

DUNN COUNTY

Locally Developed Human Service Transportation Coordination Plan

2019-2023

November 2018

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Dunn County

Locally-Developed Human Service Transportation Coordination Plan

Purpose

Federal transportation law, as amended by the Fixing America's Surface Transportation (FAST) Act (2015), requires that projects selected for funding under the Enhanced Mobility of Seniors & Individuals with Disabilities (Section 5310) be "derived from a locally developed, coordinated public transit-human service transportation plan" and that the plan be "developed and approved through a process that includes representatives of public, private, and non-profit transportation and human services providers and participation by members of the public." This plan is intended to meet this requirement while providing guidance to the counties and region in providing and improving specialized transportation services over the next five years. The State of Wisconsin also requires the development of these "coordination plans" for projects within the 85.21 program, Specialized Transportation Assistance Program for Counties.

This process began in 2006, when Dunn County developed a coordination plan to meet the then-new federal requirements under The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), prior to the issuance of FTA guidance on the requirement. In 2008, another process was undertaken to update the 2006 process to meet the new guidance. As the legislation includes a requirement for updates of the plans every five years, Dunn County updated the plan in 2013, and is now presenting this plan to coordinate human service transportation for the years 2019 through 2023.

Process/Meeting Summary

A meeting was held in Menomonie, Wisconsin (in Dunn County) on June 20, 2018 to review and update the 2013 Locally Developed Transportation Coordination Plan. An invitation to the meeting was sent to transportation providers and related agencies serving the two counties, and a public notice was published in the local paper. The meeting invitation letter, invitation list, public notice, attendance list, and the meeting agenda are included in Attachments A through F, respectively.

The meeting was opened with a presentation about the coordinated planning process, the purpose of the process, and illustration and discussion of the demographics of the County and the greater west central Wisconsin region, including the location and distribution of elderly, disabled, and low-income persons (See county and regional maps in Attachment G). The coordination plan from 2013 was summarized and service gaps and needs were updated. The strategies for coordination were categorized under five broad goals, reviewed, revised as appropriate, and updated to meet the changing needs of the County. The group present then approved the final goals and strategies. Attendees were also invited to a forum to consider and contribute toward a plan for human service transportation coordination on a regional level.

The final product, this document, is a plan for Dunn County to continue moving ahead to meet the transportation needs of its citizens who are elderly and/or have a disability. Dunn County is also committed to working with neighboring counties to meet a growing need for transportation on a regional scale.

Assessment of available services and transportation providers

See Attachment H.

Transportation needs and related action recommendations

The participants from Dunn County updated the needs expressed in their 2013 plan and added newly-identified gaps/needs, resulting in the following list: The group also developed broad goals, and more specific activities, to address the needs. The goals were prioritized and responsibilities and implementation timeline were assigned to the activities, as shown in Table 1.

2018 Needs:

- Good quality vehicles
- Better services in rural areas of County
- More stable funding
- Increased funding to meet increasing demands
- More efficiency among programs
- Better use of existing inventory of vehicles
- Better appreciation of value of services and coordination among decision-makers and general public
- Improved transportation service coordination region-wide to provide for all travel needs
- Private sector involvement in improving transportation service coordination
- Distribute and make available clearinghouse of resources and programs that fund transportation
- Ongoing evaluation of target populations' transportation needs
- Better information of available services to target populations to encourage use
- Regular distribution of Medicaid statistics
- Maintain and expand existing services to meet demand

**Table 1
Dunn County, Wisconsin
Coordination Plan Worksheet**

Priority of Goal	Goal to support 5-year coordinated plan	Activities	Person(s) Responsible	Timeline/ Deadline	Roadblocks to Implementation
1	Develop/expand/continue transportation services for the transportation disadvantaged.	Continue efforts to maintain vehicle inventories and schedules to more effectively manage existing vehicle use. (better use of existing vehicles...two vehicles used for Stout)	each provider	ongoing	funding, heavy use of vehicles
		Implement Dunn County TDP	County, City, UW-S	2019	funding
		Apply for 85.21, 5310, and 5311 grants, and other appropriate funding programs to continue existing services and expand services as desired	County, City, UW-S, TCC, RTCC, CILWW	annually	funding, finding new and appropriate programs
		Maintain a transportation manager position to coordinate and manage countywide transportation services	County	ongoing	participation
2	Establish a working TCC	Determine members of TCC, track plan goals, determine what TCC will do, annually revisit the plan, and document and report progress	DCT, ADRC	Fall 2018 start. Meet quarterly.	Time. Lack of participation. Change in staffing.
		Encourage all TCC participants to take more active role in TCC	everyone	ongoing	commitment, communication
3	Strive to increase transportation funding to create sustainable transportation services.	Compile and maintain inventory of transportation resources and programs that fund transportation	all providers and grantees	ongoing	communication, keeping up to date on funding sources
		Identify agency support services that can lend themselves to improving the provision of transportation services	all agencies & TCC	ongoing	
		Engage private businesses in stabilizing operating funding of transit system	TCC, RTCC, DCT, EDC, priv. health care providers	2014-2019	willingness to participate
		Advocate for RTA	TCC, RTCC	as long as it takes	legislative will

