	Jobs Creating	
									Yr 1	Yr 2
Tammy S. Seivals	Service	Barron	Rice Lake	30,000	Micro	1/25/2019	75,000	1	0	0
419 Outdoors LLC	Retail	Barron	Rice Lake	30,000	Micro	3/12/2019	3,000	0	1	0
Green Leaf Farms of Chetek, LLC	Agriculture	Barron	Chetek	30,000	Micro	3/27/2019	263,000	0	1	2
Oak View Adult Family Home Corp.	Service	Barron	Barronett	60,000	RLF	6/13/2019	773,000	22	22	0
Woodland Coffee Roasters, LLC	Service	Barron	Rice Lake	60,000	Growth	7/5/2019	0	1	3	4
Cindy A. Bragg	Retail	Barron	Barron	30,000	Growth	7/5/2019	0	1	2	0
Duane and Katina Hodgson dba Duane's Body and Custom	Service	Barron	Barron	41,000	Growth	11/13/2019	10,014	4	0	0
ST. LL, Inc.	Retail	Barron	Rice Lake	60,000	Growth	12/17/2019	16,000	14	3	2
Jen's Choppin' Block Restaurant & Bar LLC	Service	Barron	Dallas	30,000	Micro	12/27/2019	238,000	11	0	0
Wisnosa Ridge Holdings LLC	Service	Chippewa	Chippewa Falls	38,700	RLF	1/10/2019	219,300	5	1	2
Bloomer Machine & Fab, Inc.	Manufacturing	Chippewa	Bloomer	100,000	RLF	4/2/2019	2,731,100	19	16	7
Modern Lifestyle Luggage Inc.	Retail	Chippewa	Lake Hallie	30,000	Micro	6/24/2019	0	1	20	40
Korner Storage, LLC	Other	Chippewa	Bloomer	25,000	RLF	8/15/2019	498,000	0	0	1
BMAA Enterprises, LLC	Retail	Clark	Nellisville	250,000	RLF	7/11/2019	900,000	0	1	1
Reyna Ibarra dba Beaver's Bar & Grill	Service	Clark	Withee	30,000	Micro	7/12/2019	0	1	3	4
Rohini Associates, Inc.	Service	Dunn	Menomonie	30,000	Micro	5/3/2019	0	1	1	2
Baier Enterprise LLC	Service	Dunn	Eau Claire	100,000	RLF	7/19/2019	597,889	3	2	1
Bear Valley, Inc.	Service	Dunn	Menomonie	190,000	RLF	8/15/2019	1,749,978	17	0	0
Switzer Investments LLC	Service	Dunn	Menomonie	54,850	RLF	8/26/2019	650,150	12	0	2
B Fit Fitness Center LLC	Service	Dunn	Boyceville	58,530	RLF	9/26/2019	406,500	0	3	0
J&S Erickson Enterprises, LLC	Service	Dunn	Boyceville	30,000	Micro	10/31/2019	205,000	0	1	1
MA Fitness LLC	Service	Dunn	Menomonie	36,000	RLF	11/1/2019	724,000	1	1	2
Eisenpeter Repair LLC	Service	Dunn	Menomonie	30,000	Micro	11/9/2019	29,000	0	1	2
Upright Therapy, LLC	Service	Eau Claire	Eau Claire	25,000	RLF - EDA	9/11/2019	45,000	0	1	1
NV Holdings LLC	Service	Polk	St. Croix Falls	40,000	RLF	1/31/2019	360,000	6	0	0
Amery Subs, LLC	Service	Polk	Amery	35,000	RLF	3/8/2019	445,000	2	3	0
K&A Property Management, LLC	Service	Polk	St. Croix Falls	22,500	Micro	5/3/2019	121,125	2	1	1
Tippy Canoes, L.L.C.	Service	Polk	Osceola	30,000	Micro	5/14/2019	945,000	25	5	5
Cascade Flooring Inc.	Service	Polk	St. Croix Falls	40,000	RLF	7/15/2019	184,500	2	3	4
B.A. Christopherson, LLC	Service	Polk	Amery	100,000	RLF	8/9/2019	300,000	3	0	0
St. Croix Falls Eye Associates, S.C.	Service	Polk	St. Croix Falls	20,000	Facade	9/13/2019	0	0	0	0
Wisconsin Whey Protein Inc.	Manufacturing	Polk	Turtle Lake	250,000	RLF	11/22/2019	750,000	31	6	6
Foli LLC	Service	Polk	Amery	12,800	Facade	12/19/2019	0	0	0	0
Indue Sales and Services Incorporated	Manufacturing	St. Croix	Hudson	200,000	RLF	1/29/2019	2,030,000	52	17	15
Bazinga Enterprises LLC	Service	St. Croix	New Richmond	30,000	Facade	2/1/2019	0	0	0	0
Olyphant Brewing LLC	Manufacturing	St. Croix	Somerset	40,000	Growth	3/27/2019	375,160	3	4	5
North Peak Chiropractic, LLC	Service	St. Croix	Hudson	30,000	Micro	4/4/2019	61,402	1	1	0
Recharge Chiropractic LLC	Service	St. Croix	River Falls	30,000	Micro	4/17/2019	110,000	0	3	0
NRG Management Services Inc.	Service	St. Croix	Hudson	500,000	RLF	4/25/2019	6,121,110	68	5	6
S&D Investment Properties LLC	Retail	St. Croix	Somerset	91,000	RLF	6/7/2019	776,375	5	0	0
Bosworth & Lockwood, LLC	Service	St. Croix	Somerset	60,000	Growth	7/9/2019	0	4	5	5
Raven Reign, Inc.	Retail	St. Croix	River Falls	30,000	Micro	7/23/2019	45,000	2	0	0
Gear Pros, Inc.	Manufacturing	St. Croix	New Richmond	60,000	Growth	8/9/2019	180,000	1	1	2
Wilkins Properties, LLC	Service	St. Croix	River Falls	213,600	RLF	8/20/2019	640,800	2	4	1
The Durand Smokehouse, LLC	Other	St. Croix	Woodville	90,000	RLF	11/1/2019	330,000	0	2	1
Total				3,323,980			23,909,403	323	143	125

