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AMERICAS WITH DISABILITY ACT
PARATRANSIT PLAN FOR
DUNN COUNTY

September 2015

DRAFT

Dunn County Transit ADA Paratransit Plan 2015

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GENERAL INFORMATION

Name of Entity Submitting Plan: County of Dunn
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800 Wilson Ave
Menomonie, WI 54751
Name of Contact Person: Kent Conklin
Phone: (715 235 7433)
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<http://www.co.dunn.wi.us/>

Definition of Complementary Paratransit Service

The Americans with Disabilities Act regulations require the County of Dunn, Dunn County Transit, as a public entity that operates a fixed route system, to provide complementary paratransit services to individuals with disabilities (that is, service that is comparable to the level of service provided to individuals without disabilities who use the fixed route system). See 49 CFR Sec 37.131 (a).

Americans with Disabilities Act of 1990 and of 2008

The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The stated national goals of the ADA are to guarantee that persons with disabilities have equality of opportunity, a chance to fully participate in society, ability to live independently and be economically self sufficient.

Section 223 of the Americans with Disabilities Act of 1990 requires that public entities that operate non-commuter fixed-route transportation service also provide complementary paratransit service for individuals unable to use the fixed route system. The regulations define minimum service characteristics that must be met for this service to be considered equivalent to the fixed-route service it is intended to compliment. ADA complementary paratransit standards are provided for in 49 CFR Sec. 37.123 of the Code of Federal Regulations.

In general, the law prohibits public transit systems from denying individuals with disabilities the opportunity to use public transportation services, when they are available. It prohibits public entities from providing services that discriminate against persons with disabilities. The ADA requires the development of programs that will ensure the integration of all persons into the public transportation system, and thus all of the opportunities transportation makes possible. The goal is to ensure non-discriminatory, equitable, accessible and safe public transportation, enhancing the social and economic quality of life people with disabilities.

Specific actions must be taken by public transit agencies to avoid discrimination. For example, the law requires that:

1. All newly purchased or leased vehicles used in fixed-route service must be accessible to persons with disabilities.
2. Public agencies which provide fixed-route public transportation service also must offer similar complementary paratransit services to individuals with disabilities who are unable to use the fixed-route system.
3. New facilities must be accessible.

4. Alterations to facilities must include features to make them accessible.

The County of Dunn, Dunn County Transit complies with all requirements of the Americans with Disabilities Act.

Service Provided by the County of Dunn, Dunn County Transit

Dunn County Transit operates fixed-route bus and paratransit services (Called Menomonie-Dial-a-Ride Bus) from 7:20 am to 5:20 pm Monday through Friday. During the school year extended service includes evening service ending at 9:00 pm and Saturday service from 9:50 am to 1:00 pm. The system operates seven (7) buses. All buses (100%) are wheelchair accessible, thus all (100%) of the fixed routes are wheelchair accessible.

Current ***fixed route*** service includes one (1) route with an additional campus route during the two primary semesters (September-May). The fixed route is Service Route Transit Service allowing riders to hail a ride to any point on the route (excluding service on heavily traveled state highway 29 and 12). The Menomonie route with one hour headway and the campus route carry about 170,000 passenger trips annually. Full fare riders pay \$1.50 per one-way trip. Half-price fares are available to Senior Citizens (age 60 and older), disabled individuals, and Medicare/Medicaid cardholder. Children under 5 years of age ride free along with students (UW ID required) during the school year. The county completed a Transportation Development Plan in 2013 and a 2013-2017 Mid Plan Review in 2015. Implementation of the plan recommendations may expand fixed route service in Menomonie and include intercity service in the county in the future.

The **Menomonie Dial a Ride** (Formerly Menomonie Door Stop Bus) is an “origin to destination” timed zone demand-response service that is provided for persons 60 years of age or older, or who, because of disability, are unable to access the fixed-route bus system. The system also provides service to disabled and elderly riders within the city limits and outside of the fixed route ADA corridor. The fare for the Menomonie Dial-a-ride Bus is \$3.00. Complementary ADA and the door stop bus service provide approximately 12,000 passenger trips annually. The Menomonie Dial a ride service provides 1 hour negotiated service within the city limits with same day scheduling.

Point-Deviation Transit Services offer scheduled stops at designated bus stops while also fulfilling demand-response reservations between scheduled stops at the designed points within the $\frac{3}{4}$ mile ADA corridor. Point-deviation transit service offers riders the option of either catching the bus at a designated stop at the prescheduled time or by calling ahead to schedule a ride to or from a non-designated stop at the pre-scheduled time or by calling ahead to schedule a ride to or from a non-designated location. This hybrid transit service utilized on low volume evening and Saturday service (3.6 trips per hour in 2014-15) combines the elements of both fixed-route and demand-response transit service.

