

[REDACTED]

Title VI Plan

**Transit Department, Dunn County
800 Wilson Ave, Menomonie, WI 54751**

Adopted on: April 30, 2014

Adopted by: Dunn County Transit Commission

Revised on: _____

This policy is hereby adopted and signed by:

Dunn County, Wisconsin

Executive Name/Title: Kent Conklin, Transit Manager

Executive Signature: _____


Policy Statement

Dunn County, Wisconsin, as a recipient of Federal Transit Administration (FTA) grant dollars either directly from FTA or through the Wisconsin Department of Transportation (WisDOT) will comply with the Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the U.S. Department of Transportation implementing regulations.

Title VI Plan Elements

The **City of USA's** Title VI plan includes the following elements:

1. Evidence of Policy Approval
2. Notice to the Public
3. Complaint Procedure
4. Complaint Form
5. List of transit related Title VI Investigations, Complaints and Lawsuits
6. Public Participation Plan
7. Language Assistance Plan
8. Minority Representation Table and Description

Note: Additional materials will be attached, if required.

TITLE VI Notice to the Public

Dunn Counties Notice to the Public is as follows:

Notifying the Public of Rights Under Title VI

Dunn County, Wisconsin

- ✓ Dunn County operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Dunn County.
- ✓ For more information on the Dunn County Transit Department civil rights program, and the procedures to file a complaint, contact 715-235-7433, (TTY 800-235-7433; email kconklin@co.dunn.wi.us, or visit our administrative office at 800 Wilson Avenue, Menomonie, WI 54751. For more information, visit <http://www.dunncountywi.govoffice2.com/>.
- ✓ A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.
- ✓ If information is needed in another language, contact 715-235-7433.
Si se necesita informacion en otro idioma de contacto, 715-235-7433.

Dunn Counties, Transit Department Notice to the Public is posted in the following locations:
(check all that apply)

- X Agency website <http://www.dunncountywi.govoffice2.com/>
- X Public areas of the agency office (800 Wilson Avenue, Room 310, Menomonie, WI 54826)
- X Inside vehicles
- Rider Guides/Schedules
- Transit shelters and stations
- Other, _____

Title VI Complaint Procedure

The County Transit Departments Title VI Complaint Procedure is made available in the following locations:
(check all that apply)

- Agency website, either as a reference in the Notice to Public or in its entirety
- Hard copy in the central office
- Available in appropriate languages for LEP populations, meeting the Safe Harbor Threshold.
- Other, _____

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by the Dunn County Transit Department may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form.

Dunn County investigates complaints received no more than 180 days after the alleged incident. Dunn County will process complaints that are complete.

Once the complaint is received, Dunn County Transit Department will review it to determine if our office has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office.

The Dunn County Transit Department has 45 days to investigate the complaint. If more information is needed to resolve the case, the county may contact the complainant.

The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the case.

If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, the county can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, she/he will issue one of two (2) letters to the complainant: a closure letter or a letter of finding (LOF).

- ✓ A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.
- ✓ A letter of finding (LOF) summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur.

If the complainant wishes to appeal the decision, she/he has 10 days after the date of the letter or the LOF to do so.

A person may also file a complaint directly with the Federal Transit Administration, at FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.

If information is needed in another language, then contact 715-235-7433.

Title VI Complaint Form

The Dunn County Transit Department Title VI Complaint Procedure is made available in the following locations: *(check all that apply)*

- Agency website, either as a reference in the Notice to Public or in its entirety
- Hard copy in the central office
- Available in appropriate languages for LEP populations, meeting the Safe Harbor Threshold.
- Other, _____

Section I:				
Name:				
Address:				
Telephone (Home):			Telephone (Work):	
Electronic Mail Address:				
Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	
Section II:				
Are you filing this complaint on your own behalf?			Yes*	No
*If you answered "yes" to this question, go to Section III.				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you have filed for a third party: _____				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.			Yes	No
Section III:				
I believe the discrimination I experienced was based on (check all that apply):				
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin				
Date of Alleged Discrimination (Month, Day, Year): _____				
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form. _____ _____				
Section IV				
Have you previously filed a Title VI complaint with this agency?			Yes	No

Section V	
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, check all that apply:	
<input type="checkbox"/> Federal Agency: _____	
<input type="checkbox"/> Federal Court _____	<input type="checkbox"/> State Agency _____
<input type="checkbox"/> State Court _____	<input type="checkbox"/> Local Agency _____
Please provide information about a contact person at the agency/court where the complaint was filed.	
Name:	
Title:	
Agency:	
Address:	
Telephone:	
Section VI	
Name of agency complaint is against:	
Contact person:	
Title:	
Telephone number:	