RBF, Inc. Loans Committed through 12/31/2019

Sector	County	Community	Amount	Fund	Committed	Existing Jobs	Jobs Creating	
							Yr 1	Yr 2
Other	Barron	Rice Lake	30,000	Micro	12/6/2019	1	2	3
Retail	Barron	Rice Lake	47,500	RLF	12/11/2019	0	6	3
Service	Barron	Cameron	25,000	RLF	12/20/2019	1	1	0
Service	Chippewa	Bloomer & Cornell	75,000	RLF	12/20/2019	1	2	0
Retail	Chippewa	Chippewa Falls	15,000	Micro	12/20/2019	1	1	1
Manufacturing	Dunn	Menomonie	35,000	RLF	12/16/2019	2	1	1
Retail	St. Croix	Hudson	53,000	RLF	12/18/2019	10	1	2
Transportation	St. Croix	Deer Park	30,000	Micro	11/21/2019	0	2	4
Total			310,500			16	16	14

RBF, Inc. Pending Applications through 12/31/2019

Sector	County	Community	Amount	Fund	Applied	Existing Jobs	Jobs Creating	
							Yr 1	Yr 2
Retail	Polk	Amery	250,000	RLF	11/21/2019	0	0	0
Service	Polk	Amery	27,500	Micro	12/31/2019	1	2	2
Total			277,500			1	2	2

COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____
2020 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2020 is amended by the following amounts to the line item account numbers shown:

<u>Department of Human Services</u>	<u>Expense</u>	<u>Revenue</u>
3120050900 – COVID 19 (G312000031.2020)	\$5,000	
3120050900 – 435000 – State Grants (G312000031.2020)		\$5,000
3120020900 – 534335 – Misc General Exp (G31200097.2020)	\$31,254	
3120020900 – 435000 – State Grants (G312000097.2020)		\$31,254
3120030900 – 527045 - Agency Contracts – Salaries(G312000081.2020)	\$13,700	
3120030900 – 435000 – State Grants(G312000081.2020)		\$13,700
3120050900 – 534230 – Computer Supplies & Exp(G312000098.2021)	\$5,000	
3120050900 – 437000 – Local Grants (G312000098.2021)		\$5,000
3120030900 – 521205 – Drug Testing (G312000086.2020)	\$4,490	
3120030900 – 525045 – Transportation (G312000086.2020)	\$1,000	
3120030900 – 525050 Consumer Education(G312000086.2020)	\$5,000	
3120030900 - 526080 – Housing / Energy Assistance(G312000086.2020)	\$4,000	
3120030900 – 435000 – State Revenue(G312000086.2020)		\$14,490

