

DUNN COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL

Evidence-Based Decision Making (EBDM) Work Group

Minutes

November 3, 2016

1. **Call to Order**
2. **Call of the Roll**
 - a. Chair Judge Jim Peterson; Marcia Finder representing the District Attorney; DOC Community Corrections Area Supervisor Cherise Nielsen; Treatment Court Coordinator Jenae Brantner; and Criminal Justice Coordinator Sara Benedict.
3. **Approval of the Minutes of September 7, 2016**
 - a. Minutes not approved due to lack of quorum.
4. **Public Comment**
 - a. None.
5. **Staff Report**
 - a. National Association of Pretrial Service Agencies (NAPSA) Annual Training Conference
 - i. Conference highlights discussed and resources handed out including conference takeaways notes and presentations on fundamentals of pretrial release and effectiveness of release conditions.
 - ii. TAD program funding requires compliance with pretrial standards and best practices. NAPSA holds annual training at their conference.
 - iii. Discussed issues with some Soberlink violations not being picked up and the danger with alcohol detox which can be deadly.
 - b. State of Wisconsin EBDM Initiative Implementation Goals reviewed. Overall state goals are in line with Dunn County goals.
6. **Assessment Protocol Update**
 - a. Recommendations made by the Assessment Protocol Work Group was to develop a joint release of information with language clarifying how the information will be used and have Corporation Counsel review.
 - b. Integrated Treatment Specialist is reviewing screeners for alcohol and drug abuse and mental health. Looking at an alternative to the Brief Jail Mental Health Screener, which is designed for corrections staff to administer. Since the Assessor will be screening, not jail staff, other tools are being reviewed that would provide more information, but remain quick and easy to administer.
 - c. Coordinator Benedict will update the county's business plan with DOC for use of the COMPAS. Changes include use of the pretrial risk assessment for bond hearings and to more universally screen defendants entering the system with the full COMPAS assessment.
 - d. District Attorney's office staff recommended that the pretrial assessment reports be completed by 11 am. DA staff need to have all files ready by 11 am for the 1:15 pm bond hearings.
7. **TAD Program Status**

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- a. Assessor position hiring process with the county cannot formally start until the County Board approves the position at their November meeting. Criminal Justice Division will work with Sheriff's Department in the hiring process, as the position will be working partly in the jail.
- b. Reviewed draft TAD program brochure. Discussed recommended minor changes with spacing and text boxes. Discussed return court dates are being set in 2017. TAD program information is needed for attorneys and defendants to consider the program option.

8. CCAP, Charging, and Bond Transparency Concerns

- a. Update from Chief Deputy Multhauf that most of issues with lack of transparency in CCAP appear to be under Pre-Charge agreements.
- b. Discussed that if not formally charged, the record is not on CCAP. Bonds can be in place for Pre-Charge participants, but not on CCAP.

9. EBDM Awareness Training and Next Steps - Tabled

10. Criminal Complaint/Police Report Training and Next Steps

- a. Discussed current process with delays and inherent inefficiencies. Law enforcement is willing to do pdf and Word documents, which will allow the information to be cut and pasted into criminal complaints verses being retyped. Vision of the DA and Law Enforcement working together for this systems change.
- b. Discussed putting a group together with clerical staff, DA, Chief, Probation, and others. Need to identify who needs to be part of this group. Marcia Finder volunteered to be part of this group.
- c. Law enforcement would benefit from training. May need a change in police report formats. Need training on the fundamentals and technical issues like Franks Mann. Should cover key elements of common offenses like OWI as place to start. May want to phase in over time starting with those in custody for the 1:15 p.m. bond hearings.
- d. Discussed how this would save an immense amount of time, provide the ability to monitor bond status in CCAP, and provide more effective interventions that are research and evidenced-based.

11. Consideration for Action - Tabled

- a. Approval of TAD Program Brochure
- b. Development of Task Group(s)
 - i. Criminal Complaints/Police Report Training
 - ii. Others?

12. Next Meeting Date:

- a. Thursday, December 1, 2016 at 4 p.m.

13. Adjournment

Respectfully Submitted by:

Sara Benedict,
Criminal Justice Coordinator