cont. on following page

Priority of Goal	Goal to support 5-year coordinated plan	Activities	Person(s) Responsible	Timeline/ Deadline	Roadblocks to Implementation
4	Maximize the efficiency of transportation services through technology, innovation, and coordination.	Expand participation in RTCC	RTCC	ongoing	time, commitment, communication
		Pursue, where applicable, technology to improve tracking and reporting for uniformity and consistency	all providers and grantees	ongoing	funding availability
		Develop user app or other technology to access transportation options	TCC, UW-Stout	2020-2022	education of technology, funding
		Identify duplication of services, underused assets, and service gaps, as well as tracking needs of target populations	TCC, RTCC	ongoing	time, funding, participation
		Participate in strategic plan for county-wide and region-wide transportation services	TCC, RTCC, DCT, all	annually	time
		Promote an environmentally sensitive approach in vehicle use and purchasing. Environmentally friendly practices - alternative fuels, pursue new technologies to enhance sustainable practices in vehicle use.	County, CILWW, ADRC, TCC	2020	funding
		Increase private sector involvement in improving transportation service coordination	DCT, EDC, RTCC, TCC	ongoing	communication, participation
5	Develop and improve access to information and increase awareness of transportation services (marketing/educational outreach).	Establish TCC communication to share information and expand support with a broader network of providers and decision-makers	TCC, UW-S, ADRC, DCT, CILWW	ongoing	funding, participation, keeping up with turnover of decision makers
		Incorporate all transportation resource information on one website	CILWW, TCC, ADRC, United Way (211)	2020-2022	cooperation, updating and maintenance
		Develop rider training and consumer education programs to improve consumer access to transportation services	DCT, ADRC, UW-Extension, CILWW, UW-Stout	ongoing	coordination
		Pursue coordinated marketing efforts through public media sources, whenever practicable	UW-S, ADRC, DCT, TCC, CILWW	ongoing	coordination, funding
6	Increase transportation options for the transportation disadvantaged.	Inventory transportation needs of various target populations to evaluate the effectiveness of existing transportation services. Evaluate needs of target populations	RTCC, TCC, UW-S Sustainability Council, Sustainable Dunn	ongoing	coordination
		Connect more counties to existing system	DCT, TCC, RTCC, CILWW	2019-2023	funding, RTA legislation, participation
		Improve transportation service coordination throughout the region	CILWW, Transit Comm., ADRC	ongoing	funding, time, willingness

Attachments

A – Invitation Card

B – Flyer

C – Public Notice

D – Invitation List

E – Participant List

F – Meeting Agenda

G – Maps

H - Transportation Services Inventories

I – Meeting Evaluation

J – Approval Documentation

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Attachment A - Invitation Letter



3001 US Highway 12 East, Suite 160
Menomonie, WI 54751-5569
(715) 232-1116; FAX: 232-5987
ADRC: (715) 232-4006

Monday, May 14, 2018

ADDRESS:

Dear _____,

You are recognized as an individual and/or representative of an agency in the Dunn County community that has an important perspective regarding Dunn County's present and future transportation needs and services. The ADRC extends an invitation for you to participate in a meeting facilitated by Mr. Jason Duba, Transportation Planner from West Central Wisconsin Regional Planning Commission. The 2018 Locally Developed Coordinated Public Transit - Human Services Transportation Plan for Dunn County will be developed at this time.

The meeting will take place on Wednesday, June 20, 2018 from 10:00-12:00 p.m. at Dunn County Community Services Building, 3001 US Highway 12 E, Suite 160, Menomonie in Room 60 in the building's basement. A flier is also enclosed and public notices will be posted.

I look forward to this critical community discussion and hope you are able to attend.

Sincerely,

Sara Olinger

Equal Opportunity in Services & Employment

Please Attend!

(2019 - 2023) Locally Developed Coordinated Public Transit-Human Services Transportation Plan

DUNN COUNTY

Date: June 20, 2018

Time: 10 am – 12 noon

Location: Dunn County Community Services Building
3001 US Hwy 12 East, **Room 60**
Menomonie, WI 54751

Purpose: To conduct the five year (2019 - 2023) Locally
Developed Coordinated Public Transit - Human
Services Transportation Plan

Contact Information: For more information on the meeting and feasible
accommodations contact **Sara Olinger**, ADRC
Manager at solinger@co.dunn.wi.us or (715)231-2751.

Unable to Attend? If you are unable to attend, submit comments via
email at adrc@co.dunn.wi.us.



Attachment C - Public Notice

Affidavit of Publication

JUN 01 2018

DUNN CO. HUMAN SERVICES

STATE OF WISCONSIN } ss.
La Crosse County

Ann Berra, being duly sworn, says that she is the principal clerk of the *Dunn County News*, a public weekly newspaper of general circulation, published in the City of Menomonie, Dunn County, Wisconsin, and that the notice, (of which the hereto annexed is a true and correct printed copy taken from said paper) was inserted, printed and published in said *Dunn County News* for 2 successive weeks/days in the said newspaper on the

NOTICE OF PUBLIC MEETING
Dunn County
Transportation Coordination Plan
Wednesday, June 20, 2018 from
10:00 a.m. to 12:00 p.m.
Dunn County Department of
Human Services & ADRC,
3001 US Highway 12 E, Room 80,
Menomonie, WI

The Dunn County Department of Human Services & ADRC is conducting the five year (2019 - 2023) Locally Developed Coordinated Public Transit - Human Services Transportation Plan. Members of the public are invited to attend the meeting to share their thoughts about public transportation for seniors and persons with disabilities. The coordination plan will help improve public transportation for these groups. The plan is required by federal legislation under the FAST Act for the county to receive transportation grants through the 5310 federal program and the 85.21 state program. Meeting facilities are accessible to the disabled. Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, or if you are unable to attend the meeting and would like to provide input for the plan, please contact ADRC Manager Sara Olinger at (715) 21-2751 or solinger@dunn.wi.us. 5/19/28 30622891 WNAJLP