<u>Public Health Department</u>	<u>Expense</u>	<u>Revenue</u>
1510060900 – 511005 – Attendance Hours	\$52,211	
1510060900 – 512015 – In Lieu of Fringe	\$7,371	
1510060900 – 513005 – Dental	\$163	
1510060900 – 513010 – Health	\$7,500	
1510060900 – 513025 – Life	\$40	
1510060900 – 513075 – Work Comp	\$1,650	
1510060900 – 515005 – Social Security	\$2,293	
1510060900 – 515010 – Medicare	\$1,072	
1510060900 – 529005 – Contractual	\$5,000	
1510060900 – 534330 – Operating Supplies	\$7,000	
1510060900 – 435000 – State – Grants		\$84,300
1510060900 – 511000 – Salary	\$142,921	
1510060900 – 513005 – Dental	\$930	
1510060900 – 513010 – Health	\$45,909	
1510060900 – 513025 – Life	\$845	
1510060900 – 513030 – Retirement	\$5,500	
1510060900 – 513075 – Work Comp	\$4,890	
1510060900 – 515005 – Social Security	\$6,798	
1510060900 – 529005 – Contractual	\$5,000	
1510060900 – 534330 – Operating Supplies	\$20,000	
1510060900 - 435000 – State Grants		\$232,793

1510060900 – 511005 – Attendance Hours	\$17,366	
1510060900 – 513005 – Dental	\$184	
1510060900 – 513010 – Health	\$9,090	
1510060900 – 513025 – Life	\$84	
1510060900 – 513030 – Retirement	\$1,172	
1510060900 – 513075 – Work Comp	\$775	
1510060900 – 515005 – Social Security	\$1,077	
1510060900 – 515010 – Medicare	\$252	
1510060900 – 435000 – State – Grants		\$30,000
1510040900 – 511000 – Salary	\$9,142	
1510040900 – 513005 – Dental	\$66	
1510040900 – 513010 - Health	\$1,167	
1510040900 – 513025 – Life	\$23	
1510040900 – 513030 – Retirement	\$840	
1510040900 – 513075 – Work Comp	\$20	
1510040900 – 515005 – Social Security	\$567	
1510040900 – 515010 – Medicare	\$133	
1510040900 – 529005 – Contractual	\$2,042	
1510040900 – 534330 – Operating Supplies	\$1,000	
1510040900 – 435000 – State Grants		\$15,000
1510020900 – 511005 – Attendance Hours	\$347	
1510020900 – 513005 – Dental	\$6	
1510020900 – 513010 – Health	\$230	
1510020900 – 513025 – Life	\$2	
1510020900 – 513030 – Retirement	\$23	
1510020900 – 513075 – Work Comp	\$15	
1510020900 – 515005 – Social Security	\$22	
1510020900 – 534330 – Operating Supplies	\$1,000	
1510020900 – 435000 – State Revenue		\$1,645
1510060010 – 539075 - Donation Expense	\$1,600	
1510060010 – 485000 – Donations		\$1,600

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 16th day of September 2020, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

David Bartlett, Chair

ADOPTED ON: _____

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution decreases the 2020 adopted budget by a net amount of \$434,782. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2020 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution.

Department of Human Services

The Department of Human Services was awarded \$5,000 for additional funding to the ADRC CARS grants.

The Department was awarded a Substance Abuse Block Grant Supplemental award in the amount of \$31,254.

The Department was awarded more MHBG Supplemental funds in the amount of \$13,700.

The Department applied and was awarded more Targeted Safety Support funds in the amount of \$14,490.

Public Health Department

The Public Health Department received these funds from the state in regards to COVID – 19 testing Coordination – Profile #155803.

The Public Health Department received these funds from the state in regards to COVID – 19 Contact Tracking – Profile #155805.

The Public Health Department received these funds from the state regards to COVID – 19 COVID Pandemic Planning – Profile #155804.

The Public Health Department received these funds from the state to assist with Diabetes Prevention in the community as well as collaborating with Community partners.

The Public Health Department was awarded \$1,645 from the state. These funds will help assist with the additional COVID 19 expenses.

The \$1,600 of additional funds from the Woman’s Giving Circle will help purchase coolers for COVID related vaccine travel.

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

2020 Budget Adjustments

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that, effective with the publication of notices required by law, the budget of the County of Dunn for the year beginning January 1, 2020, is amended by the following amounts to the line item account numbers show:

Environmental Services Department

Environ Services - Grants
Cost Center # 2100010900

	Expense	Revenue
432000 Federal – Grants (G210000018.2020)		\$ 50,000
511005 – Attendance Hours	\$ 47,500	
533125 – Training	\$ 500	
534260 – Supplies	\$ 2,000	

BE IT FURTHER RESOLVED that the Department of Administration is authorized to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, these changes are, hereby, adopted.

