

2015

ANNUAL REPORT



Dunn County Sheriff' Office

Submitted by

Sheriff Dennis P. Smith

March 21, 2016

Dunn County Board of Supervisors
Dunn County Government Center
800 Wilson Avenue
Menomonie, WI 54751

The Dunn County Sheriff's Office Annual Report for the Year 2015

Dear Supervisors,

The 2015 Annual Report for the Dunn County Sheriff's Office has been completed for your review. Statistics presented are consistent with the statistical information provided in past yearly reports as to easily compare departmental information from one year to the next.

In review of this yearly report you will see variations in the number of incidents handled per category from previous years. As an example you will notice that the number of drug cases for 2015 are nearly double that of 2014. This can be attributed to the constantly changing dynamics of drug use and their abuse. There has been a steady upturn in the use and manufacture of methamphetamine after several initial down years after the purchase of Sudafed was regulated. This is in addition to the reemergence of heroin and opiates which can be obtained legally through prescription which are used and sold in the absence of heroin.

During last years budget process there were several very productive committee meetings involving the requested additional staffing for our field services division. As a result of these discussions the approval of needed positions were granted to our department under a balanced county budget. **I want to thank the Executive Committee and the entire Dunn County Board of Supervisors for supporting and approving these additional Deputy Sheriff positions. One position was added in January and we are eagerly awaiting the second Deputy Sheriff position being added in July of 2016.** Knowing that county budgets continue to be tight these added positions show your appreciation that the staffing of our emergency services being imperative to the safety and security of Dunn County residents.

I have included documentation covering additional issues for your review and consideration. If you have any questions regarding these issues or others, please feel free to give me a call and I'll do my best to share what ever information I have available to me.

I wish to thank my staff for their continued hard work and dedication over the past year. My Correctional Officers have work tirelessly to maintain the safety and security of the jail and the Field Services Deputies continue to maintain the safety of Dunn County by the quick response to calls for service and showing of compassion for those in times of need for assistance.

Thank you for your time.

Respectfully submitted,

Dennis P. Smith
Dunn County Sheriff

2015 Roster

Note: I have listed the names of the 2015 County Sheriff's Office employees by division, rank and date of hire. Listed next to most of them is their county date of hire.

A few of them are listed twice since they are full time employees who also belong to the sheriff's reserve corp.

Name: Current position Date of Hire with County

ADMINISTRATION

Dennis Smith	Sheriff	December 6, 1979
Paul Gunness	Chief Deputy	August 15, 1984

SUPPORT SERVICES DIVISION

Gary Ridings	Administrative Secretary	May 12, 1997
Sandra Rhead	Secretary II / Data Entry	January 19, 1998
Amanda Leach	Secretary II / Civil Process	November 30, 2000
Marie Marty	Secretary II / Front Counter	February 9, 2009
Brett Kohnke	Deputy Sheriff/Process Server	January 1, 2006
Deputy Bruce Sampson	Court Security Deputy	January 8, 1997
Perry Hodgson	Transport Officer (PT)	
Roland Johnson	Transport Officer (PT)	February 4, 2004
Hank Kunkel	Transport Officer (PT)	November 10, 2006
Steve Buhrow	Transport Officer (PT)	July 21, 2014
Thomas Koch	Court Officer (PT)	March 16, 2010

2015 Roster ... continued

FIELD SERVICES DIVISION

Kevin Bygd	Captain of Field Services	July 5, 1989
Marshall Multhauf	Sergeant / Investigations	January 14, 1997
Todd Kurtzhals	Sergeant / Patrol	August 31, 1993
Scott McRoberts	Sergeant / Patrol	January 13, 1997
Travis Mayer	Sergeant / Patrol	January 23, 2006
Rodney Dicus	Deputy Sheriff / Comm Service	April 3, 1986
Deputy Russell Waddell (Retired 04/27/2015)	Deputy Sheriff	January 3, 2001
Greg Moen	Deputy Sheriff	June 20, 2001
Dennis Rhead	Deputy Sheriff	June 24, 2002
Adam Zukowski	Deputy Sheriff	June 27, 2004
Matt Feeny	Deputy Sheriff/Drug Investigator	September 18, 2005
Richard Day	Deputy Sheriff	December 24, 2006
Peter Forbes (Resigned 11/10/2015)	Deputy Sheriff	July 12, 2008
Chad Pollock	Deputy Sheriff	August 11, 2008
Jason Stalker	Deputy Sheriff	March 4, 2009
Scott Pace (Resigned 04/02/2015)	Deputy Sheriff	April 1, 2009
Jon Vernon	Deputy Sheriff	April 1, 2010
Josh Christianson	Deputy Sheriff	February 16, 2011
Michael Spenle	Deputy Sheriff	March 2, 2011
Emmer Shields	Deputy Sheriff	June 7, 2012
Brandon Scott	Deputy Sheriff	January 11, 2015
Kyle Knotz	Deputy Sheriff	July 26, 2015
Jacob Blum	Deputy Sheriff	September 20, 2015
Jacob Mack	Deputy Sheriff	November 15, 2015

2015 Roster ... continued

CORRECTIONS (JAIL) DIVISION

Brenda LaForte	Jail Captain	December 11, 1985
Dale Dohms	Jail Huber Sergeant	January 1, 1990
Douglas Ormson	Jail Sergeant	October 10, 1999
Michael Owens	Jail Sergeant	August 28, 1995
Rachel Vold	Jail Sergeant	September 18, 2008
Keith Sundby (Retired 07/11/2015)	Correctional Officer	July 5, 1989
Debra Pavelski	Correctional Officer	July 17, 1995
Lynette Anderson	Correctional Officer	November 8, 1995
Keith Grimm	Correctional Officer	January 23, 1997
Guadalupe Grimm	Correctional Officer	April 3, 2000
Doug Borgaro (Resigned 02/12/2015)	Correctional Officer	August 29, 2000
Don Hayden	Correctional Officer	November 24, 2002
Jessie Zanchetti	Correctional Officer	February 22, 2004
Wendy Stelter (Retired 02/05/2015)	Correctional Officer	April 19, 2004
Jeffrey Reynolds	Correctional Officer	April 8, 2007
Heather Pyka (June 2015 Programs Director)	Correctional Officer	April 15, 2007
Jed Sinz	Correctional Officer	November 12, 2007
Sheryl Berg (06/25/2015 resigned and was hired by Human Services)	CO / Programs Director	May 11, 2008
Rick Johnson	Correctional Officer	July 22, 2008
Gene Litzkow	Correctional Officer	August 4, 1997
Bethany Walker	Correctional Officer	April 26, 2010
Ryan Boigenzahn	Correctional Officer	December 16, 2009
Tiffany Osumi (Resigned 04/28/2015)	Correctional Officer	June 10, 2010
Cory Maxon,	Correctional Officer	April 24, 2011
Hanna Storberg (December 2015 resigned and was hired by Clerk of Court)	Correctional Officer	October 7, 2013
Kari Kraft	Correctional Officer	June 30, 2014
Robyn Stahlbusch	Correctional Officer	April 13, 2015
Ashley Mueller	Correctional Officer	July 20, 2015
Matt Smith	Correctional Officer	August 17, 2015
Alex Weigand	Correctional Officer	August 24, 2015

2015 Roster ... continued

RESERVES

Gregory Holden
Ben Nelson
Simon Shambeau
Lance Klukas

Reserve Lieutenant
Reserve Sergeant
Reserve Sergeant
Reserve Sergeant

Wayne Flak
Manda Henry
Chad Mousel

Reserve / Special Deputy Sheriff
Reserve / Special Deputy Sheriff
Reserve / Special Deputy Sheriff

Jake Fricke
Manda Henry
Josiah Hewitt
Chad Mousel
Anthony Olson
Miranda Retz
Tiffany Siverling
Andy Yang

Reserve Deputy Sheriff
Reserve Deputy Sheriff

Special Deputies are State Certified Officers who have completed our Field Training Officer Program and fill in on the road when full time deputies are off and unavailable or unwilling to fill vacant shifts.

