

# DUNN COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL

## MINUTES

September 8, 2016

### 1. Call to Order

### 2. Call of the Roll

- a. CJCC Chair Rod Smeltzer, Circuit Court Judge; CJCC Vice-Chair Eric Atkinson, Chief of Menomonie Police; Steve Rasmussen, County Board Chair; Paul Miller, Dunn County Manager; Jim Peterson, Circuit Court Judge; Dennis Smith, Dunn County Sheriff; Kris Korpela, DHS Director; Cherise Nielsen, DOC Division of Community Corrections Area Supervisor; Barb Lande, Victim Witness Coordinator; Clara Minor, Clerk of Court; Nancy Olsen, Citizen Member; with Sara Benedict, Criminal Justice Coordinator; Jenae Brantner, Treatment Court Coordinator; Lindsey Field, Integrated Treatment Specialist; and Heather Pyka, Jail Program Director in attendance.

### 3. Approval of Minutes of the Meeting of July 14, 2016

- a. Motion made by Sheriff Smith and seconded by Human Services Director Korpela to approve minutes of the July 14, 2016 meeting. Discussion. Motion passed.

### 4. Public Comment

- a. New County Manager Paul Miller was introduced. Departing County Manager Gene Smith wished us well and says goodbye.

### 5. Staff Report

#### a. State Update

- i. State has applied for the next EBDM phase with the National Institute of Corrections (NIC). One of three states will be selected to move forward with statewide EBMD implementation plans.

#### b. TAD Grant Awarded

- i. Dunn County was awarded a state Treatment Alternatives and Diversion (TAD) grant for \$99,556 in 2017. Dunn County received the full amount requested. Funds will be used to for a new Assessor position, staff operating supplies, team training on pretrial best practices, and drug testing. 25% county match of at least \$28,869 is required. Staffing requests have been submitted for the Integrated Treatment Specialist (ITS) to go from grant to levy funding and Deferred Prosecution Coordinator (DPC) to go from part time to full time in 2017. County Board approval of one or both of these positions would meet the 25% cash match requirement.

#### ii. Eau Claire County CJCC Meth Response Committee Invitation

1. Dunn County has been invited to participate in a cross county collaborative meeting, along with Chippewa County, to discuss our

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common problems and response to methamphetamines. Looking to convene the meeting after the November elections. Executive Committee recommended to reach out to specific individuals to participate as we get closer and have more details on the meeting.

### 6. Considerations for Actions to be Taken by the Council

#### a. Proposed Amendments to the Bylaws

- i. Bylaw changes are recommended to address continuity of leadership and grammatical changes within the document.
  1. Proposed motion to change spelling of “by-law” to “bylaw.”
  2. Proposed motion to change spelling of “Vice-Chair” to “Vice Chair.”
  3. Proposed motion to amend bylaws to clarify officer terms.
  4. Proposed motion to amend bylaws to clarify succession of chair.
  5. Proposed motion to amend bylaws to clarify handling of officer vacancies.
- ii. Motion made by Chief Atkinson and seconded by Chairman Rasmussen to bring the proposed language to the floor. Discussion.
  1. Proposed Language for Bylaws Article V: Officers:

“The officers of the Council shall be a Chair and Vice Chair. The Executive Committee shall recommend to the Council a Chair and Vice Chair for the Council to elect at the last Council meeting of the year. The term of the Chair and Vice Chair shall be one calendar year commencing in January. ~~The subsequent year, the Vice Chair will succeed the Chair in Council leadership.~~

A Chair may succeed him or herself for only one consecutive term. After serving two consecutive terms, a Chair must vacate position for at least one year before seeking re-election to another term.

The Vice Chair shall succeed to the office of Chair at the conclusion of the chair’s term, unless (s)he becomes unavailable for office.

In the case that a vacancy occurs in the office of Chair prior to the expiration of his or her term, the Vice Chair shall assume the position of Chair for the remainder of the term.

If the Vice Chair’s position becomes vacant for any reason, the Executive Committee shall appoint a voting member of the Council to fill the vacancy.

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In the case of simultaneous vacancies in the offices of Chair and Vice Chair, the Executive Committee shall recommend and call for an election of Chair and Vice Chair by the next scheduled Council meeting.”