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below

Signature Date

Please submit this form in person at the address below, or mail this form to:

Dunn County Transit Department Title VI Coordinator
 800 Wilson Ave, Room 310
 Menomonie, WI 54751

List of Transit Related Title VI Investigations, Complaints and Lawsuits

Subrecipient: Dunn County Transit Department		
Contact Person: Kent Conklin	Signature:	Date: April 28, 2014

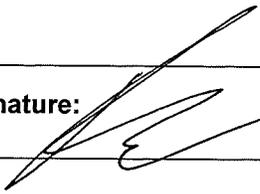
Check One:

There have been no investigations, complaint and/or lawsuits filed against us during the report period.

There have been investigations, complaints and/or lawsuits filed against us. *See list below. Attach additional information as needed.*

	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, or national origin)	Status	Action(s) Taken
Investigations				
1.				
2.				
Lawsuits				
1.				
2.				
Complaints				
1.				
2.				

Public Participation Plan

Subrecipient: Dunn County Transit Department		
Contact Person: Kent Conklin	Signature: 	Date: April 30, 2014

Strategies and Desired Outcomes

To promote inclusive public participation, Dunn County Transit Department will use its resources available to employ the following strategies, as appropriate:

- ✓ Provide for early, frequent and continuous engagement by the public
- ✓ Expand traditional outreach methods. Think outside the box: go to hair salons, barbershops, street fairs, faith-based institutions, libraries, etc.
- ✓ Select accessible and varied meeting locations and times
- ✓ Employ different meeting sizes and formats
- ✓ Provide childcare and food during meetings, if possible.
- ✓ Use social media in addition to other resources as a way to gain public involvement
- ✓ Use radio, television or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP populations may also include audio programming available on podcasts

Documented Public Outreach

The direct public outreach and involvement activities conducted by the Dunn County Transit Commission are summarized in the table below. Efforts include *meetings, surveys, focus groups, etc.*

Information pertinent to each event and/or activity will be provided to WisDOT upon request. Examples include copies of: meeting announcements, agendas, posters, attendee list, etc.

Event Date	Dunn County Transit Department Staffer(s)	Event	Date Publicized and Communication Method (Public Notice, Posters, Social Media)	Outreach Method (Meeting, Focus Group, Survey, etc).	Notes (Meeting size and format, location, Number of Attendees, etc.)
2 nd Wednesday Monthly	Transit Manger, Transit Operations Manager	Monthly Transit Commission meeting,	Monthly at county facilities, by law, for state of Wisconsin Public Notice	Public Policy Meeting to include public comment	Dunn County Highway Department Conference Room. Attendees include transit staff, Transit Commission, Committees and public.
October 2013	Transit Manager	ADRC Advisory Meeting	November 2013, Public Notice, by law, for Wisconsin Public Notice	Policy and approve of county specialized transportation plan	20, Dunn County Government Center, public meeting
2/20/2013	Transit	County Board	February 2013	County Board	29 Supervisors, general

	Manager	Meeting		Meeting	public, TDP adopted, Dunn County Government Center

Language Assistance Plan

Plan Components

As a recipient of federal US DOT funding, Dunn County Transit is required to take reasonable steps to ensure meaningful access to our programs and activities by limited-English proficient (LEP) persons.

Limited English Proficient (LEP): Refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak or understand English. This includes those who have reported to the U.S. Census that they speak English less than very well, not well, or not at all.

Most individuals in Wisconsin read, write, speak and understand English. There are some individuals for whom English is not their primary language. If these individuals have a limited ability to read, write, speak, or understand English, they are considered limited English proficient, or "LEP."

The Dunn County Transit Department Language Assistance Plan includes the following elements:

1. The results of the *Four Factor Analysis*, including a description of the LEP population(s), served
2. A description of how language assistance services are provided by language
3. A description of how LEP persons are informed of the availability of language assistance service
4. A description of how the language assistance plan is monitored and updated
5. A description of how employees are trained to provide language assistance to LEP persons
6. Additional information deemed necessary

Methodology

To determine if an individual is entitled to language assistance and what specific services are appropriate, Dunn County has conducted a *Four Factor Analysis*¹ of the following areas: 1) Demography, 2) Frequency, 3) Importance and 4) Resources and Costs.