DUNN COUNTY SHERIFF'S OFFICE

2011-2012-2013-2014-2015 INCIDENT COMPARISON

INCIDENT TYPE	2011	2012	2013	2014	2015
911 HANG UP	472	436	627	632	538
911 MISDIALS			0	89	81
Accidents/Firearms	0	0	1	3	1
Accidents- Home/Public/Occupational	0	0	0	0	1
Alarms – Business/Home	130	133	82	113	127
Animal Complaints	568	549	626	574	552
Area Watch-Extra Patrol Requests	101	85	93	73	76
Arson	1	1	4	3	0
Assault/Battery	19	20	25	18	11
Assist Other Agency	430	443	526	590	686
Attempt to Locate/Missing Person	25	24	29	26	39
Attempted Homicide	0	0	0	2	0
Bomb Threat					1
Burglary-business	13	13	8	31	14
Burglary-Home	51	56	57	62	34
C813-Firearms Surrender	15	5	16	22	
Civil Complaints	259	250	293	308	267
Civil Process	1263	1089	1014	944	904
Crime Stoppers		13	19	40	36
Criminal Damage	107	120	112	111	82
Custody Disputes	79	83	110	92	73
Death-Accidental	0	4	1	1	2
Death-Natural Causes	34	19	31	34	30
Death-suicide or attempted	7	4	2	3	6
Disorderly Conduct	123	124	161	165	168
DNR Complaint	16	9	12	11	9
Domestic Dispute	143	132	143	142	149
DOWI-Driving While Intoxicated or RCS	193	101	143	184	185
Drugs	79	62	77	117	231
Emergency Medical Services Assist	185	189	191	207	171
Escort	33	35	29	42	41
Fire	88	123	102	95	78
Fraud/Forgery	80	77	96	93	103
Harassment	110	140	154	145	164
Homicide	0	0	0	0	1
ICAC					1

Inebriate Contact	6	12	14	11	14
Jail-incidents	2	8	14	25	23
Juvenile Disorderly	64	50	55	77	69
Juvenile Protective Services	89	66	86	64	77
Juvenile Runaway	25	27	24	40	33
Juvenile Sexual Assault	36	38	29	35	35
Juvenile Substance Abuse	18	14	23	36	48
K9 Incident	8	1	2	4	47
Kidnapping	0	0	1	0	0
Liquor Law	28	29	33	23	35
Littering	21	0	19	32	25
Mental Case	114	114	116	137	55
Miscellaneous	217	220	137	97	94
Motorist Assist	478	512	566	556	438
Motor Vehicle Theft	11	15	20	26	19
Noise Complaints	40	62	43	46	41
Obstructing					26
Open Door	41	23	28	11	19
Ordinance Violation	44	68	78	53	65
Parking Violation	20	18	26	27	19
Phone-Nuisance, Obscene	55	51	16	14	11
Property-Missing, Recovered	52	58	47	38	49
Public Relations	25	17	28	33	27
Repo	13	17	11	37	79
Road	134	92	116	169	139
Robbery	1	1	0	0	0
Sale (Civil Process)	117	129	94	72	48
Sexual Assault	4	1	6	3	6
Sexual Malice-Obscenity/Lewd Behavior	2	1	3	0	2
Snow - snowmobile related	13	3	5	10	1
Street		3	3	9	3
Suspicion	464	479	529	548	589
SWAR-Search Warrant	4	10	6	12	16
Theft	181	202	177	166	137
Traffic Accident-Deer	306	356	298	274	239
Traffic Accident-Fatality	1	3	5	4	4
Traffic Accident-Hit and Run	36	41	34	43	52
Traffic Accident-No Injury	418	329	560	565	324
Traffic Accident-Personal Injury	97	87	60	97	77
Traffic Related Complaints	446	503	429	362	407
Traffic Stops	3637	3834	3696	3025	3348
Transport	334	352	448	490	452
Trespassing	66	69	81	68	62
VICE-Gambling/Prostitution	0		0	1	0
Violate Court Order	46	32	64	50	74
Warrant Pickup & Attempted	174				
Warrant Pickup		212	322	261	277
Weapons Violation	16	17	22	19	23

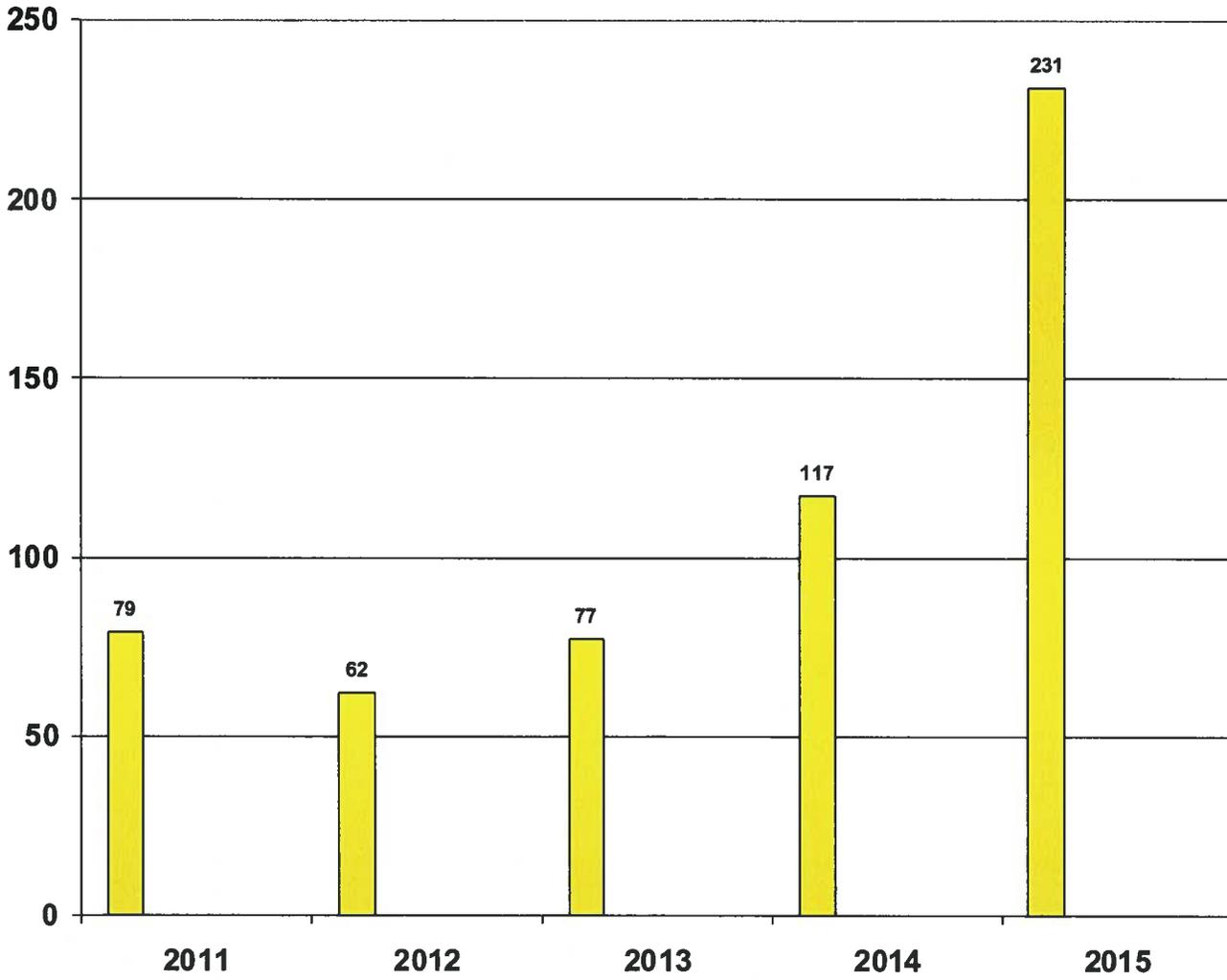
Weather Related Incidents	1	7	4	5	2
Welfare Check	133	119	117	159	160

