POSITION TITLE: Psychiatric Social Worker

Date: October 2019  Reports to: Behavioral Health Clinical Supervisor

Purpose of Position:

Under the guidance of the Deputy Director and/or Clinical Supervisor, the Psychiatric Social Worker is responsible for the evaluation, diagnosis, and treatment of clients with a variety of mental health and family problems/issues.

Essential Duties and Responsibilities:

1. Evaluates, diagnoses, and treats a variety of mental health problems using appropriate techniques and approaches.
2. Provides individual, family, and group therapy.
3. Attends treatment evaluation, planning, and coordination sessions, provides clinical judgments as appropriate.
4. Completes evaluations, court ordered reports and recommendations. Provides testimony in court, as required.
5. Maintains complete and accurate case records; develops case plans; prepares reports; correspondence, and other records as required.
6. Attends various staff training sessions and meetings.

Skilled in:

- Preparing numerical, narrative, and treatment reports and evaluations.
- Oral and written communications.
- Reading, understanding, interpreting and applying information in professional journals, diagnostic manuals, research or other publications pertaining to area of expertise.
- Establishing and maintaining effective working relationships with supervisors, families, clients, clinical personnel, and other agencies and/or personnel.
- Evaluating, diagnosing and providing therapeutic techniques and modalities for use with clients in individual, family or group therapy sessions.
- Formulating treatment plans and solution to problems and issues.
- Coordinating program needs and services with other clinical or agency staff and treatment personnel to address the treatment and care plans for each individual participant.
- Preparing court reports, evaluations, recommendations and providing testimony in court.
- Applying department policies and procedures pertaining to confidentiality.
Knowledge:

- Considerable knowledge of the principles, practices, methods and methodologies used for the treatment consumers with emotional/mental health disorders; and methodologies employed in family therapy, group and individual counseling.
- Knowledge of psychological assessment, evaluation and diagnostic techniques, tools, procedures and methods.
- Knowledge of educational, medical systems, and means of intervention.
- Knowledge of statutes, laws and regulations pertaining to areas of responsibility.
- Knowledge of recordkeeping requirements and administrative policies, requirements, rules and procedures pertaining to program responsibilities.

Qualifications:

MA/MS Degree in Clinical Social Work, Psychology, Counseling, or directly related field.

Identify licenses/certification required:

Licensed Clinical Social Worker, Licensed Marriage and Family Therapist, Licensed Professional Counselor, or Licensed Psychologist, and certified as a Medical Assistance Provider by the State of WI.

Unusual or hazardous working conditions related to performance of duties:

Employee works primarily in treatment and counseling setting where the employee may be exposed to clients who may act out, become abusive, angry, or can be volatile making the job less than desirable. The potential of risks and hazards can be minimized through professional training, judgment, county risk management procedures, and the ability to adjust schedules, locations and appointments.