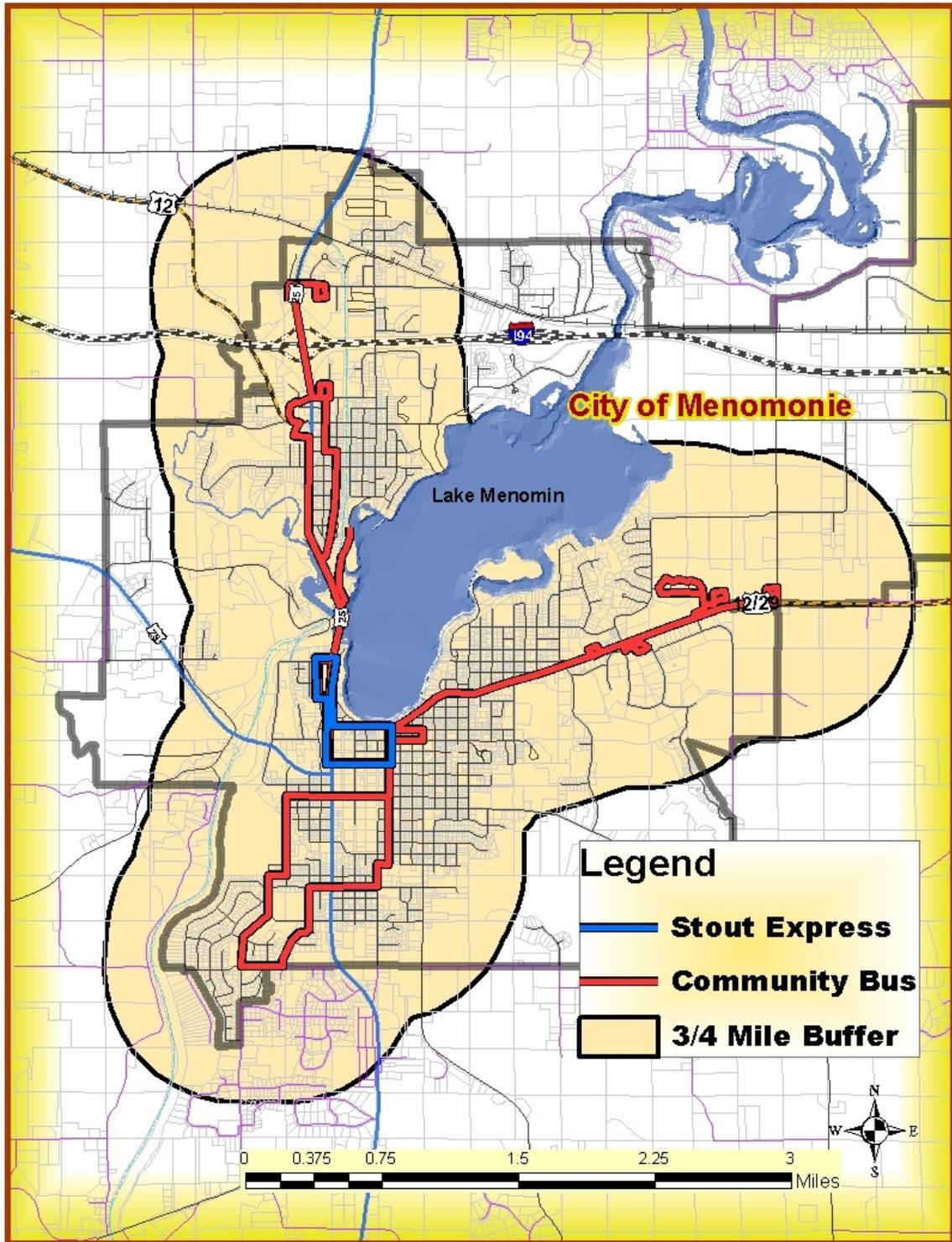
Dunn County is a small urban and rural area with a population of 44,122. The counties primary service area is Menomonie with a population of 16,264. It is the largest