Total case #'s

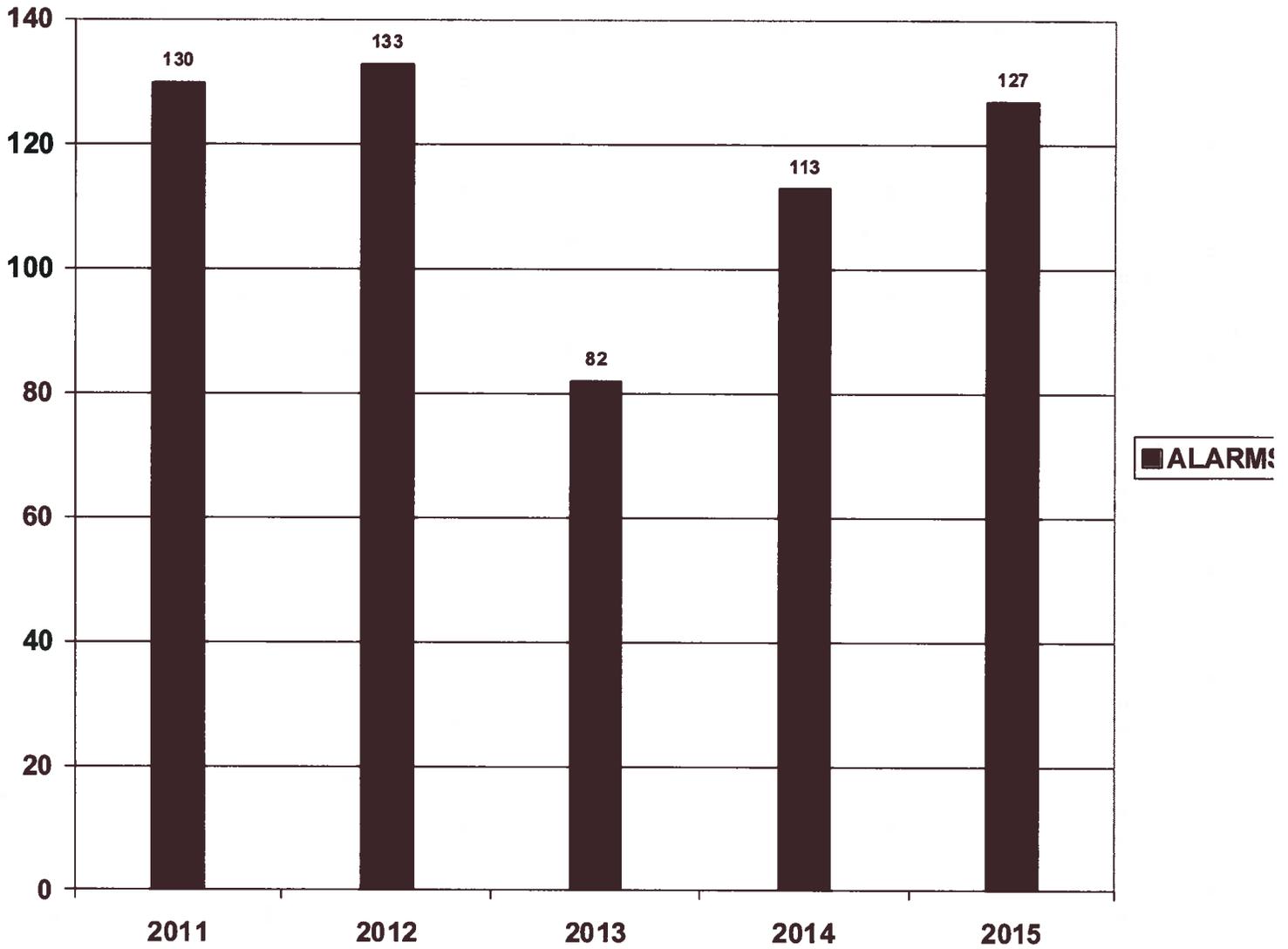
2011	2012	2013	2014	2015
12757	12604	13269	12689	12469
-970	-153	665	-580	-220
(-) 7.07%	(-)1.20%	5.28%	(-)4.37%	(-)1.73