Offered this 16th day of September 2020 at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

Dave Bartlett, Chairperson

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution by the Executive Committee and the County Board of Supervisors increases the 2020 adopted budget by \$50,000 Adoption of this resolution by Executive Committee and the County Board of Supervisors has no impact on the current year tax levy.

Background Information: The Planning, Resources, & Development Committee have considered the applicable request justifications for these proposed adjustments to the 2020 budget and recommends that the County Board adopt the adjustments as being in the best interest of the County.

Environmental Services Department

This budget adjustment reflects a Technical Assistance Grant awarded by the National Association of Conservation Districts for assisting landowners and the Natural Resources Conservation Service with implementation of the Environmental Quality Incentives Program (EQIP) and Conservation Security Program (CSP).

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

**AMENDING MENOMONIE YOUTH HOCKEY ASSOCIATION REAL ESTATE
LEASE**

NOW THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the attached Real Estate Lease Addendum #4 is hereby approved.

Offered this 16th day of September, 2020, at Menomonie, Wisconsin.

OFFERED BY THE FACILITIES COMMITTEE:

Adopted on: _____

Charles Maves, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will have no impact on the adopted 2020 budget.

Background Information: This amendment to the Menomonie Youth Hockey Association Lease corrects an error in a previous amendment.

REAL ESTATE LEASE ADDENDUM #4

The COUNTY OF DUNN, Lessor, and MENOMONIE YOUTH HOCKEY ASSOCIATION, INC., Lessee, agree to amend the lease agreement between them, which consists of the "Real Estate Lease" dated July 15, 2005, along with Addendum #1, Addendum #2, and Addendum #3 to provide for changes set forth herein. The Lessor and the Lessee agree to the following terms, effective as of date signed by all parties below:

4-1. All references in Addendum #3 to "Parcel B" were intended by the parties to be references to "Parcel A." Section 3-1 of Addendum #3 is amended to read as follows:

All control of Parcel A is returned to the Lessor. Lessee will have no leasehold interest or control over Parcel A after September 15, 2015.

4-2. All other provisions shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto caused this Addendum to #4 to be duly executed on the day and year noted on page 2.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK – SIGNATURE PAGE FOLLOWS

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

**Approval of an Intergovernmental Cooperative Agreement
with the City of Menomonie for Management of
a Deer Herd Control Archery Hunt in Menomin Park**

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors does hereby approve of Public Works Director entering into the attached Intergovernmental Cooperative Agreement with the City of Menomonie.

Offered this 16th day of September, 2020, at Menomonie, Wisconsin.

OFFERED BY THE FACILITIES COMMITTEE:

Adopted on: _____

Charles Maves, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will have no impact on the adopted 2020 budget.

Background Information: The City of Menomonie has authorized a deer herd control archery hunt within city limits and requested that Menomin Park be included in the hunt. The City has formally adopted a policy that requires all hunters to receive a permit before participating in the archery hunt. All hunters must:

- Have a hunter's safety permit
- Have a Wisconsin DNR archery license
- Submit to a background check by the Menomonie Police Department
- Submit to a background check by the Wisconsin DNR
- Pass an archery proficiency test.

In addition, when participating in the hunt, hunters must:

- Hunt from an elevated stand of not less than five (5) feet above ground level.
- Not hunt over or adjacent to a bait pile nor shall baiting be permitted at any time.
- Report killed deer within 72 hours to the City Recreation Department and complete a City hunting log.
- Immediately bag viscera and remove carcass within two (2) hours of field dressing the deer.
- Use authorized nuisance tags or Wisconsin DNR tags.
- Comply with all Wisconsin DNR hunting rules and regulations.
- Hunt only with a bow or, if permitted, with a crossbow.

All hunters are encouraged to harvest antlerless deer. Hunters with only a nuisance tag must harvest antlerless deer.

This intergovernmental cooperative agreement would authorize the deer herd control archery hunt to be conducted in Menomin Park, which is owned by Dunn County, with the City of Menomonie responsible for managing, permitting, and enforcing the regulations of the hunt.

INTERGOVERNMENTAL AGREEMENT

County of Dunn – City of Menomonie Deer Herd Management Archery Hunting in Menomin Park

This Intergovernmental Agreement (“Agreement”) is made this ___ day of _____, 2020, between the County of Dunn (“the County”) and the City of Menomonie (“the City”), collectively “the Parties.”

RECITALS

Wis. Stat. § 66.0301 encourages intergovernmental cooperation and allows the County and the City to contract with each other “...for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law...”.