19th day of May 2018

and thereafter on the following dates, to wit:

May 26, 2018

Ann Berra
Ann Berra

and subscribed before me this 29th day of May 2018

CHRIS KNOTT
Notary Public
State of Wisconsin

Chris Knott
Notary Public, La Crosse County, Wisconsin

My Commission as Notary Public will expire on the

22nd day of February 2022

CHIPPEWA VALLEY
NEWSPAPERS

Dunn County News

RECEIVED

JUN 01 2018

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Attachment D - Invitation List

Meeting Invitation List (2019 – 2023) Coordinated Plan

Plan Area (county, multi-county):	Dunn County
Date of Meeting(s):	June 20, 2018
Facilitator(s):	Ann Schell and Eric Anderson, WCWRPC
Coordination Plan Contact Name(s):	

NAME	ORGANIZATION/ GROUP NAME	ADDRESS AND PHONE NUMBER	E-MAIL ADDRESS	DATE INVITE LETTER SENT	NOTES
	Abby Van	1115 W 4th Street Neillsville, WI 54456 715-743-3364		5/15/2018	
	American Lutheran Home	915 Elm Ave E Menomonie, WI 54751 715-235-9041		5/15/2018	
	Care Wisconsin	3430 Oakwood Mall Dr. Suite 400 Eau Claire, WI 54701 888-508-5055		5/15/2018	
	CVTC	403 Technology Dr E Menomonie, WI 54751 715-232-2685		5/15/2018	
	Dialysis Center	507 21st St SE Menomonie, WI 54751 715-232-7272		5/15/2018	
	Dunn County Housing Authority	1421 Stout Road #200 Menomonie, WI 54751 715-235-4511		5/15/2018	
	Dunn County Public Health	3001 US Hwy 12 E, Suite 30 Menomonie, WI 54751 715-232-2388		5/15/2018	
	Dunn County Transit	640 Stokke Parkway Menomonie, WI 54751 715-235-7433		5/15/2018	
	HIGHWAY COMMISSIONER	3303 US 12 Menomonie, WI 54751 715-232-2181		5/15/2018	
	HOME CARE	3001 US Hwy 12 E, Suite 120 Menomonie, WI 54751 715-232-1518		5/15/2018	

NAME	ORGANIZATION/ GROUP NAME	ADDRESS AND PHONE NUMBER	E-MAIL ADDRESS	DATE INVITE LETTER SENT	NOTES
	Hosford Rich	1202 10th Street East Menomonie, WI 54751 715-235-0656		5/15/2018	
	Inclusa	1712 Stout St Suite A Menomonie, WI 54751 877-376-6113		5/15/2018	
	Marshfield	3603 Schneider Ave SE Menomonie, WI 54751 715-233-6400		5/15/2018	
	Mayo	2321 Stout Road Menomonie, WI 54751 715-235-5531		5/15/2018	
	Memorial Heights	1201 12th Avenue E Menomonie, WI 54751 715-235-0656		5/15/2018	
	Menomonie Housing Authority	1202 10th Street East Menomonie, WI 54751 715-235-0656		5/15/2018	
	Patient Express	17009 County Hwy J Chippewa Falls, WI 54729 715-726-1100		5/15/2018	
	REACH	3375 Kothlow Ave #35 Menomonie, WI 54751 715-235-7733		5/15/2018	
	Shirley Doane	1412 6th Street East Menomonie, WI 54751 715-235-0954		5/15/2018	
	STEPPING STONES	1602 Stout Rd Menomonie, WI 54751 715-235-2920		5/15/2018	
	Tantara	420 Heller Road Menomonie, WI 54751 715-235-4718		5/15/2018	
	Tendercare	1324 Menomonie St Eau Claire, WI 54703 715-835-2435		5/15/2018	
	The Neighbors	2901 Forbes Ave Menomonie, WI 54751 715-232-2661		5/15/2018	
	Thursday Table	1st Congr Church, 420 Wilson Ave Menomonie, WI 54751 715-235-5838		5/15/2018	
	Town and Country	512 Oak Ave Menomonie, WI 54751 715-309-9619		5/15/2018	
	Tuesday Table	St. Joseph's Church, 910 Wilson Ave Menomonie, WI 54751 715-232-4922		5/15/2018	

NAME	ORGANIZATION/ GROUP NAME	ADDRESS AND PHONE NUMBER	E-MAIL ADDRESS	DATE INVITE LETTER SENT	NOTES
	UW STOUT	712 Broadway Street South Menomonie, WI 54751 715-232-1122		5/15/2018	
	Veterans	3001 US Hwy 12E, Suite 116 Menomonie, WI 54751 715-232-1646		5/15/2018	
	Westcap	1421 Stout Rd Menomonie, WI 54751 715-235-9141		5/15/2018	
	Workforce Resource	401 Technology Drive W Menomonie, WI 54751 715-232-7360		5/15/2018	
Denise Larson	CIL Western WI	2929 Schneider Ave E Menomonie, WI 54751 715-233-1070		5/15/2018	
Sarah Kennedy		2216 11th Avenue E Apt 4 Menomonie, WI 54751 715-556-1742		5/15/2018	
Patti Becker	IRIS		PBecker@tmgwisc onsin.com	5/15/2018	
Dolores Catlin		640 Stokke Parkway Menomonie, WI 54751 715-231-2682	dcatlin@co.dunn.w i.us	5/15/2018	
Kris Korpela		3001 US Hwy 12 E, Suite 160 Menomonie, WI 54751 715-231-2750	kkorpela@co.dunn. wi.us	5/15/2018	