DRUG INCIDENTS

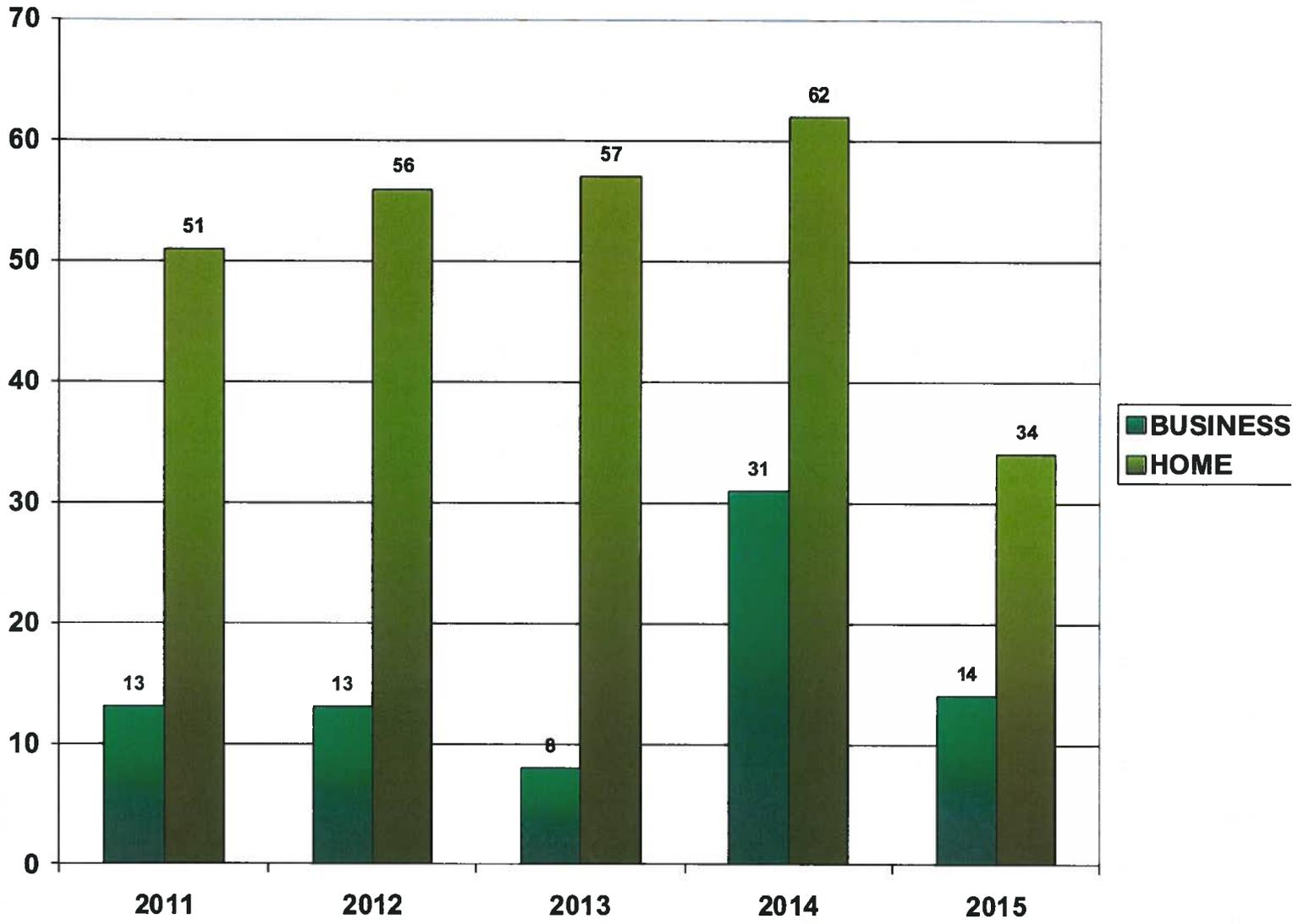
2011, 2012, 2013, 2014 and 2015



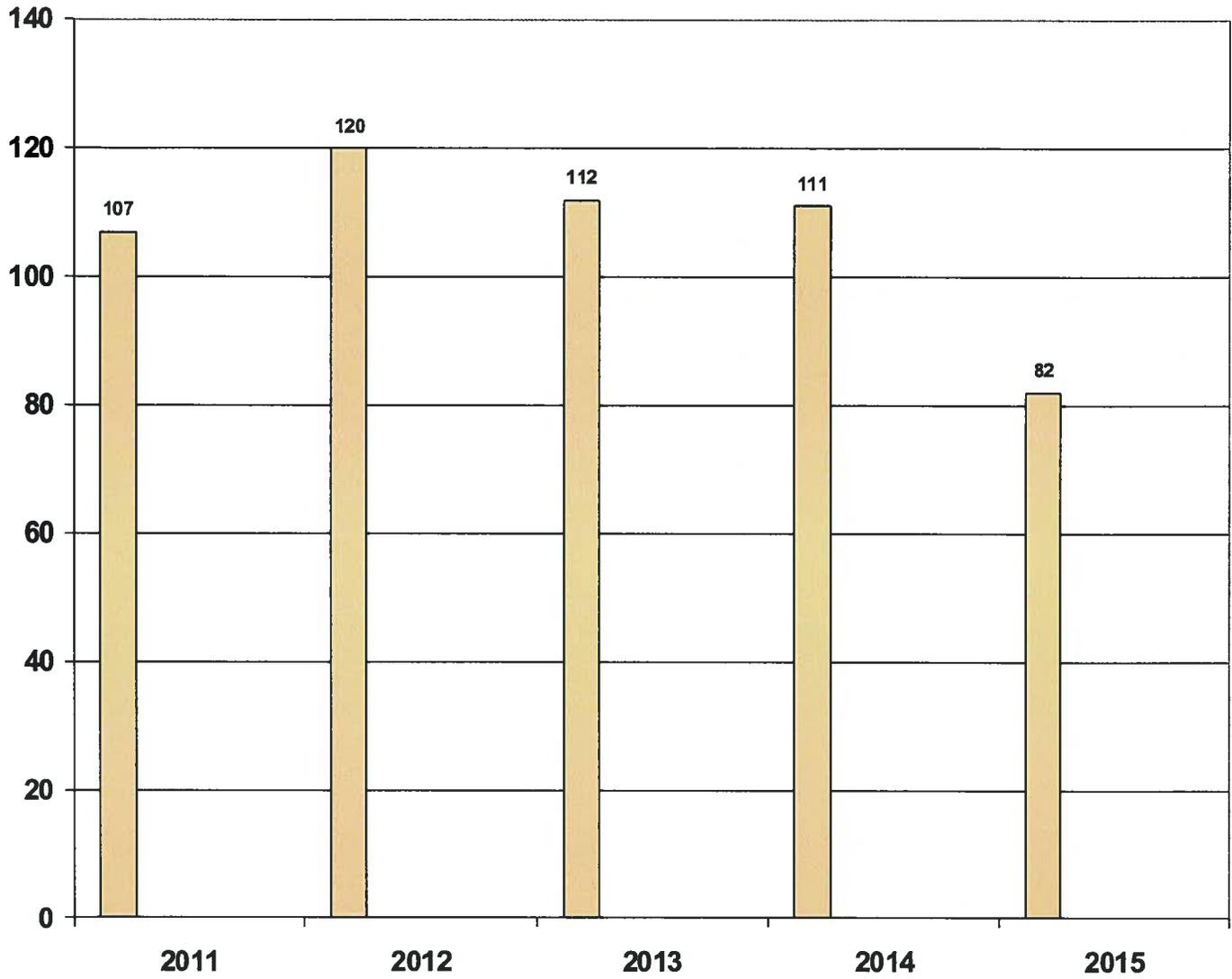
**ALARMS (BUSINESS AND HOME)
2011, 2012, 2013, 2014 and 2015**



