



# DUNN COUNTY MAJOR SUBDIVISION/ CONDOMINIUM PLAT APPLICATION

Date Received	Submittal Status	Plat Name	Review Fee Amount	Paid
	Concept			
	Preliminary			
	Re-Submittal			
	Final			
	Re-Submittal			

Plat Type:     COUNTY             STATE             ASSESSORS             CONDOMINIUM

<b>TOTAL AREA</b>		<b>TOTAL NUMBER OF LOTS AND OUTLOTS</b>	
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**Legal Description:**    \_\_\_\_\_ ¼ \_\_\_\_\_ ¼ Govt. Lot \_\_\_\_\_ Section(s) \_\_\_\_\_ T \_\_\_ N, R \_\_\_ W

Town of \_\_\_\_\_

Date of notification of submittal to Township (Sent first Friday after receipt): \_\_\_\_\_

Does Town have subdivision review authority?            YES     NO

Is this subdivision located within extraterritorial jurisdiction?    YES     NO

If yes, CITY OF \_\_\_\_\_ or VILLAGE OF \_\_\_\_\_

Date of notification of submittal to EPR(s): (Sent first Friday after receipt): \_\_\_\_\_

Existing zoning of proposed project: \_\_\_\_\_

Proposed zoning of future parcels: \_\_\_\_\_

**CHECK IF APPLICABLE:**

Does the survey require Wis. D.O.T. District 6 Transportation 223 approval? YES     NO

If yes, has approval been granted? YES     NO     Date of approval: \_\_\_\_\_

This subdivision/parent ownership abuts a State, U.S., or Interstate highway. Access granted: \_\_\_\_\_

Does the survey require Wis. D.O.T. District 6 Transportation 223 approval? YES     NO

If yes, has this been granted? YES     NO

This subdivision abuts a county highway. Date access granted: \_\_\_\_\_ Permit #: \_\_\_\_\_

This subdivision abuts a town highway. Date access granted: \_\_\_\_\_ Permit #: \_\_\_\_\_

The subdivision is served by a public sewer. Municipal letter: \_\_\_\_\_

All preliminary plats shall be complete to include all data required by the State, i.e. soils investigations, required contours delineated, surface and road drainage, and proposed centerline road grades presented. More detailed plans may be required on difficult sites.

The preliminary plat shall delineate existing elevation contours of the site (2' interval min. recommended).

Resources to use include Wisconsin Chapter 236, Dunn County Subdivision Ordinance and Dunn County Zoning Ordinance.

Is this land under any of the following programs? (Code "W" in tax roll for Woodland programs only)

YES	NO	PROGRAM	AGENCY
		Farmland Preservation Project	608-224-4633 DATCP (Dept. of Ag, Trade & Consumer Protection)
		Conservation Reserve Project Conservation-Reserve Enhancement Program	232-2614 ext.2 FSA (Farm Service Agency)
		Forest Crop Law (W)	232-1516 (DNR)
		Managed Forest Law (W)	232-1516 (DNR)
		Wetlands Reserve Program	232-2614 ext.#101 NRCS (Natural Resource Conservation Service)
		Flood Plain	232-6521 Zoning
		Easements (Utility, etc.)	232-1228 Register of Deeds

	YES	NO	DATE	COMMENTS
Township Approvals				
Preliminary				
Final				
State				
Soils				
Platting				
D.O.T.				
DNR				

DUNN COUNTY SURVEYOR'S OFFICE

P = Preliminary      F = Final

Dunn County

Office

- |                          |                          |   |                          |
|--------------------------|--------------------------|---|--------------------------|
| P                        | F                        | <b>SITE ENGINEERING</b>   | Compliance               |
| <input type="checkbox"/> | <input type="checkbox"/> | Dunn County shall require a Wisconsin licensed Professional Engineer to design, certify, and stamp any and all aspects of the storm water, erosion control and road plans   | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Dunn County may require that the developer file a construction plan, including but not limited to projected time frame and sequence prior to construction. The name, address and telephone number of the contractors and the on site contractor shall be provided prior to construction. (see Page 3) | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | All access easements, existing and proposed, shall be delineated and submitted on plat  | <input type="checkbox"/> |

Consideration should be incorporated into the design of the subdivision if there are existing trees, vegetation and environmental areas.