Attachment E - Participant List

Dunn County 2019-2023 Coordinated Plan Meeting June 20, 2018, 10:00am-12:00pm

First Name	Last Name	Agency	Email	Phone
Dave	Bartlett	Dunn County Board	dbartlett@co.dunn.wi.us	715-231-6405
Mary	Bygd	Mayo Clinic Health System - Red Cedar	bygd.mary@mayo.edu	715-556-1015
Dolly	Catlin	Dunn County Transit Manager	dcatlin@co.dunn.wi.us	715-235-7433
Vern	Caturia	DCT	zonian2@att.net	715-309-8278
Dody	Cockeram	Dunn County Transit	dcockeram@co.dunn.wi.us	715-235-7433
Bob	Colson	Dunn County Planning/Zoning	rcolson@co.dunn.wi.us	715-231-6522
Carolyn	Drews	Rider - Dunn County		715-928-0482
Randy	Eide	City of Menomonie	reide@menomonie-wi.gov	715-232-2207
Julie	Erickson	Care Wisconsin	ericksonj@carewisc.org	715-598-5377
Lois	Fedderly	ADRC	mrsfed1940@yahoo.com	715-235-8922
KT	Gallagher	Dunn County Health Department	kgallagher@co.dunn.wi.us	715-231-6441
Jan	Gehring	County Tran. Com. Volunteer Driver		715-505-0407
Dick	Johnson	Dunn County Transit Co.	rjohnson8140@gmail.com	715-704-0870
Sarah	Kennedy	County Board Supervisor	sarahsk@charter.net	715-556-1742
Denise	Larson	Center for Independent Living Western WI	larsond@cilww.com	715-233-1070
Libby	Leinenkugel	TMG	lleinenkugel@tmgwisconsin.com	715-641-1879
Paula	McClelland	The Neighbors of Dunn County	pmcclelland@co.dunn.wi.us	715-231-4574
Kelly	McCullough	County Board DCT	kmccullough@co.dunn.wi.us	715-440-1500
Kathy	Mikla	HACOM - Housing Authority - City of Menomonie	office1@menomoniehousing.org	715-235-0656
Sara	Olinger	Dunn County ADRC	solinger@co.dunn.wi.us	715-231-2751
Greg	Quinn	Dunn County Veterans Office	gquinn@do.dunn.wi.us	715-232-1646
Rhonda	Richardson	Inclusa	rhonda.richardson@inclusa.org	715-309-5847
Mary	Solberg	County Board Supervisor	msolberg615@gmail.com	715-308-3396
Wendy	Sterry	Dunn County ADRC	wsterry@co.dunn.wi.us	715-231-2711
Amy	Swanson	TMG	aswanson@tmgwisconsin.com	715-771-9729
Eric	Turner	Dunn EDC	Eric.Turner@Dunnedc.com	715-232-4009
John	Wesolek	Senior Center Rep	wesolekj@uwstout.edu	715-235-9360
Amy	White	Dunn County ADRC	awhite@co.dunn.wi.us	715-231-6416
Darrin	Witucki	UW-Stout Transit Comm. Disability Services	wituckid@uwstout.edu	715-232-3693

Attachment F - Meeting Agenda



2019-2023 Locally Developed Coordinated Public Transit-Human Services Transportation Plan for Dunn County

**Wednesday, June 20, 2018 10:00am-12:00pm
Dunn County Community Services Building
3001 U.S. Highway 12, Suite 160
Menomonie, WI 54751**

Agenda

Welcome & Introductions

Agenda Review

Coordination Meeting Overview (20 min)

- FTA and WisDOT Plan Requirements
- State and Federal Grant Programs

Existing Plan Review and Goal Development (45 min)

- Discussion of Resources, Needs, and Gap Assessment
 - Review Provider Inventory
 - Review Activities Recommended in 2013 Plan
 - Discussion of Accomplishments and Gaps
- Development of Goals and Activities

Plan Development (25 min)

- Strategies and Action Development Discussion
- Coordination Plan Strategies and Plan Approval

Develop and Approve Prioritized Coordination Action Plan (10 min)