LEP Four Factor Analysis

- **Factor 1: Demography:** What is the number or proportion of LEP persons served and the languages spoken in the service area?

Overview

¹ DOT LEP guidance <https://www.civilrights.dot.gov/page/dots-lep-guidance>

The first factor of the *Four Factor Analysis* is the basis of the Language Assistance Plan. It requires the Dunn County Transit Department to review its US Census data to determine if it meets the *LEP Safe Harbor Threshold*.

US Census and American Community Survey (ACS) Data²

The Dunn County Transit Department did the following:

1. Inserted a copy of the Dunn County LEP data in the Title VI plan. This data was found at the WisDOT website at: <http://www.dot.wisconsin.gov/localgov/docs/title6-lep.pdf>
 2. Analyzed the LEP demographic data for the Dunn County program and/or service area by calculating the *Safe Harbor Threshold* for two to three of the largest language groups identified other than English.
 - a. The *Safe Harbor Threshold* is calculated by dividing the population estimate for a language group that “Speaks English less than very well” by the total population of the county.
 - i. The *LEP Safe Harbor Threshold* provision stipulates that for each LEP group that meets the LEP language threshold (5% or 1,000 individuals, whichever is less) Dunn County must provide translation of vital documents in written format for the non-English users. According to the US Census Bureau estimates, Dunn County has a population of 41,437 and 618 (1.5%) that speak English less than “very well”. **This is less than the Safe Harbor Threshold.**
 - ii. Examples of written translation of vital documents include the Title VI policy statement and/or Notice to the Public (Appendix 2), Title VI Complaint Procedure (Appendix 3), Title VI Complaint Form (Appendix 4), and ADA paratransit eligibility forms.
 3. Explained the results of the analysis of the county LEP data in the demographic section of the *Four Factor Analysis*.
- ✓ **Factor 2: Frequency:** How often does your staff (and/or contractor/lessee) come into contact with LEP persons?

Overview

LEP persons are persons identified as speaking English less than very well, not well or not at all. Just because a person speaks a language other than English doesn't mean they don't speak English or are identified as LEP. The summary below discusses the frequency with which Dunn County Transit staff, and/or its

² The ACS publishes data in many forms on the Census Bureau American Fact Finder website <http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml>

contractor/lessee come into contact with LEP persons. It also provides information on the how staff is instructed to meet the needs of LEP persons.

- ✓ **Factor 3: Importance:** How does the program, service or activity affect people's lives?

Overview

The summary below discusses how the Dunn County Transit Departments program and services impact the lives of person's within the community. Dunn County Transit will specify the community organizations that serve LEP persons, if available.

- ✓ **Factor 4: Resources and Costs:** What funding and other resources are available for LEP outreach?

Overview

The summary below discusses the low cost methods used by Dunn County to provide outreach to LEP persons as well as train staff (and/or its contractor/lessee) on Title VI and LEP principles.

Additional Required Elements

In addition to the *Four Factor Analysis (listed below as item #1)*, the Dunn County Transit Department USA will address the following elements:

- Item #2:* A description of how language assistance services are provided by language
- Item #3:* A description of how LEP persons are informed of the availability of language assistance service
- Item #4:* A description of how the language assistance plan is monitored and updated
- Item #5:* A description of how employees are trained to provide language assistance to LEP persons

And, any additional information deemed necessary.

Dunn County Transit Department – Summary of the Language Assistance Plan Components

Item #1 – Results of the Four Factor Analysis (including a description of the LEP population(s) served)

Factor 1 – Demography

Dunn County provides transit service. The county provides service for Dunn County. Census 2010 reports a population of 41,437. The American Community Survey (ACS) reports a population estimate of 41,437. Dunn County is below the Safe Harbor threshold. The largest LEP population is Hmong, which

represents 0.042% (171) of the population. Spanish or Spanish Creole speakers make up 0.038% (158) of the total population. Chinese LEP speakers make up 0.023% (101) of the population.

Dunn County total **LEP** population of 1.5% is below the safe harbor threshold and is not required to provide written translation of vital documents.

In the future, if Dunn County meets the Safe Harbor Threshold for written translation of vital documents, it will also consider measures needed for oral interpretation.

Factor 2 – Frequency

Dunn County (and its contractor/lessee) will be trained on what to do when they encounter a person that speaks English less than well. Dunn County and/or its contractor/lessee will track the number of encounters and consider making adjustments as needed to outreach efforts to ensure meaningful access to all persons and specifically to LEP and minority populations of Dunn County programs and services.