Dunn County Transit ADA Paratransit Plan 2015

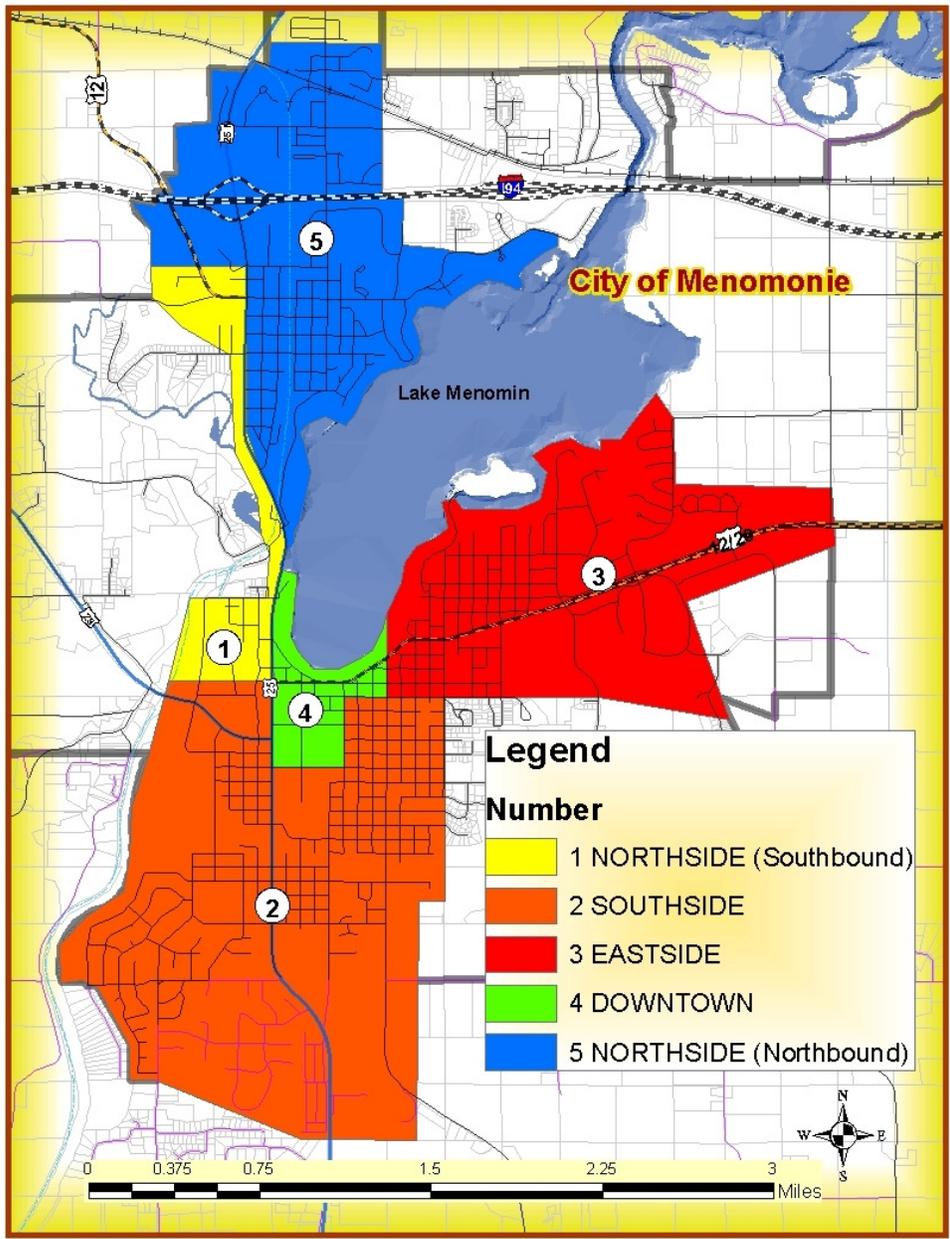
community in the county, the county seat, and home to UW Stout. The two fixed routes are shown in color.

During the calendar year ending December 2014, Dunn County Transit reported 168,399 one way fixed route trips and 12,093 ADA demand response one way trips. ADA demand response service represented 6% of the total ridership, 43% of the service miles driven, and 43% of the system service hours. During the first two quarters reported in 2015, ADA demand response represented 7% of the total one way trips, 45% of the system service miles and 43% of the system service hours.

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Community Fixed Route Service in Menomonie



Menomonie Dial a ride

Services Provided by other Entities:

The Dunn County Locally Developed Transportation Coordination Plan identified three (3) additional organizations that were providing some level of Para-transit service in Menomonie.

- Tender Care Transport – Medicare transportation
- Abby Vans – Medicare transportation
- Magenta SMV- Medicare transportation

Other organizations identified through phone book and internet searches included

- Abby Vans – Medicare transportation/ADA Eau Claire Transit
- Handi-Lift-Medicare transportation

There were no ADA transportation organizations based in the Dunn County Transit Service area.

Rules for ADA Eligibility for Complementary Paratransit Services

ADA complementary paratransit service must be provided to all passengers described as being ADA eligible under 49 CFR Sec. 37.123. AADA eligibility includes the following:

1. Any individual with a disability who is unable, as a result of physical or mental impairment (including a visual impairment), and without the assistance of another individual (except the operator of a lift or other boarding assistance device), to board, ride or disembark from an accessible vehicle in the fixed-route system. Included in this category are individuals with mental or visual impairments who cannot navigate the fixed-route system.
2. Persons who cannot use vehicles without lifts or accommodations. These persons are eligible for paratransit service if accessible fixed-route vehicles are not available on the bus routes in which they need to travel, when they need to travel during operations hours of Dunn County Transit fixed routes. (All Dunn County Transit Buses are accessible).
3. Persons with specific impairment related conditions that cannot travel to a board location or from a disembarking location to their final destination. The condition must prevent the person from using the fixed-route system. Condition must prevent the person from using the fixed-route system. Conditions that make getting to the fixed-route bus stop “more difficult” do not grant eligibility. Second, architectural barriers (such as no curb cuts) are not under the control of Dunn County Transit, and environmental barriers (such as distance, terrain, and weather) do not, when considered alone, confer eligibility. If, however, travel to or from a boarding location is impossible when these factors are combined with the person’s specific impairment-related condition, conditional paratransit service will be provided to eligible passengers.