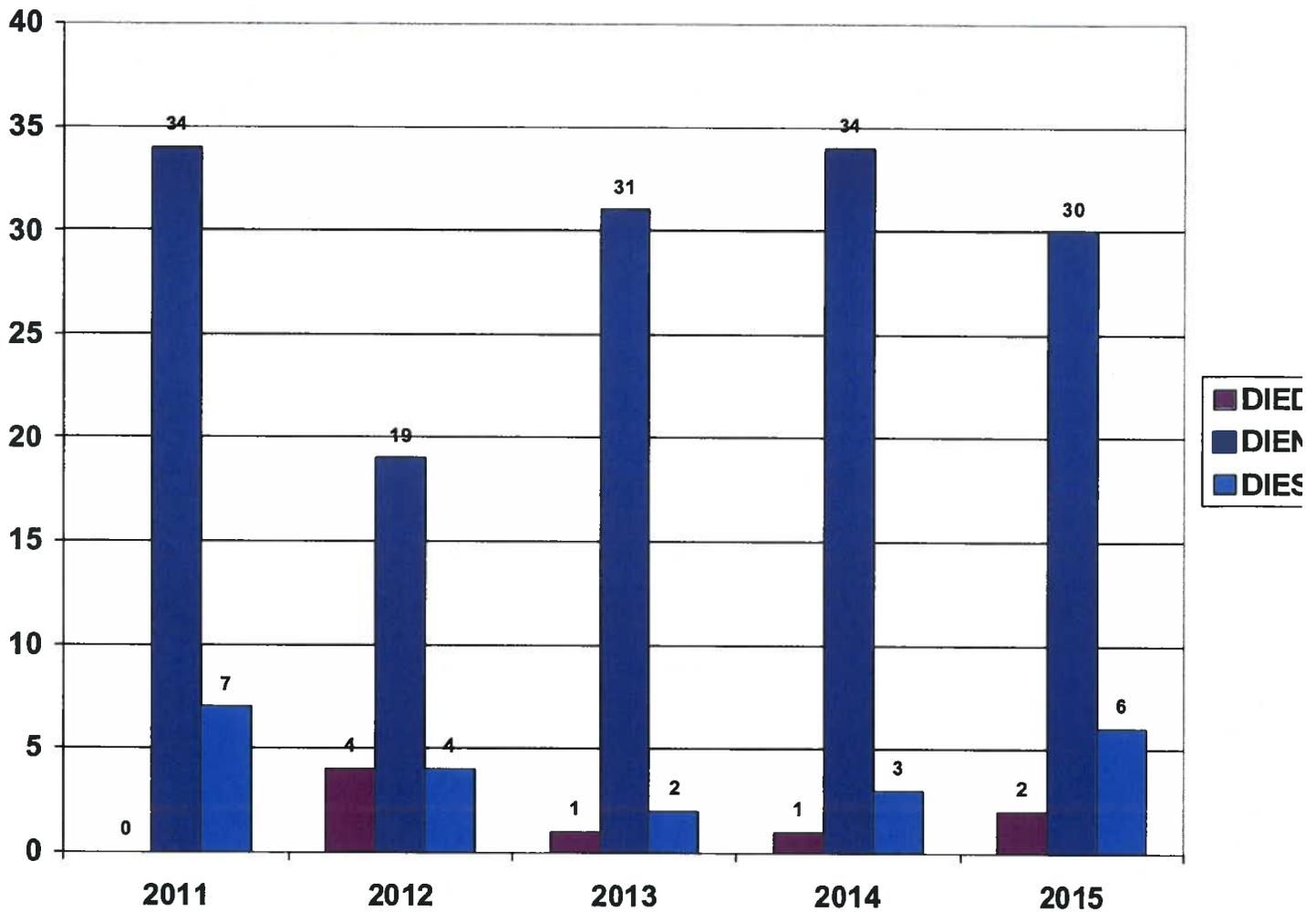
**BURGLARIES (BUSINESS VS HOME)
2011, 2012, 2013, 2014 and 2015**



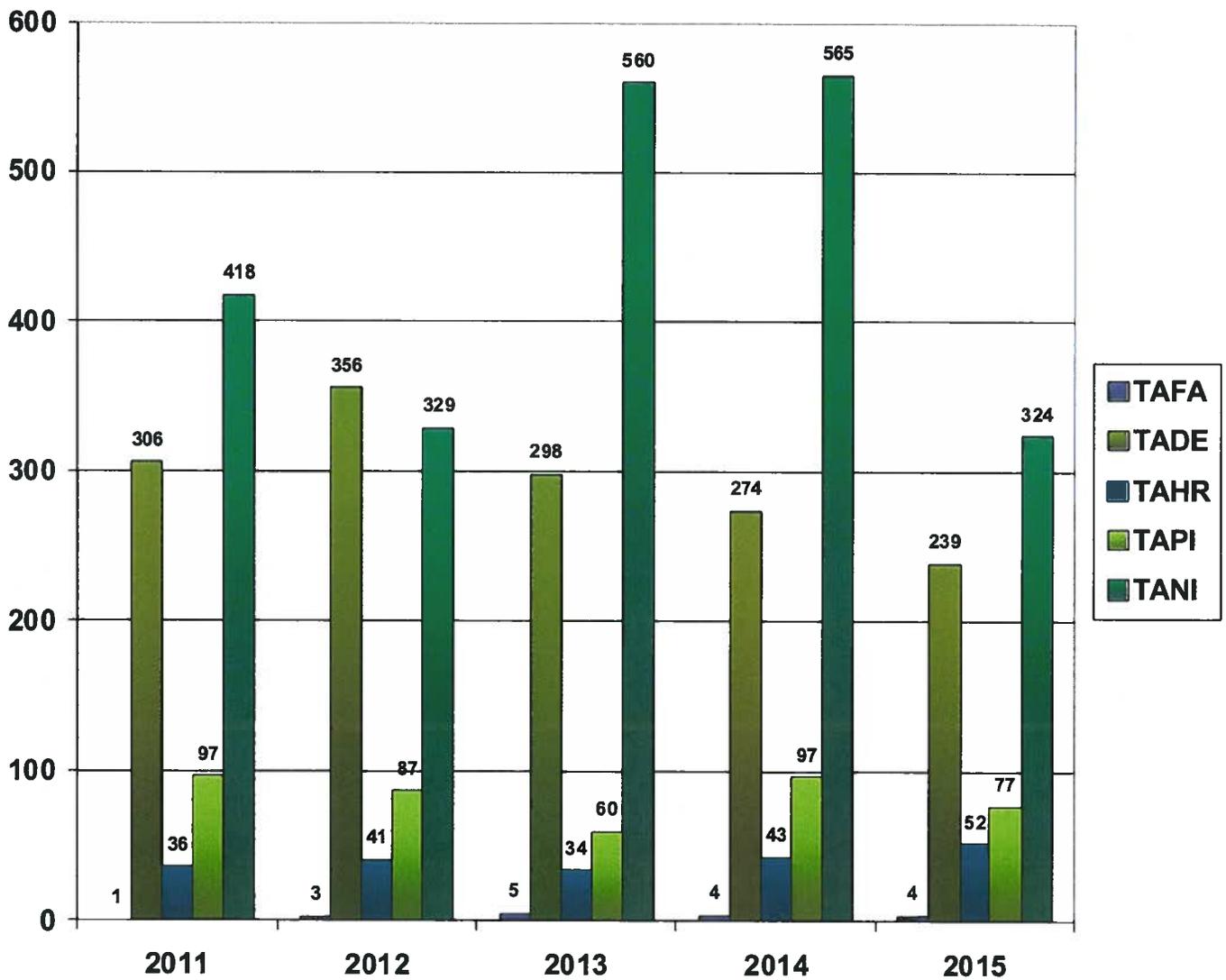
CRIMINAL DAMAGE
2011, 2012, 2013, 2014 and 2015