The Dunn County Transit Department contractor/transit provider provides rides to 129,028 persons per year. While formal data has not been collected, the contractor has indicated it has encountered (0) four LEP persons using the service within the last six months. Our contractor/transit provider has an open door policy and will provide rides to any person who requests a ride. If an individual has speech limitations, the dispatcher or driver will work with the Transit Manager, Dunn County Transit, if needed to ensure the individual receives access to the transit service.

Factor 3 – Importance

The Dunn County Transit Department and our contractor/transit provider understands an LEP person with language barrier challenges also faces difficulties obtaining health care, education or access to employment. A public transit system is a key link to connecting LEP persons to these essential services.

The Dunn County Transit Department has identified activities and services which would have serious consequences to individuals if language barriers prevented access to information or the benefits of those programs. The activities and services include providing emergency evacuation instructions in our facilities, stations and vehicles and providing information to the public on security awareness or emergency preparedness.

The Dunn County Transit Department's assessment of what programs, activities and services that are most critical included contact with community organization(s) that serve LEP persons, as well as contact with LEP persons themselves to obtain information on the importance of the modes or the types of services that are provided to the LEP populations.

Factor 4 – Resources and Costs

Even though the Dunn County Transit Department does not have a separate budget for LEP outreach, the county has worked with our contractor/transit provider to implement low cost methods of reaching LEP persons. The Dunn County Transit Department will contact the Dunn County Circuit Court, for referrals for translator assistance. In addition, the Dunn County Transit Department and our contractor/transit provider seek to identify and work with local advocacy groups to reach LEP populations.

Item # 2 – Description of how Language Assistance Services are Provided, by Language

Example

The Dunn County Transit Department does not have a bilingual speaking person on staff. In the event that LEP assistance is necessary, we will contact the Dunn County Circuit Court System to obtain a contact for translation.

Item # 3 - Description of how LEP Persons are Informed of the Availability of Language Assistance Service

The Dunn County Transit Department and its contractor/transit provider does the following to inform LEP persons of the availability of language assistance services: upon request will publish timetables and route maps in languages other than English, provide pictograms and other symbols in relevant published materials, striving to employ multilingual staff, and creating and posting multi-language announcements, posters and other information.

The Dunn County Transit Department and our contractor also attend festivals and functions in the area for the LEP population. The cost is relatively low but the ability to reach the LEP population is high. The Dunn County Transit Department will continue to reach out to LEP populations by visiting ethnic meal sites and/or community centers and groups, local non-English speaking churches, and local stores or markets catering to immigrants/non-English speaking populations.

Item # 4 – Description of how the Language Assistance Plan is Monitored and Updated

The Dunn County Transit Department reviews its plan on an annual basis or more frequently as needed. In particular, the Dunn County Transit Department will evaluate the information collected on encounters with LEP persons as well as public outreach efforts to determine if adjustments should be made to the delivering of programs and services to ensure meaningful access to minority and LEP persons.

In addition, Dunn County Transit will meet with its contractor/transit provider on an annual basis to ensure the Title VI requirements are met. The last approval and site-visit of the contractor/transit provider was on April 30, 2014.

Item # 5 - Description of how Employees are Trained to Provide Language Assistance to LEP Persons

Dunn County Transit Department employees are educated on the principles of Title VI and the Dunn County Transit Department Language Assistance Plan. New employees will be provided guidance on the needs of clients served and how best to meet their needs. An important discussion point is that of language assistance. If a driver, dispatcher or employee needs further assistance related to LEP program participants, her/she will work with the Dunn County Transit Department Title VI Coordinator (Transit Manager) to identify strategies to meet the language needs of the participants of the program or service.

As part of our annual check in meeting, the Dunn County Transit Department, will meet with its contractor/transit provider to discuss updates the Department's Language Assistance Plan.

Minority Representation Information

A. Minority Representation Table

The table below depicts the Dunn County Transit Department's three committees and councils related to transit: the Access Committee, Citizens Advisory Council and the Bicycle Pedestrian Committee. The demographic data in the table below indicates the participation of minorities on committees and councils is reflective of the demographic makeup of the Dunn County, Wisconsin.