Menomonie Dial-a-Ride ADA Eligibility Certification Process

Dunn County Transit utilizes self certification at this time. Dunn County Transit may in the future require additional medical verification in its certification process.

Applications for Dunn County Transit ADA eligibility for complementary paratransit service are available at the Dunn County Transit Office, 800 Wilson Ave., Menomonie, WI 54751 or a request for an application to be mailed can be made by calling the Dunn County Transit Office at 715 235 7433. Applications are also available for download from the Dunn County Transits Website located at www.co.dunn.wi.us/ by clicking on the “Departments” tab, then click on “Departments” tab, then on “Transit Commission”. This site also includes hours of operations, schedules, fares and route information.

An application (see appendix A) must be completed before you are allowed to use the Dunn County Transit Menomonie Dial-a-ride Bus and complementary ADA paratransit service. The *Applicant’s Questionnaire* must be filled out by the applicant or someone on the applicant’s behalf. Dunn County Transit uses this information to determine eligibility for using the Dial-a-ride Service and ADA complementary service.

Once the completed application is received, Dunn Count Transit will notify the applicant within twenty-one (21) days of his/her eligibility status. If a determination has not been made within 21 days of receiving the completed application, the applicant will be treated as eligible and will be provided service until Dunn County Transit determines their eligibility. The applicant will receive a letter verifying whether they are eligible for service or not, and if so, what type of eligibility, and for how long. If the eligibility is limited or denied, Dunn Count Transit will state specifically the reason for the limitation or denial. For visually-impaired customer, a phone call will be made in addition to the letter.

Incomplete Applications

Types of Eligibility

There will be three (3) types of eligibility: Temporary Eligibility, Conditional Eligibility, and Full Eligibility. There can also be Temporary Conditional Eligibility. Temporary Eligibility will expire on a specified dated determined by Dunn County Transit Staff based on the application information. Full eligibly is eternal, but will expire in a maximum of 5 years. A Conditional Eligibility, for example, may allow individuals to take Dial-a-Ride or complementary ADA trips to certain destination due to inaccessible infrastructure, where other destinations can be accessed successfully by the individual using the fixed-route system. Certain weather conditions like snow or high temperatures may also determine criteria for Conditional Eligibility.

Eligibility Expiration/Reapplication

Dunn County Transit can request any or all customers to reapply at any time based on health conditions or after legal or policy changes, among other reasons, but must give a 90-day minimum notice of expiration in writing. These requests cannot be arbitrary or capricious, discriminatory, or unreasonably frequent.

Eligibility Determination Process

Eligibility will be determined by trained Dunn County Transit Staff and will be based on ADA eligibility standards described in 49 CFR 37.123 and 49 CFR 37.125. The Transit Coordinator will review applications to ensure that due process has been observed. The applicant will receive a letter describing their eligibility. If eligibility is denied or limited, the letter will describe why they were denied or provided limited service, and how they can appeal the decision. The letter will be sent in the format requested in the application.

Appeals Process for ADA Eligibility

If the applicant disagrees with the determination, he/she may appeal the decision. The appeals process will be carefully explained to all applicants who are affected or granted limited eligibility. The following steps will be used to appeal the eligibility determination:

- The applicant will have sixty (60) days to file an appeal with the Transit Manager, which can be mailed, emailed or presented in person to Dunn County Transit, 800 Wilson Ave., Menomonie, WI 54751
- An appeals committee consisting of the Transit Manager and a selection of two peer Menomonie Dial-A-Ride customers will investigate all eligibility appeals. The Transit Manager may collect additional information as part of the review. The applicant will have the opportunity to be heard in person or may submit all of his/her arguments in writing or an accessible format. The appeals committee will have fourteen (14) days from the date of the appeal to render a decision. After fourteen (14) days, the applicant will be presumed eligible until a decision has been reached. The applicant will be notified by letter, and other methods requested. The transit manager will provide County Corporation Counsel any denied appeals for review.
- If a customer appeal is denied and the applicant believes the ADA paratransit eligibility process was unfair, the applicant can file a complaint with the Federal Transit Administration Office of Civil Rights, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 (866)377-8643 (Voice) (800) 877-8339 (TTY)

If you are interested in becoming a peer member of the Appeals Committee, please contact the Dunn County Transit Manager.

ADA Eligible Visitor Policy

Visitors not from this jurisdiction may be able to use the Menomonie Dial-a-Ride bus. Visitors who are ADA eligible with another transit system may use Menomonie Dial-a-Ride Bus. Visitors shall provide Dunn County Transit with documentation that (1) they are not residents of Menomonie, and (2) they are paratransit eligible elsewhere. If they cannot show Dunn County Transit staff they are eligible elsewhere, but can show sufficiently they are a visitor and are disabled, they may use Menomonie Dial-a-Ride Bus for up to 21 different days for one (1) year. If the visitor needs further service, he/she must apply for Menomonie Dial-a-Ride eligibility.