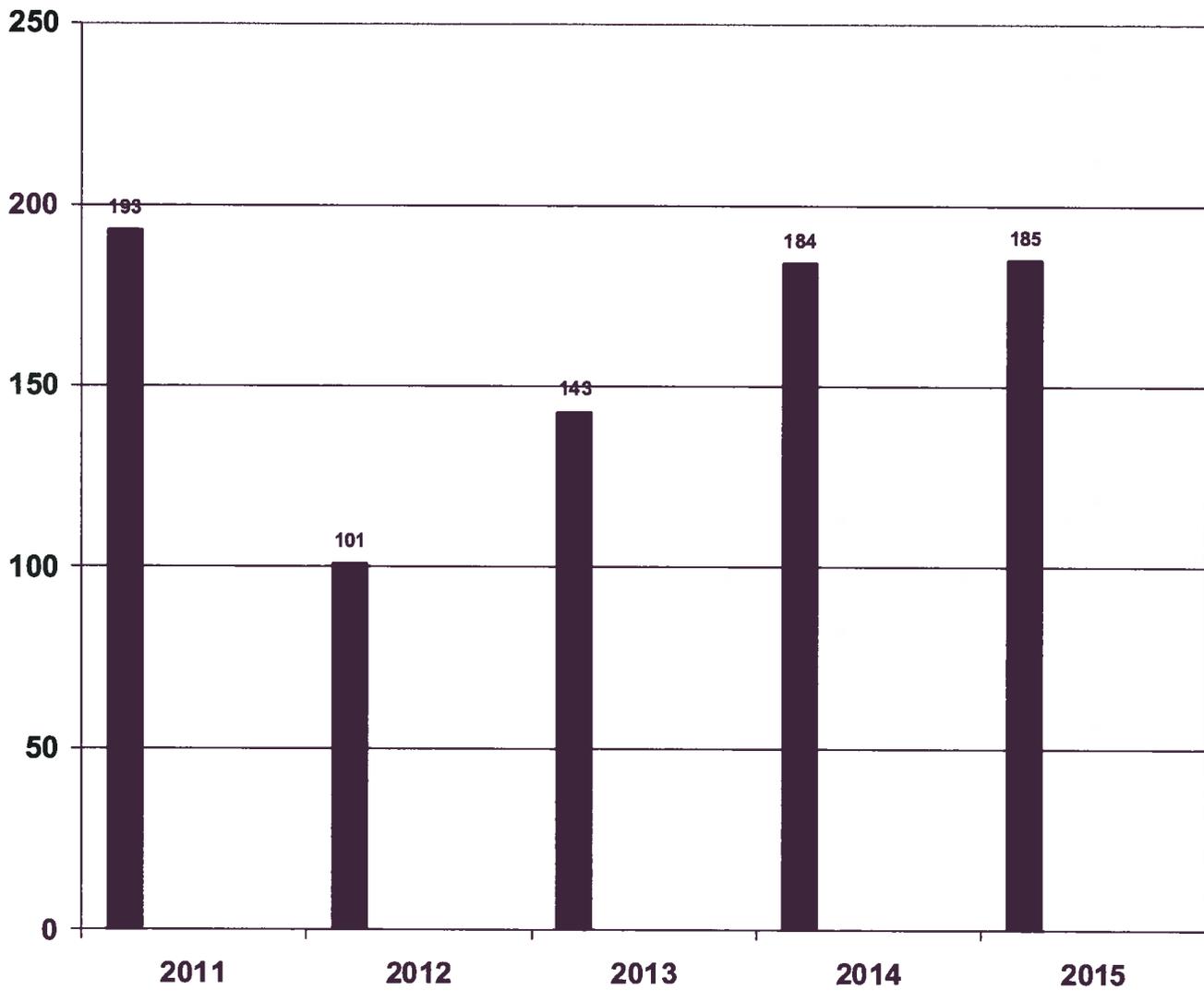
DEATH INCIDENTS
2011, 2012, 2013, 2014 and 2015
DIED = ACCIDENTAL DEATH
DIEN = DEATH BY NATURAL CAUSES
DIES = DEATH BY SUICIDE OR ATTEMPTED SUICIDE



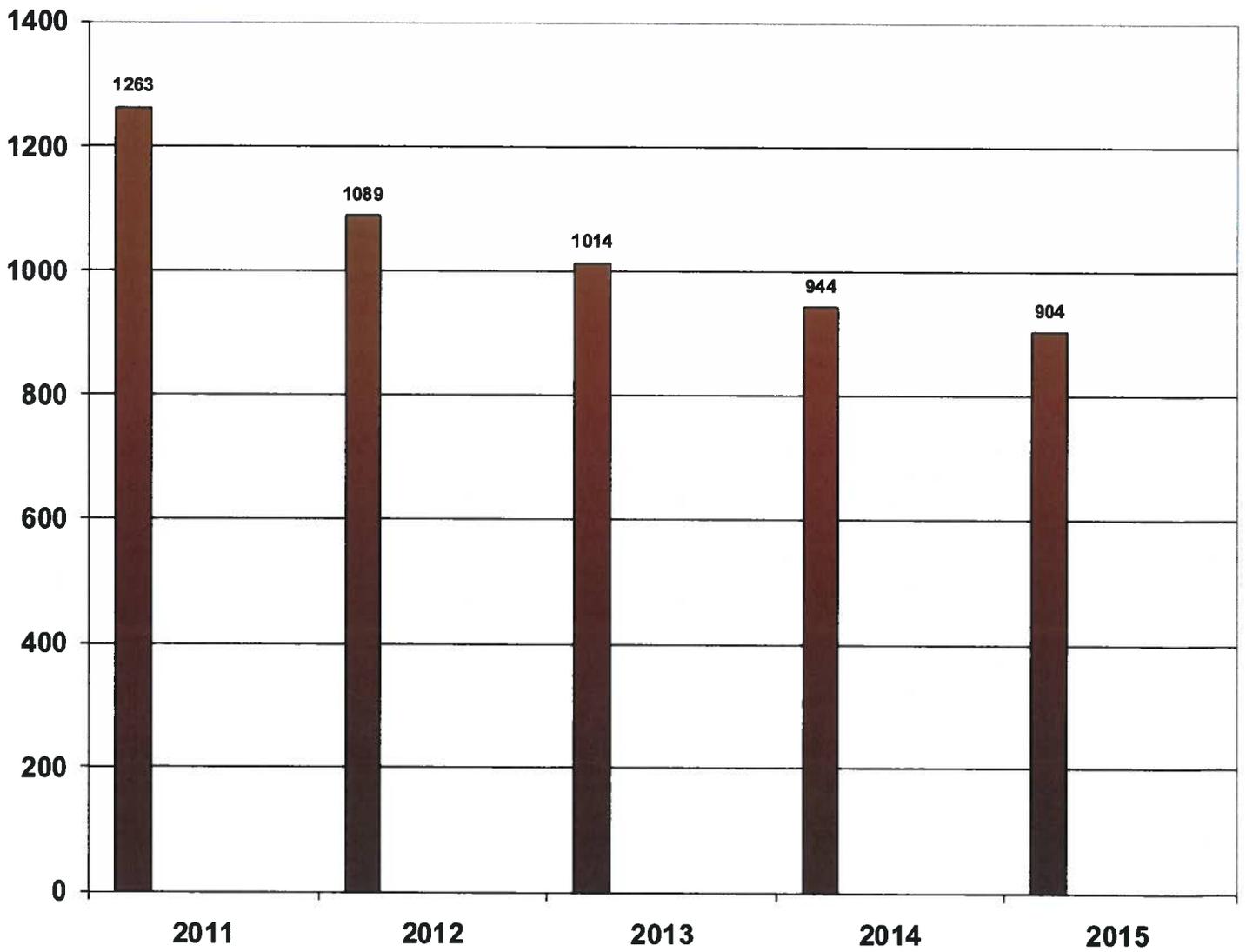
TRAFFIC CRASHES
2011, 2012, 2013, 2014 and 2015
TAFA = FATALITY CRASH
TADE = DEER VS CAR CRASH
TAHR = HIT AND RUN CRASH
TAPI = CRASH WITH INJURY
TANI = CRASH NO INJURY