Body	Caucasian	Hispanic	African American	Asian American	Native American
Population	95.1%	1.5%	.06%	.028%	.04%
Access Committee	100%	0%	0%	0%	0%
Citizens Advisory Council	100%	0%	0%	0%	0%
Bicycle Pedestrian Committee	100%	0%	0%	0%	0%

B. Efforts to Encourage Minority Participation

The Dunn County Transit Department understands diverse representation on committees, councils and boards results in sound policy reflective of its entire population. As such, the Dunn County Transit Department encourages participation of all its citizens. As vacancies on boards, committees and councils become available, the Dunn County Transit Department will make efforts to encourage and promote diversity. To encourage participation on its boards, committees and councils, the Dunn County Transit Department will continue to reach out to community, ethnic and faith-based organizations to connect with all populations. In addition, the Dunn County Transit Department will use creative ways to make participating realistic and reasonable. Such as, scheduling meetings at times best suited to its members and providing transportation and child care, if needed for its members.

Minority Representation Data Collection Form

Dunn County Transit Commission (Access Committee, Citizen Advisory Council, Bicycle Pedestrian Committee).

Date:

Dear Member,

As the Dunn County Transit Department is a recipient of federal funds, we are required under Title VI of the Civil Rights statute to ascertain the racial/ethnic make-up of any non-elected boards, commissions, councils, etc.

Data from this section is used for statistical and reporting purposes. The information may be subject to disclosure under federal or state law or rule.

Anti-Discrimination Notice

It is unlawful for the Dunn County Transit Department to fail or refuse to provide services, access to services or activities, or otherwise discriminate against an individual because of an individual's race, color, religion, sex, national origin, disability or veteran status.

As a council under the jurisdiction of the Dunn County, we invite council members to voluntarily self-identify their race/ethnicity in order for us to comply with FTA Title VI regulations. This information will be used according to the provisions of applicable federal and state laws, executive orders and regulations, including those requiring the information to be summarized and reported to the federal government for civil rights enforcement purposes.

Race/Ethnicity

If you choose to self-identify, please mark the **one box** describing the race/ethnicity category with which you primarily identify:

___ *Asian or Pacific Islander*: All persons having origins in any of the peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.

___ *Black and/or African American* (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

___ *Hispanic*: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

___ *American Indian or Alaskan Native*: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

___ *Caucasian* (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

Facility Location Equity Analysis
(For recipients constructing a facility)

Completed By		
Name:	Signature:	Date:

Subrecipient:	
Facility Type:	
Site Location Address:	
Project Description:	
Project Timeline:	
Analysis of Site Location <i>Compare the equity impact of various site alternatives</i>	
Site Justification	
Outreach Activities <i>List outreach methods used to engage persons potentially impacted by the facility site</i>	

Notes:

- ✓ The definition of "facility" includes storage facilities, maintenance facilities and operation centers. For purposes of this requirement, "facilities" **does not** include bus shelters, transit stations, power substations, as these are transit amenities and are evaluated during project development and the NEPA process.
- ✓ The Title VI equity analysis must occur before the selection of the preferred site.
- ✓ If the recipient determines that the location of the project will result in a disparate impact on the basis of race, color, or national origin, the recipient may locate the project in that location if there is a substantial legitimate justification for locating the project there, and where there are no alternative locations that would have a less disparate impact on the basis of race, color, or national origin.

Fixed Route Service Standards
(For all Fixed Route Transit Providers)

Vehicle Load Standards

1. Expressed in writing

The average of all loads during the peak operating period should not exceed vehicles' achievable capacities, which are 26 passengers for a 26' Medium-bus, 51 passengers for low-floor 40-foot buses, 60 passengers or standard 40-foot buses, and 133 passengers on a light rail car.

2. Expressed in tabular format

Vehicle Type	Average Passenger Capacities			
	Seated	Standing	Total	Maximum Load Factor
26' Medium Bus	26	0	26	1
40' Low Floor Bus	NA	NA	NA	NA
40' Standard Bus	45	0	21.2	1.4
Light Rail Vehicle	NA	NA	NA	NA

Vehicle Headway Standards

1. Expressed in writing

Service operates on small urban and rural routes 60 minutes or better during weekdays. On weekdays, 60 minute or better service should begin no later than 7:00 am and continue until 5:30 p.m. On weekends, 60 minute or better service should begin by 8:00 a.m. and continue until 4:30 p.m.

Scheduling involves the consideration of a number of factors including: ridership productivity, transit/pedestrian friendly streets, density of transit-dependent population and activities, relationship to the Regional Transportation Plan, relationship to major transportation developments, land use connectivity, and transportation demand management.