Dunn County  
Office

P	F	<b>TOPOGRAPHY</b>	Compliance
<input type="checkbox"/>	<input type="checkbox"/>	2' contours (minimum) recommended _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	25% slope delineated - minimum 10,000 of contiguous square feet per lot. _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Wetlands identified - certified by recognized professional _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Wetlands identified – location certified by WI RLS _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	100 year flood plain identified and location certified _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	2' freeboard contour above flood plain _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Benchmarks and datum, qualifications _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Delineation of non-qualified areas _____	<input type="checkbox"/>

<input type="checkbox"/>	<input type="checkbox"/>	<b>SOILS</b>	
<input type="checkbox"/>	<input type="checkbox"/>	10,000 contiguous square feet of acceptable soil per lot / or site specific _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Unreceptive soils delineated _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Locations & elevations denoting all soil test sites - bore holes with elevations _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Submittal of all soils reports signed by Certified Soil Tester _____	<input type="checkbox"/>

<input type="checkbox"/>	<input type="checkbox"/>	<b>PUBLIC ACCESS AND FACILITIES</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Formal road numbers and names _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Name of adjoining lake, river or stream within 1000' of plat _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Public hearing needed? _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	WIS DOT approval if parent ownership abuts State, U.S. or Interstate highways _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Reservations for public use _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Parks _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Homeowners Associations _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Utility easements identified by formal name of utility i.e. electric - NSP, etc _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Public access if required _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Required Dunn County utility placement statement _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Streets, private roads, driveways, and access easements _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Existing or planned streets _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Public convenience and safety considerations - restricted access _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Snow plowing _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Emergency service protection i.e. alternative routes _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Pedestrian and bicycle traffic _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Driveways on secondary streets and not on main arterial _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Construction and maintenance agreements in place _____	<input type="checkbox"/>

<input type="checkbox"/>	<input type="checkbox"/>	<b>PUBLIC ACCESS AND FACILITIES</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Construction standards agreed upon by governing entity _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Planned construction sequence, phasing etc. _____	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Do roads conform to and does plat provide for future extension and best interest of the public? _____	<input type="checkbox"/>

<input type="checkbox"/>	<input type="checkbox"/>	<b>STORM DRAINAGE AND EROSION CONTROL PLANS</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Construction site erosion control plan - narrative as well as diagrams and computations _____	<input type="checkbox"/>

- |                          |                          |  |                          |
|--------------------------|--------------------------|--|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Location of existing and planned storm water runoff structures, including waterways and culverts                                       | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Drainage area calculations including before and after with Runoff Curve Numbers compare 100 yr, 25yr , and 10 yr rainfall events _____ | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Slopes and dimensions of road ditches _____  | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Engineering designs for storm water runoff structures _____  | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Who will be responsible for construction?<br>Name: _____<br>Address: _____<br>Telephone: _____   | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Who will be responsible for maintenance?<br>Name: _____<br>Address: _____<br>Telephone: _____  |                          |
| <input type="checkbox"/> | <input type="checkbox"/> | Reseeding, reconstruction, and landscaping plans _____   | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Size of proposed culverts, ditches and completion of same _____  | <input type="checkbox"/> |

**Policy on ancillary permits and approvals are as follows:**

- 1.) The application for a preliminary plat must include copies of all required ancillary permits or letters stating that permits are unnecessary for the proposed project. The Dunn County Environmental Services Department will list possible agencies, but the Applicant has the sole responsibility for obtaining all permits or approvals necessary for the project. Agencies include, but are not limited to the following: WI DNR, WI DOT, Dunn County Highway Department, and the governing township.
- 2.) Permits, approvals, or letters stating that “approvals are not required” from each authority shall include, but are not limited to the following issues.
  - a.) Erosion control and water quality standards.
  - b.) Wetland and floodplains
  - c.) Public road access connections and driveway permits accessing public roads
- 3.) State Plat submittals shall require written approvals or letters prior to PR&D Committee approval.
- 4.) Staff will recommend rejection of the preliminary plat if ancillary permits or letters in lieu of permits have not been received.

**CONTACT INFORMATION**

**PROPERTY OWNER:**

NAME: BUSINESS:	ADDRESS:
PHONE NUMBER:	ALTERNATE PHONE NUMBER:
FAX:	E-MAIL ADDRESS

**NAME OF SUBDIVIDER/AGENT (If different from property owner):**

NAME: BUSINESS:	ADDRESS:
PHONE NUMBER:	ALTERNATE PHONE NUMBER:
FAX:	E-MAIL ADDRESS

**NAME OF SURVEYOR:**

NAME: BUSINESS:	ADDRESS:
PHONE NUMBER:	ALTERNATE PHONE NUMBER:
FAX:	E-MAIL ADDRESS

**NAME OF ENGINEER:**

NAME: BUSINESS:	ADDRESS:
PHONE NUMBER:	ALTERNATE PHONE NUMBER:
FAX:	E-MAIL ADDRESS

**NAME OF WETLAND DELINEATOR:**

NAME: BUSINESS:	ADDRESS:
PHONE NUMBER:	ALTERNATE PHONE NUMBER:
FAX:	E-MAIL ADDRESS

