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STAFF REPORT

TO: Dunn County Board

FROM: Paul R. Miller
County Manager

DATE: October 3, 2019

SUBJECT: FY2020 Budget and Levy

Dunn County operates under a budget approved by the County Board every November for the following year. The process for Fiscal Year 2020 began in April and May when County department heads developed budget requests for their departments. These were reviewed, adjusted, and compiled by Administration into a draft County budget that was distributed to the County Board on July 31. Standing committees then reviewed and made recommendations on department budgets during August. The Executive Committee, at its September 11, 2019 meeting, reviewed the compiled draft budget, which included a projected deficit of \$1.6 million, and recommended changes that would result in a balanced budget for 2020. Major elements of this recommendation included closing the County's home health program and adopting a vehicle registration fee.

Following the September Executive Committee meeting, additional information was received on revenues and expenses, including a worksheet from the State that established the levy limit. Unfortunately, this resulted in approximately \$700,000 less revenue than had been anticipated. The Executive Committee reviewed the options for addressing this deficit at its meeting of October 9, 2019, and directed staff to include authorization of borrowing up to \$1 million as part of the FY20 Budget. The borrowing would be for capital improvements and purchases, rather than for operations, and the actual amount would be refined as details regarding budgetary needs emerge during 2020.

Staff will present the proposed FY2020 Budget and Levy for consideration by the County Board at its October 16, 2019 meeting. Subsequently, staff will prepare the necessary resolutions for adoption at the November 12, 2019 meeting of the County Board. Board members are encouraged to contact the County Manager and Chief Financial Officer with any questions or suggestions regarding the FY2020 Budget.

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