2. Expressed in tabular format

Policy Headways and Periods of Operation

WEEKDAY	Peak	Base	Evening	Night
Small urban and rural	60	60	60	NA
Stout route	15.6	15.6	15.6	NA
Cross-Town	NA	NA	NA	--
Secondary Radial	NA	NA	NA	--
Feeder	NA	NA	NA	--
Peak Express	NA	--	--	--
Employer Feeder	NA	--	--	--

*Peak 7-9 am and 4-6pm; Base 9 am-4pm; Evening 6-9:30pm; Night: 9:30pm-midnight
"--" means no service is provided during that time period

SATURDAY				SUNDAY			
	Peak	Evening	Night		Peak	Evening	Night
Small Urban and Rural Route	60	NA	NA	Regional Trunk	0	0	--
Urban Radial	0	0	--	Urban Radial	0	0	--
Cross-Town	0	0	--	Cross-Town	0	--	--
Secondary Radial	0	0	--	Secondary Radial	--	--	--
Feeder	0	0	--	Feeder	--	--	--
Peak Express	--	--	--	Peak Express	--	--	--
Employer Feeder	--	--	--	Employer Feeder	--	--	--

**Day 7 am-6pm; Evening 6-9:30 pm; Night 9:30 pm-Midnight
 "--" means no service is provided during that time period*

On-Time Performance Standards

Ninety-five (95) percent of the Dunn County Transit vehicles will complete their established runs no more than five minutes early or late in comparison to the established schedule/published timetables.

Service Availability Standards

Dunn County Transit will distribute transit service so that 90% of all residents in the service area are within a ¼ mile walk of bus service or within a ½ mile walk of rail service.

Fixed Route Service Policy

(For all Fixed Route Transit Providers)

Vehicle Assignment Policy

Vehicles will be assigned to the Small Urban and Rural routes such that the average age of the fleet serving each stop does not exceed "5" years. All rail cars are equipped with air conditioning, and high-floor rail cars are always paired with a low car to provide accessibility.

Bus assignments take into account the operating characteristics of buses of various lengths, which are matched to the operating characteristics of buses of various lengths, which are matched to the operating characteristics of the route. Local routes with lower ridership may be assigned 26-foot buses rather than the 40-foot buses. Some routes requiring tight turns on narrow streets are operated with 30-foot rather a 40-foot buses.

Transit Amenities Policy

Installation of transit amenities along bus routes are based on the number of passenger boarding's at the stops along those routes.

MPO Demographic Data, Analysis and Procedures

Dunn County is not in an MPO

MPO:		
Contact Person:	Signature:	Date:

In addition to the required Title VI items 1-8 (and items 10 and 11 if the MPO is a provider of fixed route public transportation), the following additional elements are included and/or attached:

- a. A demographic profile of the metropolitan area that includes identification of the locations of minority populations in aggregate
- b. A description of the procedures by which the mobility needs of minority populations are identified and considered within the planning process
- c. Demographic maps that overlay the percent minority and non-minority populations as identified by Census or ACS data, at Census tract or block group level, and charts that analyze the impacts of the distribution of State and Federal funds in the aggregate for public transportation purposes, including Federal funds managed by the MPO.
- d. Analysis of the impacts identified in (c) that identifies any disparate impacts on the basis of race, color, or national origin, and, if so, determines whether there is a substantial legitimate justification for the policy that resulted in the disparate impacts, and if there are alternatives that could be employed that would have a less discriminatory impact.

If the MPO is a direct recipient, the MPO will be required to submit additional information to FTA per Chapter VI-1 of FTA Circular 4702.1B (October 1, 2012).

Note

All MPO's are required to self-certify compliance with all applicable federal requirements. Planning certification reviews conducted jointly by FTA and FHWA of the metropolitan transportation planning processes of transportation management areas include a review of Title VI compliance.



B16001

LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER

Universe: Population 5 years and over
2008-2012 American Community Survey 5-Year Estimates

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities and towns and estimates of housing units for states and counties.