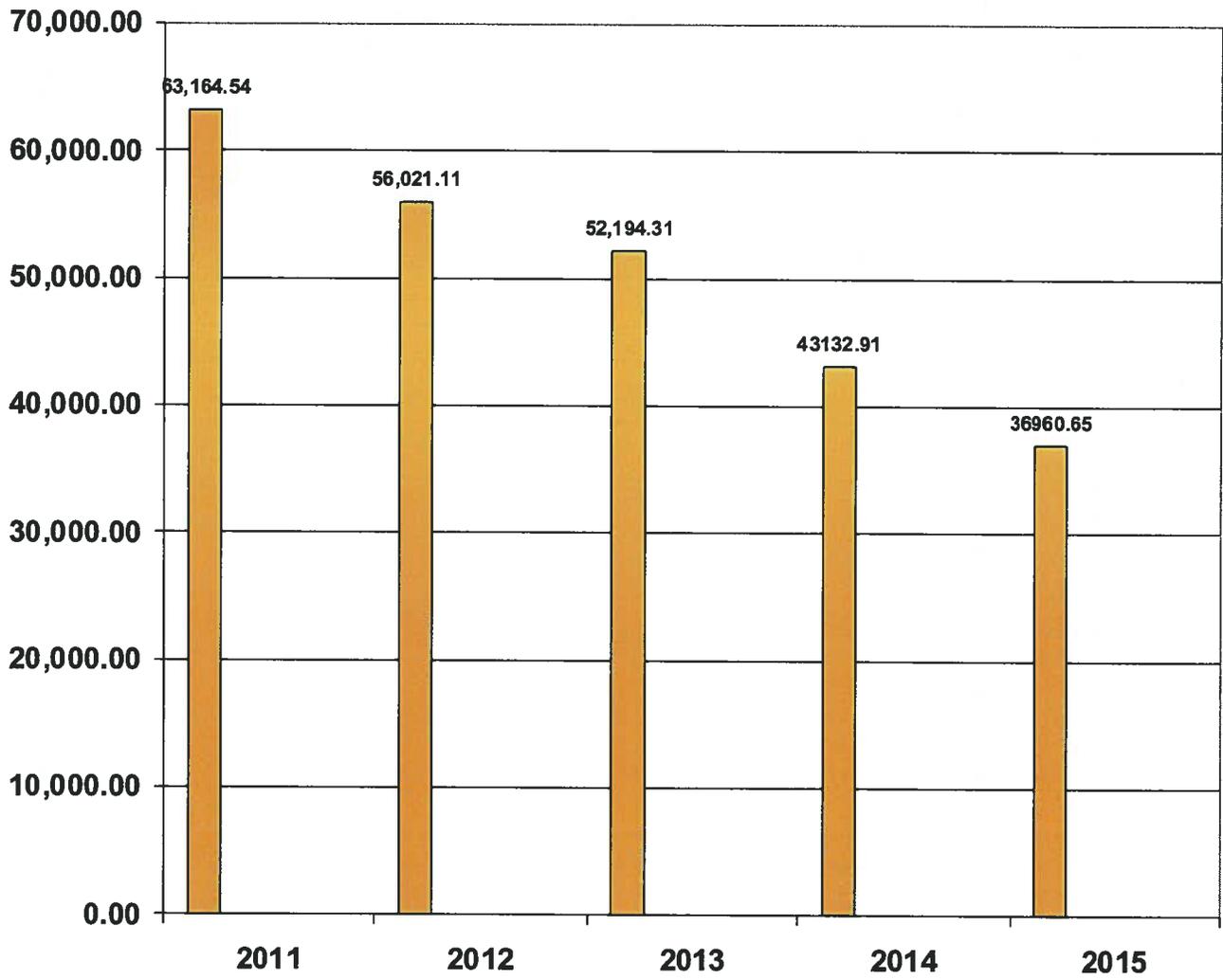
**OPERATE WHILE INTOXICATED OR WITH A RESTRICTED
CONTROLLED SUBSTANCE - ARRESTS
2011, 2012, 2013, 2014 and 2015**



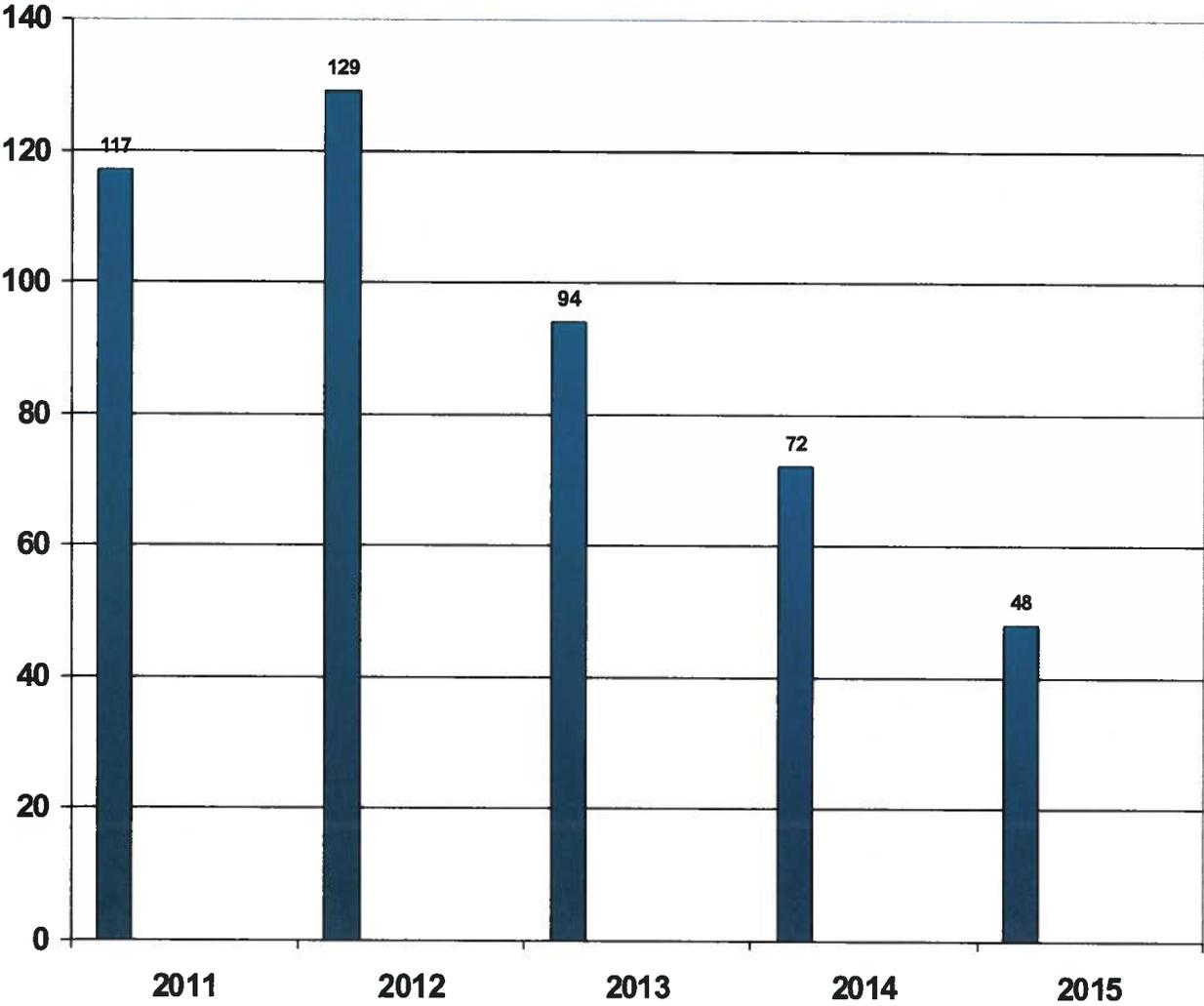
**CIVIL PROCESS PAPERS RECEIVED
2011, 2012, 2013, 2014 and 2015**