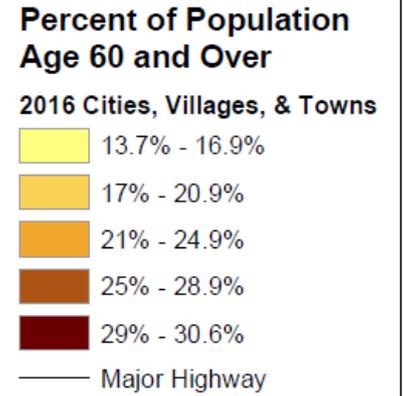
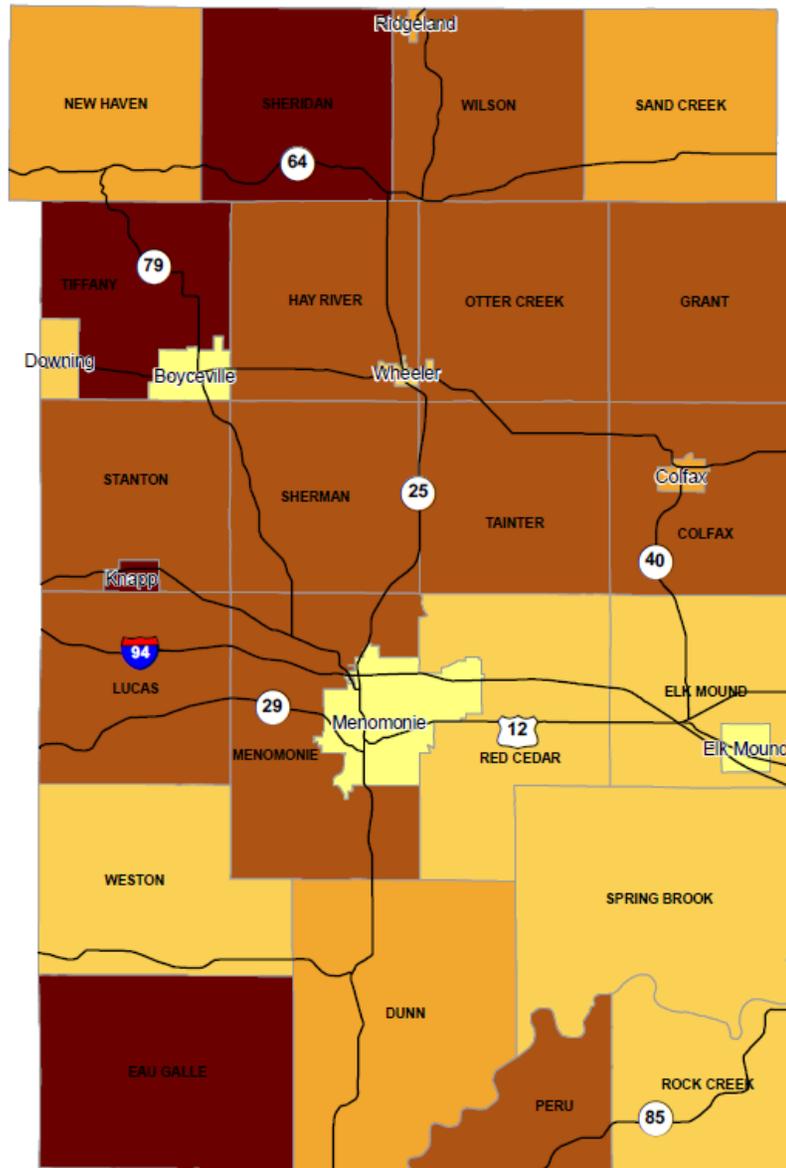
Feedback, Suggestions, Comments

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Attachment G - Maps

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Human Service Transportation Coordination Plan Dunn County



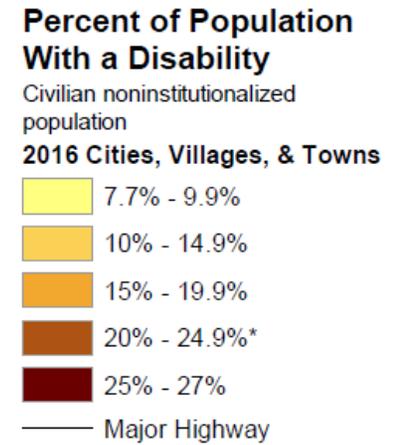
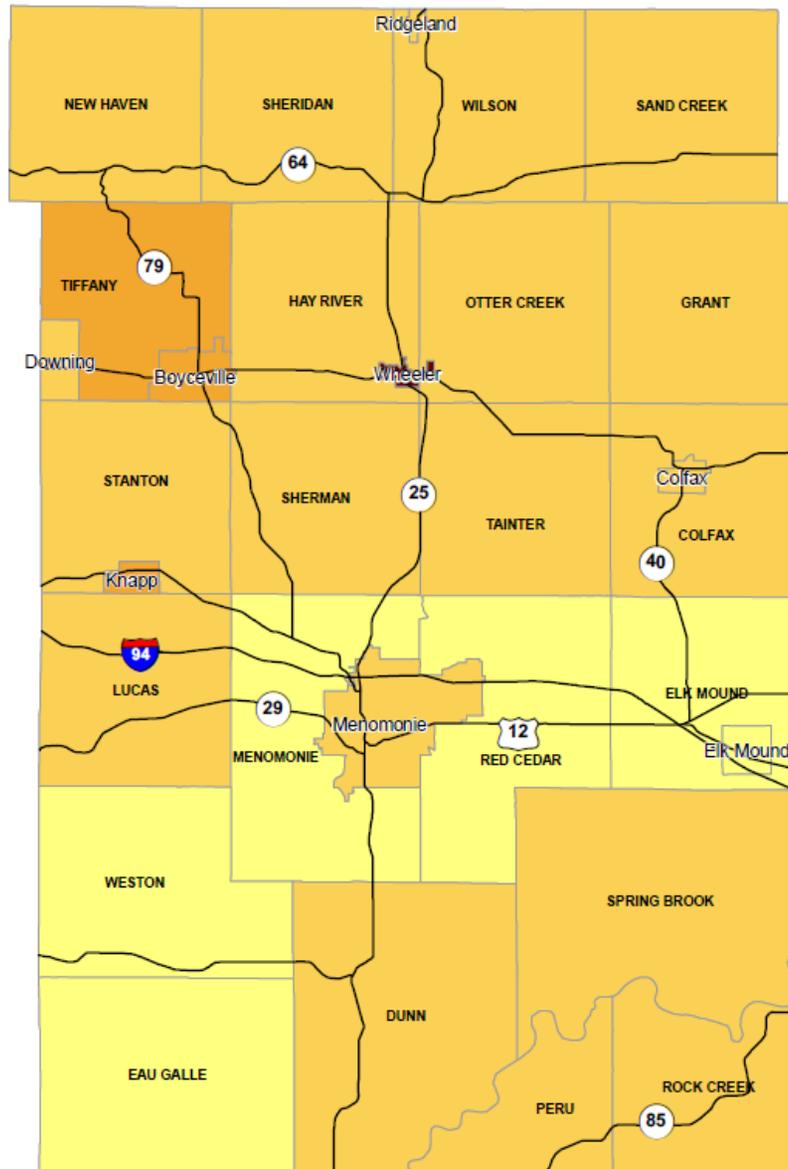
June 2018
Source: US Census
2016 American Community Survey
5-Year Estimates (2012-2016)
Table S0102