	Dunn County, Wisconsin	
	Estimate	Margin of Error
Total:	41,437	+/-39
Speak only English	39,641	+/-237
Spanish or Spanish Creole:	630	+/-97
Speak English "very well"	472	+/-117
Speak English less than "very well"	158	+/-76
French (incl. Patois, Cajun):	56	+/-34
Speak English "very well"	27	+/-20
Speak English less than "very well"	29	+/-27
French Creole:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Italian:	18	+/-12
Speak English "very well"	16	+/-12
Speak English less than "very well"	2	+/-4
Portuguese or Portuguese Creole:	14	+/-9
Speak English "very well"	9	+/-8
Speak English less than "very well"	5	+/-5
German:	98	+/-44
Speak English "very well"	87	+/-42
Speak English less than "very well"	11	+/-8
Yiddish:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Other West Germanic languages:	16	+/-21
Speak English "very well"	0	+/-20
Speak English less than "very well"	16	+/-21
Scandinavian languages:	19	+/-17
Speak English "very well"	8	+/-5
Speak English less than "very well"	11	+/-17
Greek:	16	+/-12
Speak English "very well"	16	+/-12
Speak English less than "very well"	0	+/-20
Russian:	39	+/-45
Speak English "very well"	39	+/-45
Speak English less than "very well"	0	+/-20
Polish:	4	+/-5

	Dunn County, Wisconsin	
	Estimate	Margin of Error
Speak English "very well"	0	+/-20
Speak English less than "very well"	4	+/-5
Serbo-Croatian:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Other Slavic languages:	12	+/-9
Speak English "very well"	3	+/-5
Speak English less than "very well"	9	+/-8
Armenian:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Persian:	18	+/-12
Speak English "very well"	18	+/-12
Speak English less than "very well"	0	+/-20
Gujarati:	6	+/-9
Speak English "very well"	6	+/-9
Speak English less than "very well"	0	+/-20
Hindi:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Urdu:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Other Indic languages:	63	+/-65
Speak English "very well"	34	+/-46
Speak English less than "very well"	29	+/-41
Other Indo-European languages:	39	+/-42
Speak English "very well"	39	+/-42
Speak English less than "very well"	0	+/-20
Chinese:	104	+/-133
Speak English "very well"	3	+/-5
Speak English less than "very well"	101	+/-133
Japanese:	16	+/-20
Speak English "very well"	16	+/-20
Speak English less than "very well"	0	+/-20
Korean:	126	+/-120
Speak English "very well"	81	+/-82
Speak English less than "very well"	45	+/-43
Mon-Khmer, Cambodian:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Hmong:	367	+/-101
Speak English "very well"	196	+/-54
Speak English less than "very well"	171	+/-90
Thai:	3	+/-7
Speak English "very well"	3	+/-7
Speak English less than "very well"	0	+/-20
Laotian:	5	+/-12
Speak English "very well"	0	+/-20
Speak English less than "very well"	5	+/-12
Vietnamese:	28	+/-35
Speak English "very well"	25	+/-35
Speak English less than "very well"	3	+/-4
Other Asian languages:	7	+/-11
Speak English "very well"	4	+/-6
Speak English less than "very well"	3	+/-6
Tagalog:	19	+/-19
Speak English "very well"	11	+/-11
Speak English less than "very well"	8	+/-10

	Dunn County, Wisconsin	
	Estimate	Margin of Error
Other Pacific Island languages:	13	+/-15
Speak English "very well"	3	+/-4
Speak English less than "very well"	10	+/-14
Navajo:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Other Native North American languages:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Hungarian:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20
Arabic:	31	+/-34
Speak English "very well"	31	+/-34
Speak English less than "very well"	0	+/-20
Hebrew:	7	+/-13
Speak English "very well"	5	+/-10
Speak English less than "very well"	2	+/-3
African languages:	22	+/-33
Speak English "very well"	22	+/-33
Speak English less than "very well"	0	+/-20
Other and unspecified languages:	0	+/-20
Speak English "very well"	0	+/-20
Speak English less than "very well"	0	+/-20

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see Accuracy of the Data). The effect of nonsampling error is not represented in these tables.

While the 2008-2012 American Community Survey (ACS) data generally reflect the December 2009 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2000 data. Boundaries for urban areas have not been updated since Census 2000. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Source: U.S. Census Bureau, 2008-2012 American Community Survey

Explanation of Symbols:

1. An '***' entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
2. An '-' entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.
3. An '-' following a median estimate means the median falls in the lowest interval of an open-ended distribution.
4. An '+' following a median estimate means the median falls in the upper interval of an open-ended distribution.
5. An '****' entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
6. An '*****' entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
7. An 'N' entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
8. An '(X)' means that the estimate is not applicable or not available.

