



**DUNN COUNTY HEALTH DEPARTMENT**  
**3001 US Hwy 12 E, Suite 032**  
**Menomonie, WI 54751**  
**Phone 715-232-2388**  
**Fax 715-232-1132**

Rev. 2/17

**For Office Use Only:**

Facility ID# \_\_\_\_\_  
 Pre-Inspect fee \$ \_\_\_\_\_ Permit fee \$ \_\_\_\_\_  
 Late fee \$ \_\_\_\_\_ Total Due \$ \_\_\_\_\_  
 Ck. # \_\_\_\_\_ Credit Card \_\_\_\_\_  
 Date \_\_\_\_\_ Initial \_\_\_\_\_

**PUBLIC FACILITY PERMIT APPLICATION TO OPERATE A MOBILE RESTAURANT/MOBILE BASE**

INSTRUCTIONS: Please answer all of the following questions and send it to the above address with your remittance payable to the Dunn Co. Health Dept. Do Not Send Currency. Note: Licensure as a mobile restaurant does **not exempt** an operator from licensure of temporary restaurant.

1. **NAME OF FACILITY** (if partnership, list all partners; if corporation, give corporation name and registered agent.)  
 \_\_\_\_\_

2. **LOCATION OF FACILITY**  
 \_\_\_\_\_  
 (Address) (Post Office) (Zip Code)

3. **NAME OF LEGAL LICENSEE** **TELEPHONE NO.**  
 \_\_\_\_\_  
 (Individual, firm, corporation, society, institution, public body, or any other entity.) (Area Code) (Phone Number)

4. **LICENSEE ADDRESS**  
 \_\_\_\_\_  
 (If same location as "2. Location of Facility" above, then enter, "same")

**5. Mobile Restaurant License Fees:**

- Pre-Inspection (Low).....\$215
- Pre-Inspection (Moderate).....\$300
- Pre-Inspection (High).....\$385
- Pre-Inspection Limited (Pre-packaged).....\$140
- Mobile Restaurant Regular (Low).....\$330
- Mobile Restaurant Regular (Moderate).....\$460
- Mobile Restaurant Regular (High).....\$600
- Mobile Restaurant Limited (Pre-packaged).....\$145

**6. Mobile Service Base License Fee:**

- Mobile Service Base Regular (Low).....\$330
- Mobile Service Base Regular (Moderate).....\$460
- Mobile Service Base Regular (High).....\$600
- Mobile Service Base Limited (Pre-packaged).....\$145

**Note: Pre-Inspection Fee & License Fees are due before opening**

**7. MOBILE RESTAURANT VEHICLE IDENTIFICATION (EACH VEHICLE)**

Vehicle or Manufacturer \_\_\_\_\_  
 Model of Vehicle \_\_\_\_\_  
 Serial No. of Vehicle \_\_\_\_\_  
 Vehicle No. \_\_\_\_\_

Season of operation: (Check one)

- Year-round
- Summer
- Winter

**8. THE OPERATOR MAY CONTRACT WITH OTHER LICENSED RESTAURANTS TO PROVIDE FOOD FOR VEHICLE.**

(Complete only if applicable)

Name of Restaurant \_\_\_\_\_  
 Legal Licensee of Restaurant \_\_\_\_\_  
 License ID# \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 Multiple Contracts - ( List on separate sheet and attach)

**9. MOBILE SERVICE BASE**

Name of Mobile Base \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 ID# and name (if a licensed restaurant or base) \_\_\_\_\_  
 \_\_\_\_\_  
 Phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**10. IF THE MOBILE VEHICLE OR BASE WAS PREVIOUSLY LICENSED, LIST NAME, ADDRESS AND ID NUMBER OF PREVIOUS OPERATOR. (Complete only if applicable)**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 ID # \_\_\_\_\_

a) **IS ENCLOSED BUILDING AVAILABLE FOR SERVICING, CLEANING, INSPECTION, AND MAINTENANCE OF THE VEHICLE?**  YES  NO

**11. DATE YOU WISH TO OPERATE:** \_\_\_\_\_

**12. SIGNATURE OF OPERATOR OR AGENT COMPLETING THIS APPLICATION:**

Name

Position or Title

Date

Note: The permit year is from July 1 to the following June 30. All permits expire on June 30 annually. **A penalty fee of \$75 applies to renewal applications received after June 30.** Operation in any fiscal year requires a permit. All mobile restaurants, mobile service bases and commissaries not licensed during the previous year must be inspected before opening for business. **Only one preinspection fee is required if all mobile units are available for inspection at the base during the preinspection.** A signed and dated report of an authorized sanitarian indicating that the establishment meets the State Division of Health regulations is required before the permit shall be issued. If a service base is located in a different jurisdiction than the mobile restaurant, the operator of the mobile restaurant must first apply for a permit for the mobile service base in this different jurisdiction.