**TOTAL MONIES RECEIVED FOR SERVICE OF PAPERS
2011, 2012, 2013, 2014 and 2015**



**REAL ESTATE FORECLOSURE SALES CONDUCTED
2011, 2012, 2013, 2014 and 2015**



**Dunn County Sheriff's Office
Jail Division**

2015 ANNUAL REPORT



Respectfully Submitted by:
Brenda LaForte
Jail Captain

April 2016

Dunn County Board of Supervisors,

Being hired in 1985 as a Corrections Officer/Reserve Deputy was the first of many positive experiences in my career. April 20, 2014 I was promoted to Jail Captain by Sheriff Dennis Smith. Working in the old jail created a lot of fond memories and with that came change. A new much larger facility with a vast amount of challenges that opened in 1999 with 156 bed capacity.

In the last thirty years I have seen the growth of the sheriff's office with positive changes for staff and the operations of the facility. Safety, security and camera upgrades to our growing population continue to evolve. The Department of Correction administrative codes included in DOC350 governs jail operations making it safer for inmates and staff. Yearly inspections of jail compliance to DOC350 are completed. Prison Rape Elimination Act (PREA) passed in 2003. The purpose of the act was to "provide for the analysis of the incidence and effects of prison rape in Federal, State, and local institutions and to provide information, resources, recommendations and funding to protect individuals from prison rape." The new DNA law for 2015 expanding the swabbing of anyone arrested for a violent felony, certain sex offenses, homicide, arson, burglary, robbery and child abuse.

With the progressive leadership and staff of the Dunn County Sheriff's Office, we are all moving in a proactive direction.

Respectfully submitted

Captain Brenda LaForte

Our Goal:

The Dunn County Jail proudly protects the community, expecting inmate accountability and growth in learning responsibility and productivity in the community.

Our Objectives:

- Ensure public safety.
- Promote health, safety, and dignity of our inmates.
- Utilize resources such as volunteers from the community to promote positive thoughts and outcomes for inmates returning back into the community.
- Maintain respect and positivity between staff and inmates.

Operational Facts and 2015 Highlights:

- Dunn County Jail has been open since March 1999 with an operating capacity of 156 inmates.
- 2015 Average Daily Population is 88 inmates.
- 2015 Total Bookings is 2154 inmates.
- 2015 average Pierce Lease inmates 8.
- ADP went to SAP with training starting in December.
- Continue to have mandatory staff training in house and at the technical colleges around the area.
- ACH continues as our inmate health care with Nurse Pam Baseman.
- ACH also provides our Mental Health services with Holly McAbee.
- Dyna Map added to inmate health care. This takes vitals and prints a receipt for documentation.
- SKYPE hearings continue to be a productive means of operation between the Administrative Law Judge, Attorney, Probation, and the inmate.
- Tighter security measures with trustees being walked through our metal detector or wand after working in the jail kitchen.
- On going Policies modified to conform to DOC 350.
- Renewed contract with Com-Tech Security to provide a scheduled preventative maintenance program for our Touch Screen Door System.
- Installed a new motion sensor to alert staff of incoming squads.
- Additional cameras in the kitchen and Rec room to monitor inmates.
- Added bond policy improving a Sober Link system for alcohol related offenses.
- New County wide cloud based fax system reducing cost and waste. It did add to staff responsibilities.
- Network DVR's added to the Administration office. This streamlines work operations reducing the amount of time spent on video reproduction.

- Jail rules modified: New Razor policy and procedure.
- DNA progression. With the new law more samples taken.
- All Inmate showers refurbished.

New Programs for 2015

With the promotion of CO Heather Pyka to Program Director the following have been added as new programs:

- Jehovah's Witness bible study for both male and females.
- The Change Company Workbook Class.
- Fitness Program: UW Stout students facilitate.
- Financial Literacy-Training through Westcap for me to facilitate.
- Parenting the Love and Logic Way™.
- Movie Night was changed to once every month.
- Art Therapy: Taught by UW Stout interns.
- Work Readiness-Lock up inmates applied to employment agencies to break the gap between release and having a job.
- Inmate News letter-Intern made, included relevant news article.
- Garden-Material improvements- new shed.

On-going Activities:

- Jail Sergeants continue to review Administrative and Disciplinary Confinements regularly.
- Monthly Jail Sergeant's meetings.
- Weekly meetings with Captain, Jail Nurse, Duty Sergeant, Huber Sergeant, Program Director, and Kitchen manager.
- Scheduling prisoner transport trips to Dodge or the Stanley bus.
- Mental Health referrals/contacts with inmates are up. Our contract with Mental Health was bumped up from 4hrs week to 8hrs week.
- On going Policy updates and revisions to meet DOC 350 requirements.
- Monthly policy review by staff.
- Host interns from area colleges.
- Annual Staff performance evaluations.
- Monthly cell searches.
- Regular safety door checks.
- Jail Inspector Brad Hompe reviews and recommends updates to the jail.
- Compass Assessments.

Dunn County Jail 2016 Initiatives:

- Continue to paint and organize the jail facility.
- Medical records retention expanded and organized.
- Continue to hire and fill open positions within the jail. We run at minimum staffing most days. Ideally would like to see five staff on Day shift, five staff on Afternoon shift, and four staff on Midnight shift.
- Stellar continues to be profitable. Video visiting in the future.
- Lease bed space to Pierce County.
- Review, revise and improve inmate programming.
- Continue to strive for and encourage re-entry into the community for our inmates.
- Reduce recidivism.
- Utilize inmate labor for jail improvements.
- Upgrade current fingerprint machine Cross Match. The system is outdated and is at the end of vendor support, but is dependant on RMS and operating system updates.
- RMS hosted by vendor Vision Air on the cloud. This will free up a lot of storage space and will be maintained by the current vendor.

Respectfully submitted
Brenda LaForte, Captain