

DUNN COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL

DRAFT

Minutes of the Meeting of the Drug Endangered Children (DEC) Work Group Held on September 16, 2020 via Zoom

1. **Call to Order:** Chair Cherise Nielsen called the meeting to order.
2. **Call of the Roll:**
 - a. Present were Chair, Cherise Nielsen; Menomonie Police Lt. Chad Mroczenski; Dunn County DHS Child Welfare Managers Lori Radcliffe and Carrie Anderson; DOC Probation Agent Jacki Goodell; District Attorney Andrea Nodolf; Victim Witness Coordinator BJ Lande; County Board Member Sheila Stori; Child Support Director Josie LaLiberty; Criminal Justice Coordinator Sara Benedict, and IT Specialist Krista Vind.
3. **Approval of the Minutes of the August 19, 2020 Meeting:**
 - a. Lt Mroczenski made a motion to approve the minutes as presented, DA Nodolf seconded the motion. No discussion. The motion was approved by voice vote.
4. **Staff Reports:**
 - a. Coordinator Benedict did take the idea of the PSA's to the work group and they are ready to help with designing the PSA's.
 - b. The first Family Treatment Court (FTC) graduation was held in September.
 - c. Shelli Jo Metzger passed along some contacts at Mayo Clinic for the Health Care Provider education.
 - d. The CJCC Executive will be held at the end of the month and Coordinator Benedict will update the leadership on Cherise's stepping down as Chair of this committee. If no volunteers to become Chair, the position will be delegated.
5. **Update on Handle with Care**
 - a. Due to Covid-19, and schools shutting down early, the months of March through September 2020 were non-productive for the Handle with Care Program. However, the school districts have once again been refreshed about the program and everyone updated on what this program is designed to do. At this time, there is not much to report.
 - b. Lt Mroczenski gave an update that all the officers were sent a reminder with the procedural protocols as there have been several new officers hired.

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6. DEC Website Ideas

- a. There should be a cover picture, possibly a group picture or a collection of the law enforcement badges to show that everyone is working together in Dunn County. DEC Mission Statement
- b. Discussed where to locate the information on the website. Create links in the upper corner. Should there be a link associated with the school websites? Website should be very user friendly and general/simple information. Page can include other links for people to click for additional information.
 1. Resource Tab - agency partner quick links, DHS, LE, Bridge to Hope Victim Witness link
 2. Reporting Tab - 911, Access phone number.
 3. Tutorial tab - what a drug looks like, what symptoms to look for
 4. Event tabs - list presentations
 5. Documents Tab - Include the MOU for transparency; informational handout sheet
 6. Testimonials about the process, not success
- c. Coordinator Benedict indicated that Website Specialist Vind and Program Assistant Miller could work on trying to design the site based on the information discussed in this meeting.

7. Brainstorm Public Service Announcement (PSA) Ideas

- a. Discussed two to three minute PSA including:
 1. Who/what we are
 2. Our mission/goals
 3. A description of what meth does
 4. How it affects kids
 5. Dunn County statistics
 6. Resources available
 7. Contact information.
- b. The second PSA could promote the website once it is up and running.
- c. Have several people speak will show the unity of the county.
- d. MPD has equipment to do the PSA's; Communications Work Group, chaired by Brenna Jasper, willing to assist.
- e. Simplify the message to fit into a three-minute time frame.

8. DEC MOU - Tabled

9. Determine Next Steps

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- a. Coordinator Benedict will outline the first PSA draft and bring it back to the group. Focus more on the involvement of the entities that comprise the DEC workgroup.
- b. Report on how well the entities are working together and aim to keep these relationships strong.
- c. Bring data next time, even if preliminary, to review how best to categorize the cases and how best to serve the cases.

10. Determine Next Meeting Date - To be determined via Doodle poll.

11. Adjournment

Respectfully submitted,

Sara Benedict

Criminal Justice Coordinator

RM/rm