



## 2019 HSA CONTRIBUTION AUTHORIZATION FORM

Health Savings Account (HSA) as defined in IRS Publication 969

\_\_\_\_\_  
(Please Print: Last Name, First Name, Middle Initial)

Please check all that apply:

I am changing/starting my HSA contribution amount:

Amount of contribution each payday: \$ \_\_\_\_\_

### 2019 IRS Annual Contribution Limits (please circle which limit applies to you):

SINGLE PLAN	FAMILY PLAN
\$3,500	\$7,000
*Age 55+: \$4,500	*Age 55+: \$8,000

I am changing/adding my health savings account information:

**\*\* Please submit bank verification or voided check to confirm account numbers**

Name of Bank: \_\_\_\_\_ Bank Routing Number: \_\_\_\_\_

Bank Address: \_\_\_\_\_ Bank Account Number: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_ **Checking** or **Savings** (circle one)

**This information will be effective starting on the pay date: \_\_\_\_\_, 2019**

*I hereby authorize Dunn County to reduce my salary by the above amount for credit to my Health Savings Account held at the bank and account shown above. This deduction will begin on the pay date specified above, but no sooner than is permitted by law. This authority will remain in effect until I submit a new HSA Contribution Form.*

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date Signed

**RETURN THIS FORM TO DUNN COUNTY ADMINISTRATION OFFICE.**

**\*\*Please submit at least one week prior to desired effective date\*\***

**2019 Health Savings Account (HSA) Contribution Notes**

- 1. Participants must be enrolled in the Dunn County High Deductible Health Plan that meets IRS qualifications.**
- 2. Set up account at the financial institution of your choice.**
- 3. Complete the HSA Contribution Authorization Form**
- 4. Return completed HSA Contribution Authorization Form to Dunn County Administration Office.**
- 5. Payroll Deductions will be taken each payroll period until employee notifies Administration Office in writing to stop or change amount of the deduction.**
- 6. Two (2) week advance notice is required to cancel authorization.**
- 7. It is the employees' responsibility to make sure that the IRS allowable contributions are not exceeded.**