



Paul R. Miller
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MEMORANDUM

TO: Members of the: County Board of Supervisors; Fair Board; Health and Human Services Board; Housing Authority; Solid Waste and Recycling Management Board; and
County Elected Officials; County Department Heads, Managers, Supervisors, and other Public Officials

FROM: Paul R. Miller
County Manager

DATE: April 22, 2020

SUBJECT: Disclosure of Economic Interest

The Dunn County Code of Ordinances, Chapter 4, Code of Ethics, Section 4.09(a), requires submission of a Disclosure of Economic Interest Statement by each public official during the month of May of each even-numbered year, as follows:

(a) Public officials required to file statement.

(1) All elected officials and all public officials whose duties and responsibilities include the evaluating, awarding and executing of contracts for the purchase of supplies, services, materials, and equipment for or on behalf of the county or any board of commission thereof, or for the construction of public works, or for the sale or lease of real estate, are required to file statements of economic interest as set forth in this section.

(2) Those required to file shall include all elected officials and all public officials in managerial position classifications. In addition, each department head shall prepare a list of all other positions within his or her department, whose duties include those outlined above. These positions lists shall be submitted to the Ethics Board for its determination of which public officials, in addition to those in the managerial level, shall be required to file statements of economic interest.”

A copy of the Disclosure of Economic Interest form for 2020 is attached hereto. If you have any questions, or feel that this was sent to you in error, feel free to contact me.

Please submit the completed form to the County Manager’s office not later than Friday, May 29th, 2020.