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Human Service Transportation Coordination Plan Dunn County



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June 2018
Source: US Census
2016 American Community Survey
5-Year Estimates (2012-2016)
Table S1810



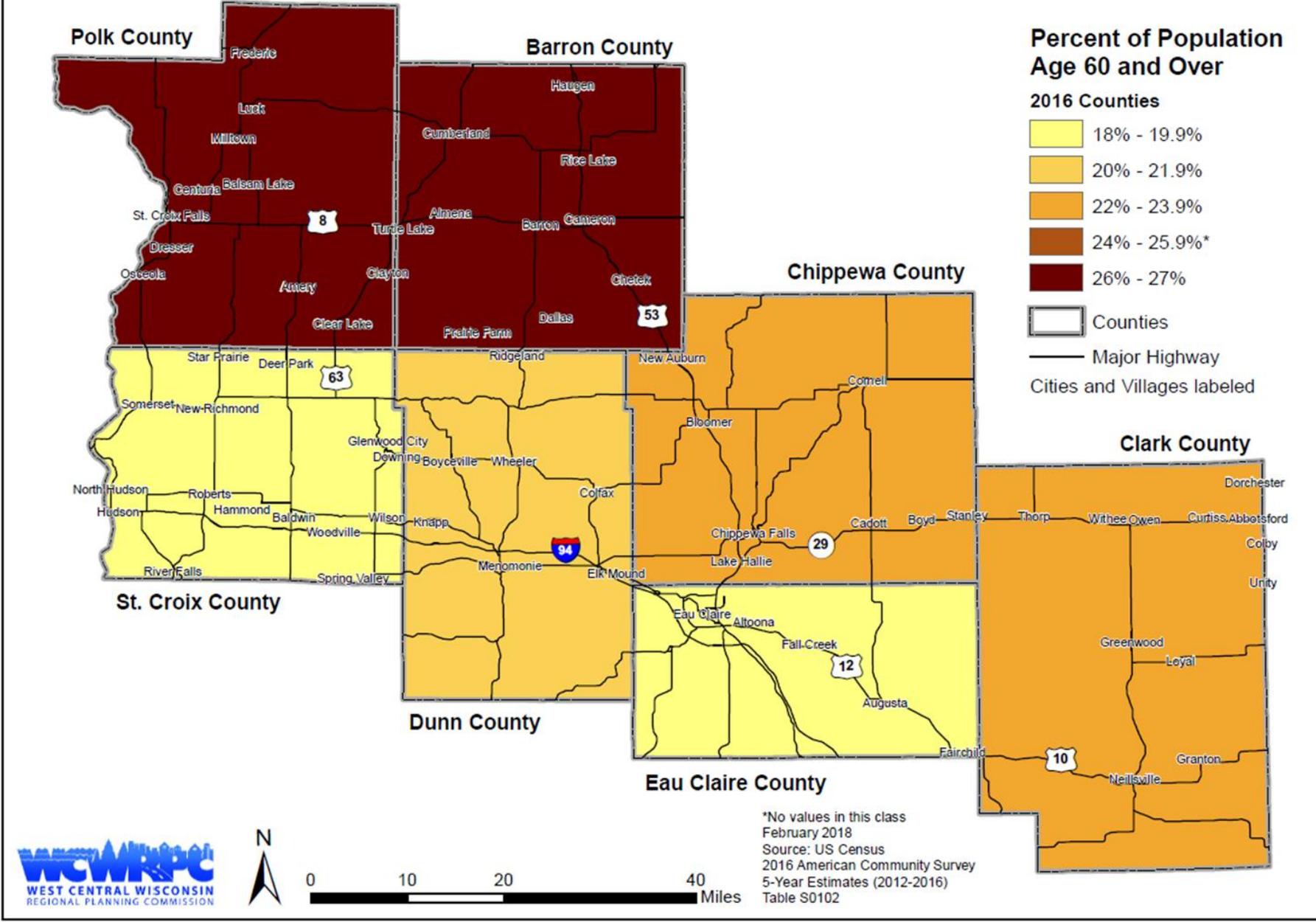
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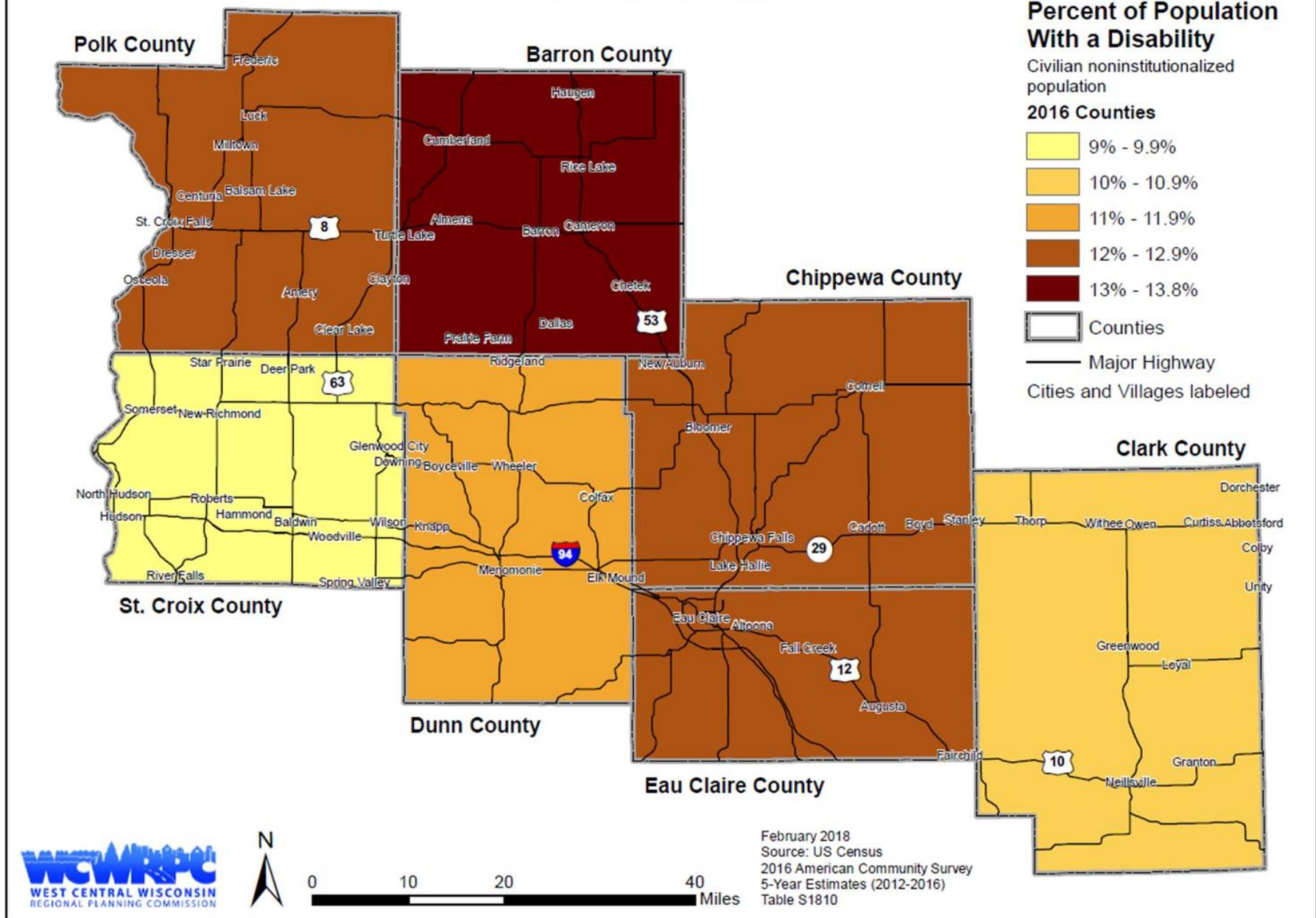
Human Service Transportation Coordination Plan West Central Wisconsin