- iii. Motion made by Chairman Rasmussen and seconded by Human Services Director Korpela to amend first paragraph from “one calendar year” to “two calendar years.” Discussion. Call the Question made by Chief Atkinson. Amendment approved.
- iv. Motion made by Chairman Rasmussen and seconded by Chief Atkinson to approve as is and amended as voted to change Chair and Vice Chair terms to 2 years and the highlighted portions. Discussion. Call for the Question. Motion passed.

### 7. CJCC Project Benchmarks and Scorecard

- a. Reviewed status of ongoing CJCC projects and EBDM change targets.
  - i. Discussed EBDM awareness training for County Board. County Manager and County Board Chair agreed to put EBDM Awareness Training on the agenda for the next County Board meeting in two weeks.
  - ii. Discussed Crisis Intervention Training (CIT) for law enforcement. Menomonie Police Department is moving ahead with training and hope to have 100% trained in CIT by spring 2017. Sheriff’s Department is also exploring CIT training options with CVTC as hope to start training in the spring. The integration of DHS into CIT is a moving piece. Grant funding is available to offset costs for specialized law enforcement training.

### 8. Work Group Reports

#### a. Evidence-Based Decision Making (EBDM) Work Group—Chair Peterson

- i. The Executive Committee approved consolidating the TAD Work Group and Assessment Protocol Work Group for greater efficiency back into the EBDM Work Group.
- ii. Big news is the TAD grant award for Dunn County. Funds will be used for system change in using up front assessments at the front end to inform decisions. Funds will also allow the implementation of a formal TAD program to divert justice-involved AODA-related individuals into treatment with case management and drug testing. Work Group is looking at EBDM change targets and regrouping. Work Group also implementing the TAD program. Next meeting is October 6.

#### b. Data Work Group – Chair Korpela

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- i.** Reviewed Data Dashboards for June and July 2016. We do not have sophisticated capabilities to collect all the data. Began with 5 benchmarks on the dashboards. Hope over time to develop a picture of Dunn County. Demographics added to these dashboards. It is interesting and not unique to Dunn County that we are largely a white population and are seeing an over-representation of minorities. Not sure what it means. Work Group meets every other month and hope over time we will have a better understanding of what is driving our system. For example, disorderly conducts (DC) are a consistent driver of our system. We may want to target DC as they are consuming an incredible amount of resources. We can also test theories with our data like the belief that a higher amount of AODA offenses occur in the summer and during the holidays. Another example from our data shows that about 90% of the Proxy indicate low or medium risk. This is where true system change occurs, as we know from research that low risk become worse if over treated. There may be a need for public and victim education. Data will be re-examined. Need to revalidate the Proxy to our local population in the future. Discussed the broad category of DC with some being serious and some not so much. A future recommendation may be to convert/expand DC for more definition.
- ii.** Law enforcement Proxy data was reviewed from Menomonie Police Department from April 1 – July 31, 2016. Data shows 81 total Proxy forms completed. 74% were male/26% female; 16% minorities, 11% veterans, and 14% were on probation. 33% had AODA-related charges, 30% had disorderly conduct charges, 17% had bail jumping charges. 49% were assessed as low risk, 41% medium risk, and 10% high risk.
- iii.** Reviewed Pre-Charge Diversion Program data from January 1 – July 31, 2016. During that period, the program has had a total of 82 participants with 16 completing successfully and 4 not completing with charges filed. Question raised wanting more information on the types of charges being diverted and if there are any felonies being diverted. Coordinator Benedict will follow up.

### **c. Stepping Up Work Group – Chair Korpela**

- i.** Stepping Up is a NACo initiative to reduce the number of people with significant mental illness in jail. Nationwide average length of stay in jail for people with significant mental illness is about double the general average length of stay. Nationwide average prevalence of mental illness and AODA issues in jail is much higher than the general population. Our analysis of local data found similar results. The Work Group has participated in webinars and learned. Dunn County has a number of things in place to divert, but there are areas that could be improved. Examples being Crisis Intervention Training (CIT) and use of Evidence-Based Practices (EBP). We have an uphill battle with a complicated, convoluted system. For example, with mental health records with people leaving jail.

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We do not always know when someone is leaving jail. It is complex, but not insurmountable.

### **9. Next Meeting:**

- a.** Thursday, November 10, 2016 at 3:45-5 pm

### **10. Adjournment**

**Respectfully Submitted by:**

Sara Benedict

Dunn County Criminal Justice Coordinator