State & County QuickFacts

Dunn County, Wisconsin

People QuickFacts	Dunn	
	County	Wisconsin
Population, 2013 estimate	44,122	5,742,713
Population, 2012 estimate	43,896	5,724,554
Population, 2010 (April 1) estimates base	43,857	5,686,983
Population, percent change, April 1, 2010 to July 1, 2013	0.6%	1.0%
Population, percent change, April 1, 2010 to July 1, 2012	0.1%	0.7%
Population, 2010	43,857	5,686,986
Persons under 5 years, percent, 2012	5.1%	6.1%
Persons under 18 years, percent, 2012	19.9%	23.0%
Persons 65 years and over, percent, 2012	13.3%	14.4%
Female persons, percent, 2012	49.5%	50.4%

White alone, percent, 2012 (a)	95.1%	88.2%
Black or African American alone, percent, 2012 (a)	0.6%	6.5%
American Indian and Alaska Native alone, percent, 2012 (a)	0.4%	1.1%
Asian alone, percent, 2012 (a)	2.8%	2.5%
Native Hawaiian and Other Pacific Islander alone, percent, 2012 (a)	Z	Z
Two or More Races, percent, 2012	1.1%	1.7%
Hispanic or Latino, percent, 2012 (b)	1.5%	6.2%
White alone, not Hispanic or Latino, percent, 2012	93.8%	82.8%

Living in same house 1 year & over, percent, 2008-2012	78.5%	85.8%
Foreign born persons, percent, 2008-2012	2.0%	4.6%
Language other than English spoken at home, pct age 5+, 2008-2012	4.3%	8.6%
High school graduate or higher, percent of persons age 25+, 2008-2012	91.3%	90.2%
Bachelor's degree or higher, percent of persons age 25+, 2008-2012	24.1%	26.4%
Veterans, 2008-2012	3,115	423,264
Mean travel time to work (minutes), workers age 16+, 2008-2012	21.5	21.6
Housing units, 2012	18,008	2,632,581
Homeownership rate, 2008-2012	67.8%	68.6%
Housing units in multi-unit structures, percent, 2008-2012	21.8%	25.3%
Median value of owner-occupied housing units, 2008-2012	\$157,800	\$169,000
Households, 2008-2012	16,348	2,286,339
Persons per household, 2008-2012	2.47	2.42
Per capita money income in past 12 months (2012 dollars), 2008-2012	\$22,242	\$27,426
Median household income, 2008-2012	\$47,847	\$52,627
Persons below poverty level, percent, 2008-2012	16.3%	12.5%

Business QuickFacts		
	Dunn	Wisconsin
	County	
Private nonfarm establishments, 2011	878	138,045 ¹
Private nonfarm employment, 2011	12,389	2,354,284 ¹
Private nonfarm employment, percent change, 2010-2011	-1.0%	1.4% ¹
Nonemployer establishments, 2011	2,681	334,657

Total number of firms, 2007	3,220	433,797
Black-owned firms, percent, 2007	F	2.6%
American Indian- and Alaska Native-owned firms, percent, 2007	F	0.6%
Asian-owned firms, percent, 2007	S	1.6%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	F	S
Hispanic-owned firms, percent, 2007	F	1.3%

Women-owned firms, percent, 2007	18.5%	25.9%
<hr/>		
Manufacturers shipments, 2007 (\$1000)	1,613,471	163,563,195
Merchant wholesaler sales, 2007 (\$1000)	D	59,996,244
Retail sales, 2007 (\$1000)	381,822	72,283,321
Retail sales per capita, 2007	\$8,972	\$12,904
Accommodation and food services sales, 2007 (\$1000)	42,565	9,247,311
Building permits, 2012	66	12,041

Geography QuickFacts	Dunn County	Wisconsin
Land area in square miles, 2010	850.11	54,157.80
Persons per square mile, 2010	51.6	105.0
FIPS Code	033	55
Metropolitan or Micropolitan Statistical Area	Menomonie, WI Micro Area	

1: Includes data not distributed by county.

(a) Includes persons reporting only one race.

(b) Hispanics may be of any race, so also are included in applicable race categories.

D: Suppressed to avoid disclosure of confidential information

F: Fewer than 25 firms

FN: Footnote on this item for this area in place of data

NA: Not available

S: Suppressed; does not meet publication standards

X: Not applicable

Z: Value greater than zero but less than half unit of measure shown

Source U.S. Census Bureau: State and County QuickFacts. Data derived from Population Estimates, American Community Survey, Census of Population and Housing, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits
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