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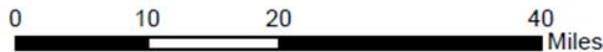
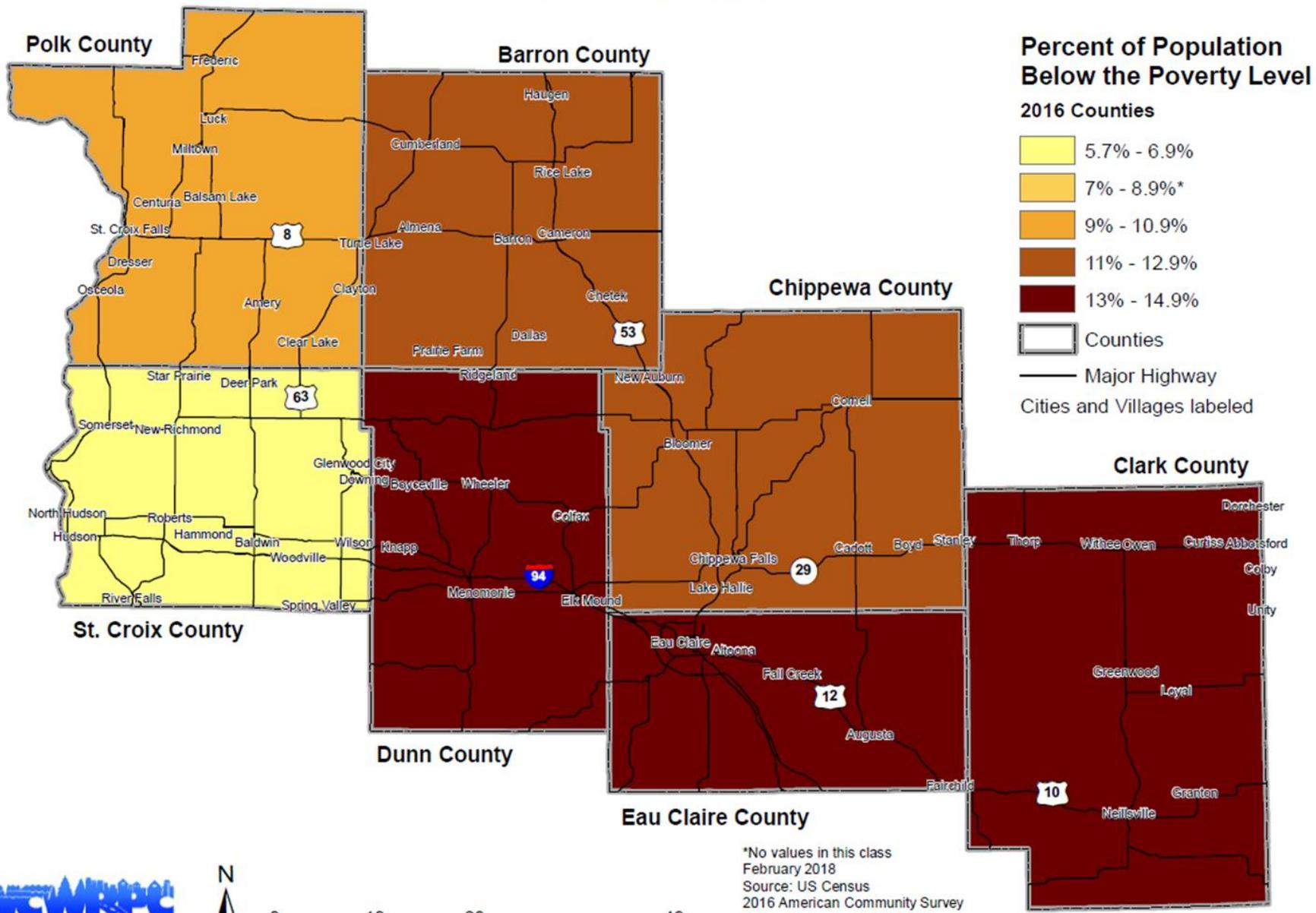
Human Service Transportation Coordination Plan