Meeting the Requirements of the Americans with Disabilities Act

Under the Dunn County Transit Paratransit Service Plan, the level of service provided to persons determined to be ADA eligible is similar to Dunn County Transit's fixed-route bus service. Six service criteria are included in the regulations. The following is a description of how Dunn County Transit's paratransit service meets or exceeds the serviced criteria.

Service Area:

ADA complementary paratransit service is centered on each fixed-route and extending $\frac{3}{4}$ mile to either side of the fixed-route during evening and weekend service. The Menomonie Dial-a-Ride bus provides ADA complementary service to origins and destinations service area defined as the city limits of Menomonie.

Response Time:

As stated in the regulations, pick up times will be negotiated with ADA eligible passengers to make scheduling more efficient. As a shared-ride service, Dunn County Transit is allowed to negotiate within a one-hour window on either side of the requested pick up time. Any negotiation of time will be discussed with the passenger prior to pick up. The vehicle can arrive up to fifteen (15) minutes before or after the agreed upon time. The Menomonie Door stop bus is a deviated demand response route service with 65 minute headway.

Fare Structure:

Fares charged for an ADA eligible complementary service trip to ADA eligible users will be twice the amount of the base cash fare paid by passengers on the Dunn County fixed route system. The 2015 fare for a one-way complementary

Dunn County Transit ADA Paratransit Plan 2015

paratransit trip is currently \$3.00. Personal Care Attendants (PCA) traveling with the ADA eligible passengers will not be charged, as defined in the regulations.

Trip Purposes:

There are no priorities for trip purpose.

Hours and Days of Service:

ADA complementary paratransit service shall be offered during the same days and hours that Dunn County offers fixed-route service. As of the adoption of this Plan, the hours of service are Monday – Friday 7:20 am to 5:20 pm. Point-Deviation Transit Service is provided seasonally in the evening and on Saturdays. Point-deviation transit services offer scheduled stops at designated bus stops while also fulfilling demand-response reservations between scheduled stops at the designated points.

Hours and Days of Reservation Requests:

Same day telephone reservation requests are accepted Monday – Friday between 7:00 am and 5:00 pm. Reservations may be made from one (1) week before the trip.

Capacity Constraints

There are no capacity constraints at this time. Dunn County Transit has strict service standards that are adhered to. Dunn County Transit strives to accept every trip request.

Dunn County Transit does not limit the number of trips an eligible passenger can make.

Personal Care Attendant Policy

Personal Care Attendants (PCA) will be permitted to accompany ADA eligible riders on ADA eligible trips at no charge. Dunn County Transit will require that passengers state the need for a PCA when they scheduled their trip. Dunn County Transit does not provide PCA's.

One guest will be allowed to accompany an ADA eligible complementary paratransit passenger on their ADA eligible paratransit trip. More than one guest will be allowed on a space available basis. The PCA is not considered to be a guest or companion. All guests, family members, companions, or friends are required to pay the applicable paratransit fare.

Dunn County Transit's Origin-to-destination Assistance Policy

Dunn County Transit ADA Paratransit Plan 2015

It is the policy of Dunn County Transit to provide paratransit services within the County. Transportation service is provided by ADA accessible buses. To ensure timely service, Dunn County Transit's paratransit services are considered curbside-to-curb. Operators are trained to provide minimal service only.

Drivers will help to and from the door if Personal Care Attendant, friend, family member, or companion have been asked but are not available, and such special assistance has been requested the day before the trip or earlier.

Shopping Trips

To ensure timely service, passengers are encouraged only to bring what they can carry on their own or with the assistance of a PCA.

Pick-up Policy

Dunn County Transit has a 30-minute pick-up window which allows the bus to arrive 15 minutes before to 15 minutes after the scheduled pickup time. Customers must board within 5 minutes of the vehicle that arrives within the 30-minute window. Drivers can leave after waiting 5 minutes if the customer does not appear.

- Customers will be charged with a "No Show" if they do not board the bus within 5 minutes after it arrives. If the driver has not left after 5 minutes, the customer will still be charged with a "No Show".
- If the bus will be more than 15 minutes late for a scheduled pick up time, Dunn County Transit will make every effort to let the customer know.
- If the bus is 20 minutes later than the scheduled pick-up time, then the bus trip is free.

Cancellation Policy

To cancel reservations, passengers should notify dispatch as soon as possible, but at least one (1) hour before their scheduled transport time. Canceling within one (1) hour of the schedule time will result in a "No Show".

The customer may be considered a "No Show" if:

- No Show – customer does not show up for a scheduled ride
- Late Boarding-Boards more than 5 minutes after the bus arrives (bus can leave after 5 minutes)
- Not Riding-Chooses not to ride once the bus arrives
- Late cancellation- Cancels the ride within 1 hour of scheduled time

No Shows will not be imposed for circumstances beyond the customer's control.