The City, pursuant to City of Menomonie Ordinance section 5-1-3B, has authorized a deer herd control archery hunt on public property within the city limits, and has requested that Menomin Park, which is owned by the County and lies within city limits, be included in the area upon which the deer herd control archery hunt may take place. The City has further expressed willingness to manage all aspects of the hunt.

The County recognizes the need for a deer herd control hunt within city limits and is amenable to permit archery hunting for the purposes of deer herd control in Menomin Park if the City of Menomonie manages the hunt.

Both Parties agree that the cooperative action contemplated in this Agreement will assist each in the furnishing of services and exercise of their powers and duties under the law.

In consideration of the above and the terms contained in this Agreement, the Parties agree as follows:

I. PURPOSE

The purpose of entering into this Agreement by the County and the City is to provide access to land owned by the County as part of the City’s deer herd control archery hunt on public property within city limits, available to all qualified persons, and consistent with intergovernmental cooperation within the meaning of Wis. Stat. § 66.0301.

The City and the County agree that superior and more effective deer herd control archery hunting on public property within city limits can be secured and promoted by the joint and mutual cooperation of the City and the County if all such hunting is managed by only one governmental unit.

II. RESPONSIBILITIES

- A. The City shall maintain a formal policy for the deer herd control archery hunt on public property within city limits, which shall meet all requirements of state law. All hunters permitted to hunt in Menomin Park shall meet the requirements of the policy.
- B. The City will manage the deer herd control archery hunt, issue all permits, and enforce any violations of city ordinance or the deer herd control archery hunt policy.
- C. The County authorizes archery hunting in Menomin Park as part of the City’s deer herd control archery hunt. Only archery hunting will be permitted in Menomin Park.

D. The County shall be responsible for providing and placing appropriate signage in Menomin Park during the hunting season.

III. AREA. The area that is subject to this Agreement is Menomin Park.

IV. ENTIRE AGREEMENT; AMENDMENT. This Agreement constitutes the entire agreement between the Parties. No amendment of this Agreement shall be effective unless and until such is reduced to writing and executed by the Parties hereto.

V. TERMINATION. This Agreement may be terminated by either party at any time upon written notice. If a hunting season has already commenced at the time notice of termination is given, termination shall be at the end of the hunting season, unless immediate termination is necessary to protect the public health, safety or welfare.

VI. MISCELLANEOUS PROVISIONS.

A. No Third Party Beneficiary. This Agreement is intended to be solely between the City and the County. Nothing in this Agreement shall be interpreted as giving to any person or entity not party to this Agreement any legal or equitable rights whatsoever.

B. Administration. This Agreement shall be administered on behalf of the County of Dunn by the Public Works Director or designee, and on behalf of the City by the Public Works Director or designee. The appointment of any designee must be in writing, and the other party to this Agreement must be notified in writing of the appointment.

C. Insurance. The City and the County shall each provide for their own municipal liability insurance coverage.

D. Good Faith and Fair Dealing. The Parties to this Agreement hereby acknowledge that this Agreement imposes upon them a duty of good faith and fair dealing. It is the intent and desire of the Parties to work together and engage in intergovernmental cooperation. The Parties agree to use their best efforts to meet and confer when issues arise pertaining to this Agreement and shall endeavor in good faith to resolve any disputes amicably.

E. Implementation. The Parties shall take such actions as may be necessary or desirable to implement and effectuate the provisions and intent of this Agreement.

F. References. Any references in this Agreement to any particular agency, organization or official shall be interpreted as applying to any successor agency, organization or official or to any other agency, organization or official to which contemplated functions are transferred by statute or ordinance. Any references in this Agreement to any particular statute or ordinance shall be interpreted as applying to such statute or ordinance as recreated or amended from time to time.

G. Notices. All notices required by or relating to this Agreement shall be in writing. Each notice shall specifically refer to this Agreement by name and shall refer specifically to the number of the paragraph(s) or subparagraph(s) to which the notice relates. Any such notice shall be delivered in person or by certified mail. Each notice to the City shall be addressed to Public Works Director, 800 Wilson Ave., Menomonie, Wisconsin 54751. Each notice to the County shall be addressed to the Public Works Department, Facilities and Parks Division, 3001 U.S. Highway 12 East, Suite 002, Menomonie, Wisconsin 54751. Notice shall be effective upon delivery if made in person, or upon actual receipt if mailed.

SIGNATURE PAGE

For the County

County of Dunn

By:

Paul R. Miller
County Manager

Date: _____

For the City

City of Menomonie

By:

Lowell Prange
City Administrator

Date: _____