West Central Wisconsin



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Human Service Transportation Coordination Plan West Central Wisconsin



*No values in this class
 February 2018
 Source: US Census
 2016 American Community Survey
 5-Year Estimates (2012-2016)
 Table DP03

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Attachment H – Transportation Services Inventories

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Attachment H Dunn County Transportation Services Inventory

Service Name	Contact Info	System type	Service Area	Days/Hrs. of Operation	Method of Access	Eligibility Restrictions	Vehicles/ Ownership	Lift/ramps	No. of Volunteer Drivers	Funding Source
Dunn County Transit	Dolly Catlin, Dody Cockeram 715-235-7433 dcattlin@co.dunn.wi.us dcockeram@co.dunn.wi.us	Fixed Demand Response Volunteer Drivers	City of Menomonie – Volunteer Driver program for Dunn County residents.	Demand Response M-F 7:15-4:30 Fixed Campus M-F (Sept – May) 7:15 – 9:15 Fixed Community M-F 7:15-4:30 Community Saturday 08:45 -12:15 – (Sept-May)	Public Schedule Posted Ride System Phone App Call for Demand Response and Volunteer Drivers	None, Public Service	8 Bus Fleet	All buses ADA accessible with Lifts	6	5311 85.21 Local Share Individual Passenger Fares

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Attachment I – Meeting Evaluation

Dunn County Meeting Evaluation Form

2019-2023 Coordinated Planning Meeting

County/Region:	Dunn County
Date:	Wednesday, June 20, 2018
Facilitator(s):	Ann Schell, West Central Wisconsin Regional Planning Commission

Instructions: For each item below, please circle the number/response that best expresses your opinion.

	General Meeting Questions	Strongly Agree		Agree	Strongly Disagree		Average
		1	2	3	4	5	
1.	The information covered in the group discussions, examples and explanations was understandable.	1	2	3	4	5	2.35
2.	The meeting provided a good forum for communication about public/human services transportation coordination.	1	2	3	4	5	2.20
3.	Participants at the meeting were from a broad stakeholder group.	1	2	3	4	5	2.15
4.	The county/region's prioritized action plan is comprehensive and realistic.	1	2	3	4	5	2.35
5.	The county/region has a working coordination team.	1	2	3	4	5	3.80
6.	The previous coordination plan has been implemented.	1	2	3	4	5	3.75
7.	Developing the prioritized action plan was meaningful and valuable.	1	2	3	4	5	2.40
8.	I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	1	2	3	4	5	2.50
	Facilitator Questions						
9.	Facilitator was knowledgeable about the meeting process.	1	2	3	4	5	2.10
10.	The information was presented in a clear, logical format.	1	2	3	4	5	2.20

10. The time allotted for the meeting was: 0 too much 13 about right 7 not enough

11. List key points/issues presented during the meeting that were the most valuable or useful.

- Very Educational/Whole meeting (3)
- Need for TCC (3)
- Review of last plan to understand and develop the next
- Coordination
- Great discussion

12. List any information or meeting content you felt was omitted or needed further clarification.

- It was my first meeting of this type. I didn't fully understand what we were doing. Previous plan helped.
- I didn't know terms. First meeting I've been to.
- Too many acronyms
- Comprehensive list of transportation providers
- Maybe copies of documents discussed
- Discussion on needs; could have been cross-referenced during goals discussion

13. Are you interested in participating on the team that will implement the coordination plan strategies? If yes, indicate your availability, and include your name and contact information.

Yes 19 No 11

14. Other comments

Attachment J – Approval Documentations