Dunn County Transit ADA Paratransit Plan 2015

If the customer does not show up for a trip, any subsequent trips scheduled for the same day will be cancelled. Dunn County Transit will notify the customer of the No Show within 24 hours. This can be done verbally in person, by phone, email, etc. as long as there is an acknowledgement from the customer of the notification.

If the customer receives a No Show three (3) times within a three (3) month period, there paratransit eligibility may be suspended for thirty (30) days. Customer will be notified of suspensions in writing, usually by mail.

No Show Appeals

A Dunn County Transit customer may appeal a No Show. The appeal must be in writing and provided to the Transit Coordinator within ten (10) days of the notification. Appeals may be initiated by the customer or by another person on the customer's behalf and document the specific reason that the incident was beyond the customer's control or other reasons the appeal should be granted. The appeal will be determined by the Transit Coordinator within fourteen (14) days, or the No Show will be removed.

Suspension Appeals

The customer may appeal suspensions within sixty (60) calendar days of receipt of the suspension letter. Appeals may be initiated by the customer or by another person on the customer's behalf and received by mail or presented in person to the Transit Coordinator. The appeal must document the specific reason that the incident was beyond the customer's control or other reason the appeal should be granted.

For suspensions, the same Appeals Committee as described in the "Appeals Process for ADA Eligibility: section above will be used. The customer will have the opportunity to be heard in person or may submit all his/her arguments in writing or an accessible format. The Committee will issue a response in writing within fourteen (14) calendar days of the receipt of the appeal. During the appeals process, the customer's eligibility will remain until the outcome of the appeal.

Description of the Public Participation Process

Dunn County Transit, in an effort to solicit full public participation, has defined a comprehensive public participation process.

The county also solicited the input of persons with disabilities in the development and implementation of the ADA paratransit service through county transit advisory committee (TAC) which consists of service agencies and disabled riders that utilize the paratransit service (see Appendix B). The TAC was substantially involved in the development of the proposed plan. Minutes of the TAC meeting can be found in Appendix C.

Dunn County Transit ADA Paratransit Plan 2015

The county conducted a public hearing to solicit public comment on this plan on _____. The Plan was available in hard copy at the Dunn County Transit Office, 800 Wilson Avenue, Menomonie, WI 54751 and posted to the county transit web page. Notices were posted on all the buses. The legal notice, the notice in the buses, and the comment/responses from the Public Hearing and during the public input period can be found in Appendix D

Lastly, the Dunn County Transit Commission shall consider adopting this Plan at their public meeting.

The Americans with Disabilities Act Paratransit Plan for county of Dunn, Wisconsin was approved on the _____ day of _____ 2015 by the Dunn County Transit Commission. This policy will go into effect no sooner than 1 month from this approval date. The expected date of implementation is the _____ day of _____ 2015.

Daniel J Fedderly
Chair

Jerome Prochnow
Vice Chair

Kent Conklin
Transit Manger

APPENDIX A- Sample Eligibility Application

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Dunn County Transit
Dial-a-Ride Eligibility Application

The purpose of this application is to provide an opportunity for you to describe how your disability prevents you from riding the Dunn County fixed route bus system. This includes any environmental (weather, ice, etc.) as well as physical barriers (terrain, steps, etc.) that prevent you from riding the fixed route. Information contained in this application will be kept confidential and shared with the professionals involved in the evaluation for your eligibility for Dial-a-Ride or others only if disclosure is required by law.

Please complete this application as thoroughly as possible and to the best of your ability. If you have difficulty answering any questions on the application or if you need assistance completing this form, please call Dial-a-Ride at (715)235 7433. **We cannot begin processing the application until it is complete.** If a question does not apply to you, please write “Not Applicable” or “NA.”

There is one section to this application- **Applicant’s Questionnaire** to be filled out by the applicant or by someone on the applicant’s behalf.

Dunn County Transit does not require a Medical Professionals Questionnaire at this time.

Dunn County Transit ADA Paratransit Plan 2015

Applicant's Questionnaire:

Please Print:

Name _____ Date of Birth _____

Address _____ Apt _____

City _____ State _____ Zip _____

Home phone _____ Cell Phone _____ Work Phone _____

Email Address _____

Emergency Contact _____ Relationship _____ Phone _____

If the applicant is being assisted in this section, the assistant should complete this part below:

Name _____ Daytime phone _____

Address _____

Relation to Applicant _____ Date _____

Email Address _____

To whom should we communicate with regarding eligibility, etc.? Please circle one:

Applicant Assistant Other

If "Other", please fill in below:

Name _____ Daytime phone _____

Address _____ or email _____

Relationship to Applicant _____ date _____

Will you need future materials in an alternative format? If yes, please circle one:

Large print Email Audio Cassette Compact Disc

INFORMATION ABOUT YOUR DISABILITY AND MOBILITY EQUIPMENT

What is the disability that prevent you from using the Dunn County Fixed Route System

Dunn County Transit ADA Paratransit Plan 2015

- My disability is permanent
- My disability is temporary until _____ / _____ (month/year)
- My disability changes from day to day? Explain _____

What mobility aid do you use? Check all that apply

- Manual Wheelchair
- White Cane
- Walker
- Motorized Wheelchair
- Crutches
- Braces
- Service Animal
- Cane
- Other
- Prosthesis
- Portable Oxygen

Wheelchair users: _____ Length _____ Width _____ Weight _____

YOUR USE OF DUNN COUNTY TRANSIT FIXED ROUTE SYSTEM (Check all that apply)

- I use the Dunn County Transit Fixed route service frequently.
- I have never attempted to ride the fixed route buses.
- I believe I could learn to ride the fixed route bus, if someone would teach me.
- I can use the fixed route bus sometimes, if the conditions are right.
- If I use fixed route service now, I will need the assistance of another person. (sometimes/always)
- I am not sure if I can ride the fixed route buses.
- It is impossible for me to use the fixed route buses to some destinations
- Would you like travel training to learn to ride the fixed route bus?

DISABILITY EFFECT:

- I have difficulty understanding or remembering the schedule or my way to or from the bus.
- I have difficulty or cannot climb stairs and can only board a bus with a lift/ramp.
- I have a visual disability which prevents me from getting to and from the bus.
- My medical condition is such that I can ride the fixed route bus only when I am feeling well.
- My disability prevents me from getting to and from the bus stop.

Dunn County Transit ADA Paratransit Plan 2015

YOUR ABILITY TO USE THE DUNN COUNTY TRANSIT FIXED ROUTE SYSTEM

- 1) List things about riding a fixed route bus that are difficult for you?

- 2) Can you cross the street by yourself: (Yes/No/Sometimes) Explain _____

- 3) If you have used the fixed route system, when did you use it last? _____
What route _____
- 4) What is the closest bus stop to your home? _____
a) Can you get to this stop by yourself? (Yes/No/Sometimes) Explain _____

- 5) Does the weather affect your ability to use the fixed route bus system: (Yes/No) Explain?

VISUAL IMPAIRMENT:

Please fill out this section if you have a visual impairment.

Name of Eye Disease/Condition: _____

My Vision is worse during these conditions:

- Bright sunlight
- Night time
- Dimly lit or shaded places
- I have no vision at all

My eye condition is

- Stable
- Degenerative
- Other
- I can see steps and curbs
- I can see the route numbers on the bus from the bus stop
- I can find the bus stop without assistance

ADDITIONAL INFORMATION:

Please use this space to tell us anything else about your travel challenges and your ability to use the Dunn County Transit fixed route service:

APPENDIX B. TRANSIT COMMISSION/TRANSIT ADVISORY COMMITTEE MEMBERS

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APPENDIX C – TRANSIT ADVISORY COMMITTEE MINUTES

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APPENDIX D – PUBLIC HEARING, NOTICE, COMMENTS, RESPONSES

Notice Placed in Buses



Dunn County Transit invites you participate in a Public Hearing regarding Dial-A-Ride (Formerly Menomonie Door Stop Bus) Policies

Policy is focused on compliance with Americans with Disabilities Act (ADA) regulation for paratransit services. Transit staff will be available to answer questions and receive comments.

The policy document is the

AMERICANS WITH DISABILITIES ACT PARATRANSIT PLAN FOR THE COUNTY OF DUNN, DUNN COUNTY TRANSIT, WISCONSIN

Available at the Dunn County Transit Office, 800 Wilson Avenue Menomonie, WI 54751, or available online at www.co.dunn.wi transit commission.

DUNN COUNTY TRANSIT PUBLIC HEARING

Wednesday, September 30, 2015

2:00 PM to 6:00 PM

Dunn County Government Center

Room 58

800 Wilson Ave, Menomonie, WI 54751

Dunn County Transit ADA Paratransit Plan 2015

APPENDIX D – PUBLIC HEARING, NOTICE, COMMENTS, RESPONSES

Legal Notice

PUBLIC HEARING

Notice is hereby given that the Dunn County Transit System will conduct a public hearing for the purpose of soliciting input on the Dunn County Transit ADA Paratransit Plan at the following time and location.

Wednesday, September 30, 2015
2:00 PM to 6:00 PM
Dunn County Government Center
Room 58
800 Wilson Ave, Menomonie, WI 54751

At this hearing Dunn County Transit will present information regarding its Americans with Disabilities Act (ADA) Paratransit plan for Dunn County.

The Americans with Disabilities Act requires public entities providing fixed route service to the general public to also provide complementary paratransit service to those persons unable to use the fixed route system. Paratransit Plans must contain the following: when service is required, eligibility criteria, level of service to be provided, and standards of operation as described in the federal code 49 CFR 37.121 through 49 CFR 37.155.

Interested persons will be given an opportunity to make comments on the proposed plan at this hearing. An interpreter will be provided upon request for those individuals requiring this service.

Dunn County Transit's proposed ADA Paratransit Plan will be available for review beginning September 2, 2015. Copies may be obtained in person, County Transit, Room 56, 800 Wilson Ave, Menomonie, WI 54751, or found online at www.co.dunn.wi Transit Commission, or can be mailed or provided in alternative formats by contacting Dunn County Transit at 800 Wilson Ave, Menomonie, WI or by calling 715 235 7433.

Written comments will be accepted by Dunn County Transit, 800 Wilson Ave., Menomonie, Wisconsin 7:00 AM to 5:00 PM Monday-Friday from September 2 through 30, 2015.

APPENDIX D – PUBLIC HEARING, NOTICE, COMMENTS, RESPONSES

Conklin, Kent <kconklin@co.dunn.wi.us>

to becky.michaels

Becky, please post the following legal notice on September 2, 6, 13 and 18. in the Dunn County News. Dunn County Transit will require an affidavit that the notice was published after the final advertisement.

Billing information: Dunn County Transit, 800 Wilson Ave, Menomonie, WI 54751

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At this hearing Dunn County Transit will present information regarding its Americans with Disabilities Act (ADA) Paratransit plan for Dunn County.

The Americans with Disabilities Act requires public entities providing fixed route service to the general public to also provide complementary paratransit service to those persons unable to use the fixed route system. Paratransit Plans must contain the following: when service is required, eligibility criteria, level of service to be provided, and standards of operation as described in the federal code 49 CFR 37.121 through 49 CFR 37.155.

Interested person will be given an opportunity to make comments on the proposed plan at this hearing. An interpreter will be provided upon request for those individuals requiring this service.

Dunn County Transit's proposed ADA Paratransit Plan will be available for review beginning September 2, 2015. Copies may be obtained in person, County Transit, Room 56, 800 Wilson Ave, Menomonie, WI 54751, or found online at www.co.dunn.wi Transit Commission, or can be mailed or provided in alternative formats by contacting Dunn County Transit at 800 Wilson Ave, Menomonie, WI or by calling [715 235 7433](tel:7152357433).

Written comments will be accepted by Dunn County Transit, 800 Wilson Ave., Menomonie, Wisconsin 7:00 AM to 5:00 PM Monday-Friday from September 2 through 30, 2015.

APPENDIX D – PUBLIC HEARING, NOTICE, COMMENTS, RESPONSES

Affidavit Public Notice

DRAFT

Dunn County Transit ADA Paratransit Plan 2015

APPENDIX E -BUDGET FOR COMPARABLE PARA TRANSIT SERVICE

Budgets adopted by the county board of supervisors are posted on the Dunn County Website. www.co.dunn.wi.us

The Proposed 2016 Dunn County Transit Department Budget for 2016 includes:

Revenue:	\$608,542	
Operating expense	(\$579,808)	
Capital and debt service	(\$ 28,734)	
Projected Service Hours	9,266	
Operating cost per hour	\$62.57	
Fixed route (Stout Route) service hours	1,944	
Fixed route Menomonie Community Route	1,539	
Fixed route Menomonie Summer Community Route	<u>928</u>	
	4,411	
Point Deviation Community Evening Route	513	
Point Deviation Community Saturday Bus	<u>122</u>	
	635	
Dial a Ride bus 1	2,486	
Dial a Ride bus 2	<u>1,734</u>	
	4,220	
Annual Operating Budget for ADA demand response (Prorated on service hours)	\$263,812	
The transit department predicts that the operating budget will remain stable during the next five years. Any service increases would require an increase in levy that is not likely.		
5 Year Capital Plan Fleet		
Fixed route mileage Stout Route	15,400	
Fixed route mileage Menomonie Community Route	20,007	
Fixed route mileage Menomonie Summer Route	<u>13,200</u>	
	48,607	
ADA Dial a ride bus 1 & 2	74,998	
Point Deviation Community Evening Route	6,156	
Point Deviation Community Saturday Bus	<u>1,872</u>	
	83,026	
Minimum mileage life for existing (7) bus fleet (150,000 miles per bus)		1,050,000
Mileage of existing (7) bus fleet		609,065
Fleet years remaining (609,065/131,633 annual miles)		4.62 years
Bus replacement per year = .87X\$10,000 local share		\$8,700.
Annual fleet replacement prorated for ADA service (mileage based)		\$4,872.

APPENDIX E -BUDGET FOR COMPARABLE PARA TRANSIT SERVICE

5 Year Capital Plan Facility

2015 Facility Project: \$1,243,768. Loan balance for local share \$148,754/15 years is \$10,716, prorated on service hours **\$4,875.00**

Annual ADA Paratransit Budget \$273,559

5 Year Capital Schedule:

- 2015 Transit Facility**
- 2016 No capital expense**
- 2017 Transit bus 40' HD - ADA lift equipped**
- 2018 Transit bus 30' less - ADA lift equipped**
- 2015 Transit bus 30' less - ADA lift equipped**

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